

TABLE OF CONTENTS

ARTICLE	I - RECOGNITION	
А.	5	1
В. С.	Management Rights Payroll Deduction for Association Dues	1 2
D.	Scope of Negotiations	
	II - NEGOTIATING PROCEDURES	~
A. B.	Directing Requests Negotiation Meetings	
Б. С.	Representations	
D.	Assistance	
Ε.	Information	
F.	While Negotiations Are In Progress	4
ARTICLE	III - RATIFICATION PROCEDURE	5
ARTICLE	IV - DISPUTE RESOLUTION PROCEDURE	
Α.	Ratification	
В.	Exceptions	
C. D.	Costs Procedure	-
D.		0
	V - INDIVIDUAL RIGHTS	
A.	Non-Discrimination	
В.	Personnel Files	1
ARTICLE	VI - PROVISIONS CONTRARY TO LAW	8
ARTICLE	VII - EVALUATION	
Α.	Philosophy	
B.	Evaluators	
C. D.	Teacher Evaluation Instrument	
E.	Schedule of Evaluation	
F.	Finalization of Evaluation1	0
G.	SLO Committee1	
H.	Improvement Plans	1
l. J.	Removal of Poorly Performing Teachers 1 Supplemental Reviews 1	
0.		•
	VIII - GRIEVANCE PROCEDURE	0
A. B.	Definitions1 General1	
Б. С.	Step One	
D.	Step Two	
E.	Step Three1	3
F.	Step Four1	3-14

ARTICLE	IX - FAIR DISMISSAL PROCEDURE	15
ARTICLE	X - LEAVE OF ABSENCE	
Α.	Sick Leave	
В.	Personal Leave	
C.	Professional Leave	
D.	Funeral Leave	
E.	Parental Leave	
 F.	Assault Leave	
G.	Legal Leave	
н.	Family Medical Leave Act	
ARTICLE	XI - FRINGE BENEFITS	
Α.	Severance	19
В.	Retirement Incentive	
C.	College Reimbursement	
D.	Travel Expense	
Ε.	Health Insurance	
F.	Insurance Incentive	22
G.	Dental Insurance	
H.	Life Insurance	
Ι.	S.T.R.S. Shelter	
J.	125 Benefit Plan	
K.	Vision Insurance	
ARTICLE	XII - COMPENSATION	
Α.	Salary Schedule	24
В.	Salary Index	
C.	Rate - Summer School Teacher and Tutor	
D.	Supplemental Salaries	
E.	Extended Time	
 F.	Compensation for Part-Time	
G.	Compensation - I.E.P. Forms/Special Education Students .	
H.	Compensation - Committee Responsibilities	
I.	Local Professional Development Committee	26
J.	Direct Deposit	
	XIII - NO STRIKE/NO LOCKOUT	
Α.		
В.	No Lockout	27
ARTICLE	XIV - REDUCTION IN FORCE	
Α.	Authority to Institute Reduction in Force	
В.	Order of Reduction in Force	
C.	Seniority	
D.	Recall	
E.	Notice	
F.	Benefits	
G.	Provisions	29

	XV - VACANCIES, TRANSFERS, AND REASSIGNMENTS	
Α.	· · · · · · · · · · · · · · · · · · ·	
В.	Transfer Assignment	30-31
	XVI - WORKING CONDITIONS	
ARTIOLL A.	Work Days	32
л. В.	Calendar	
		-
ARTICLE	XVII - ASSOCIATION RIGHTS	
Α.	Use of Buildings, Facilities, Equipment & Service	
В.	Dissemination of Information	
C.	Receipt of Board Information	
D.	Board Meetings	33
E. F.	Access to Members of Bargaining Unit	
Г.	Board Policies	34
	XVIII - CLASS SIZE	
ARTIOLE A.		35
ARTICLE	XIX - EMPLOYMENT OF RETIRED CERTIFICATED STAFF	36
ARTICLE	XX - SALARY NOTICE	37
		00
ARTICLE	XXI - CONTINUING CONTRACT	38
	XXII - COMPLETE AGREEMENT	30
ANTIOLL		
ARTICLE	XXIII -DURATION	40
APPENDI	CES	
	' - 2019-2020, 2020-2021, 2021-2022 Salary Schedules	
	'-Salary Index	
	' - Supplemental Salaries	
"F"	- Grievance Form	51

ARTICLE I RECOGNITION

A. <u>RECOGNITION</u>

The Board of Education of the Wauseon Exempted Village School District (hereinafter referred to as the "Board") recognizes the Wauseon Education Association (hereinafter referred to as the Association), affiliated with the Ohio Education Association and the National Education Association, as the exclusive bargaining agent for all certified personnel employed as full-time or regular salaried part-time classroom teachers, librarians, and guidance counselors and excludes specifically the Superintendent, Assistant Superintendent, Administrative Assistants, Directors, Principals, Assistant Principals, Athletic Director and confidential, management level and supervisory employees employed under contracts governed by Sections 3319.01, 3319.011 and 3319.02 of the Revised Code and assigned to positions for which certificates are required pursuant to division (E), (F), (G), (H), (J), (L), and (M), of Section 3319.22 of the Ohio Revised Code.

B. <u>MANAGEMENT RIGHTS</u>

The Board and administration generally reserve all rights and powers conferred on them by law and reserve the right to use discretion in exercising such rights and to adopt, rescind or modify policies and rules in the course of exercising such rights. However, the Board shall not violate this Agreement and the Association does not waive any statutory right to bargain it may have, as to the impact of Board and administration actions on any mandatory bargaining subjects which are not in any way covered by other Articles in this Agreement.

The Association recognizes that Section 4117.08(C), Ohio Revised Code, specifically provides that the Board has the following powers:

- 1. Determine matters on inherent managerial policy which include, but are not limited to, areas of discretion or policy such as the functions and programs of the public employer, standards of services, its overall budget, utilization of technology, and organizational structure;
- 2. Maintain and improve the efficiency and effectiveness of governmental operations.
- 3. Determine the overall methods, process, means, or personnel by which governmental operations are to be conducted;
- 4. Suspend, discipline, demote, or discharge for just cause or lay off, transfer, assign, schedule, promote or retain employees;
- 5. Determine the adequacy of the work force;
- 6. Determine the overall mission of the employer as a unit of government;
- 7. Effectively manage the work force;
- 8. Take actions to carry out the mission of the public.

C. PAYROLL DEDUCTION FOR ASSOCIATION DUES

- 1. The Board shall provide payroll deductions for Association dues in accordance with the following:
 - a. Bargaining unit members shall submit written authorization for payroll deductions on a form provided by the Association to the Treasurer on or before October 1 of any year the bargaining unit member begins payroll deductions under this Agreement. Unless revoked or changed in accordance with the procedures contained herein, the authorization will continue from year to year.
 - b. Authorized payroll deductions will be made in ten (10) equal installments beginning with the second payroll in October.
 - c. By October 1 of each year, the Association will notify the Board's Treasurer as to the total amount of dues to be deducted per bargaining unit member. Such notification shall be in the form of a letter signed by the Association President or Treasurer.

The Board's treasurer shall transmit all monies deducted within seven (7) days of the last deduction of the month.

- d. A bargaining unit member who wishes to change the method of payment of Association dues may do so between August 1 and September 10 of any year. It shall be the responsibility of the Association to inform bargaining unit members of this option prior to the end of each school year. It shall also be the responsibility of the Association to process any appropriate changes on revised authorization forms. All revised authorization forms must be submitted by the Association to the Treasurer by October 1 of each year. Unless changed in accordance with the procedures contained herein, the authorization will continue from year to year.
- 2. The Association agrees to save the Employer harmless with respect to the deduction made and paid to it in accordance with the provisions hereof, and in the event deduction shall be made which should not have been made. In such cases, the Association shall be responsible to return such monies to the employee or employees affected.

D. SCOPE OF NEGOTIATIONS

The subjects of bargaining shall be wages, hours, or terms and other conditions of employment and the deletion, modification or continuation of a provision of this Contract.

ARTICLE II NEGOTIATING PROCEDURES

A. DIRECTING REQUESTS

Requests for negotiation meetings from the Association will be made directly to the Superintendent. Requests from the Board will be made to the President of the Association. Request from either party for commencement of negotiations shall be made no earlier than one hundred twenty (120) days and no later than ninety (90) days prior to the expiration of the existing Agreement. These requests shall contain a description of the items for negotiations. The parties will exchange their full and complete negotiations proposals at the initial meeting.

B. <u>NEGOTIATION MEETINGS</u>

An agreement will be reached by the Board and the Association within five (5) days of the request as to time and place of the meeting, which shall be held within fifteen (15) days after the request has been submitted, unless both parties agree to an extension of time. Further meetings shall be held at the request of either party involved. Negotiations meetings shall be held in executive session unless mutually agreed to by both parties.

C. <u>REPRESENTATIONS</u>

The Board and/or their designated representatives shall meet with representatives of the Association to negotiate in good faith.

The Board shall determine its team representatives. The Association shall determine its team representatives. The designated negotiators shall not exceed seven (7) members for each team.

D. <u>ASSISTANCE</u>

The parties may call upon professional and lay consultants to consider matters under discussion and to make suggestions. Both parties shall make a good-faith attempt to negotiate without bringing outside consultants into negotiating meetings. If both parties agree that negotiations have stalled, each party may bring in up to two (2) consultants to assist in any of the negotiations meetings.

E. INFORMATION

The Board and Superintendent agree to furnish the Association's Negotiations Committee, upon request, and in reasonable time, both prior to and during negotiations, all regularly and routinely prepared information concerning financial resources of the District. Likewise, the Association shall provide relevant information to the Board within a reasonable time after the Board team's request.

F. WHILE NEGOTIATIONS ARE IN PROGRESS

- 1. <u>Spokesperson</u> At the first negotiations meeting, each negotiating team shall identify its spokesperson; and that person shall have authority, with the approval of the team, to recommend, to revise, and to agree to a tentative proposal.
- <u>Recesses</u> The spokesperson of either team may recess his team for independent caucus at any time. Caucuses shall be no longer than thirty (30) minutes unless mutually agreed to by the parties.
- 3. <u>Item Agreement</u> As negotiations items receive tentative agreement, they shall be reduced to writing and initialed by the spokesperson of each team.
- 4. <u>Scheduling of Meetings</u> At the beginning of the negotiations process a series of tentative meeting dates shall be scheduled. Each meeting shall include a decision on an agreed time and place for the next subsequent meeting.
- 5. **<u>Protocol</u>** No action to coerce, censor, or penalize any negotiating participant shall be made or implied as a result of participation in the negotiating process.
- 6. <u>Press Releases</u> Either party shall be able to issue press releases. A copy of any release shall be sent to the other party at the same time and in the same manner as such information is released to the press.

ARTICLE III RATIFICATION PROCEDURE

When an agreement is reached through negotiating, the outcome (including terms and effective dates) shall be reduced to writing and submitted to the Association and Board for formal approval. Following ratification of the Agreement by both parties, the Agreement shall then be signed by the parties and shall be binding on both parties.

ARTICLE IV DISPUTE RESOLUTION PROCEDURE

In the event that the foregoing negotiations do not produce an agreement on all issues submitted for negotiations, either party may declare impasse and request that all unresolved issues be submitted to mediation. Upon written request by either party that an impasse has been declared; a joint request shall be submitted to Federal Mediation and Conciliation Service immediately to appoint a mediator to assist in the resolution of all remaining issues. In the event a mediated settlement cannot be achieved, the neutral shall issue an advisory recommendation for resolving the disagreement.

A. <u>RATIFICATION</u>

The Board and the Association shall present the report to their respective members for a vote within ten (10) days. Unless either the Association or the Board rejects the report by a majority vote, a new contract shall be entered into in accordance with its recommendations.

B. <u>EXCEPTIONS</u>

The time limits and other provisions set forth above may be waived or adjusted by mutual agreement.

C. <u>COSTS</u>

Costs incurred in securing and utilizing the services of a neutral party shall be shared equally by the Board and the Association.

D. <u>PROCEDURE</u>

The procedure established by this Section constitutes the agreed Dispute Resolution Procedure between the parties under Revised Code Section 4117.14(C), and, except by mutual agreement, no other dispute resolution procedure shall be utilized.

ARTICLE V INDIVIDUAL RIGHTS

A. <u>NON-DISCRIMINATION</u>

In administering this Contract, the parties shall not discriminate on the basis of race, creed, religion, color, national origin, age, sex, sexual preference and marital status. SERB shall be the exclusive remedy for alleged discrimination based on union membership or non-membership, and participation or non-participation in lawful union activities.

B. <u>PERSONNEL FILES</u>

1. Personnel files shall be maintained in the offices of the Superintendent and the building principal(s). Copies of documents pertaining to work performance and discipline placed in either file shall be given to the teacher. The teacher shall sign the document indicating only that he/she has received the document.

The teacher has the right to attach a rebuttal to any document pertaining to discipline and work performance.

The contents of the personnel files shall be limited to items pertaining to work performance, discipline and routine financial and personnel data.

- 2. Personnel records will be confidential subject to provisions of the Ohio Revised Code.
- 3. All entries into the personnel file shall be dated as to entry.

ARTICLE VI PROVISIONS CONTRARY TO LAW

If any provision of this document or any application of the document to any bargaining unit member shall be found contrary to law, by the U. S. Supreme Court or Ohio Supreme Court, the parties shall bargain the impact of the court decision and bring the Contract into compliance. Then this provision or application shall be deemed invalid except to the extent permitted by law; but all other provisions thereof shall continue in full force and effect.

In accordance with the authority as set forth in Chapter 4117 of the Ohio Revised Code, the provisions of this agreement shall supersede and replace any contrary provisions of the Ohio Revised Code and any Ohio Supreme Court decisions interpreting the Ohio Revised Code.

ARTICLE VII EVALUATION

A. <u>PHILOSOPHY</u>

The Board and the Association agree that the District's evaluation program will include the following:

- 1. A uniform instrument for rating teachers and a uniform instrument for rating counselors.
- 2. A philosophy of evaluation whereby the evaluator will assist the bargaining unit member in improving his/her instructional and professional performance.

B. <u>EVALUATORS</u>

1. An evaluator must be a credentialed contracted employee of the Wauseon Exempted Village District. Credentialed building administrators that are employed by the board shall observe and evaluate the teachers in their respective building unless both the WEA and representation of the board mutually agree upon another building administrator, district administrator, or the central office evaluator.

C. <u>TEACHER EVALUATION INSTRUMENT</u>

- 1. The Evaluation Instrument shall utilize OTES/OSCES process and forms, which will be used by the teacher's evaluator. The forms are online at the Ohio Department of Education's website.
- 2. When changes to state law require a change in evaluation procedures or when both parties agree to it, a committee composed of no more than four (4) persons appointed by the Superintendent and no more than four (4) persons appointed by the Association shall be established to devise an evaluation procedure, criteria, and instrument. The committee shall submit its recommendations to the Board and the Association for approval prior to becoming the uniform method for evaluation during the ensuing school year.

D. ORIENTATION

- 1. Not later than September 30th of each year, each teacher shall be notified in writing of the name and position of the individual evaluating him/her for that school year.
- 2. The District shall hold an OTES/OSCES overview meeting for teachers being evaluated no later than September 30th of each school year.

E. <u>SCHEDULE OF EVALUATION</u>

- 1. No teacher shall be evaluated more than once annually.
- 2. Teachers will be observed under the following guidelines:
 - a. In the year when a teacher's contract expires, three (3) formal observations shall be conducted. The observations should last a minimum of thirty (30) minutes and be reasonably balanced so that they take place throughout the school year. The administration may waive the right to observe teachers. However, under no circumstances shall a teacher's contract be non-renewed unless a minimum of three (3) observations have been completed.
 - b. In any year when a teacher's contract does not expire, two (2) formal observations shall be completed. The observations should last a minimum of thirty (30) minutes and be reasonably balanced so that they take place throughout the school year. The administration may waive the right to observe teachers who are rated "skilled" or "accomplished".
 - c. The administration may conduct up to two (2) walkthroughs as part of a teacher's formative assessment. Walkthroughs will not last longer than fifteen (15) minutes.
 - d. Teachers will receive a post-evaluation conference no later than five (5) work days after the formal observation.
 - e. Any teacher who works in multiple buildings throughout the District shall be observed at least once in each building where he/she works; so long as this does not increase the total number of observations that teacher receives.

F. FINALIZATION OF EVALUATION

- 1. No later than May 10, a copy of the formal written evaluation report shall be given to the teacher and a conference shall be held between the teacher and the evaluator.
- 2. The teacher shall have the right to make a written response to the evaluation report to be placed in the teacher's personnel file.

G. <u>SLO COMMITTEE</u>

If SLOs are a component of the OTES/OSCES evaluation system, the Board and the Association shall establish a Student Learning Objective (SLO) Committee, consisting of one lead teacher appointed by the Association President and no more than four (4) Association members to be selected by the Association, to develop and/or review SLOs as required by the evaluation procedure. The committee shall also have the responsibility to develop internal procedures that will govern the committee's operations. Bargaining unit members that serve on the SLO Committee and participate in official meetings of the SLO Committee shall be compensated for all time required beyond the regular school day. Said compensation shall be at .00068 times the base (BA-0) salary. The District SLO Coordinator will be compensated according to the supplemental schedule.

H. IMPROVEMENT PLANS

An Improvement Plan is a clearly articulated assistance program for a teacher whose performance on key professional indicators has been documented to be ineffective or developing by the evaluator.

I. REMOVAL OF POORLY PERFORMING TEACHERS

- 1. Poorly performing teachers may be removed, upon recommendation of the Superintendent, and through the requirements of the collective bargaining agreement and/or Ohio law, either through nonrenewal or termination.
- 2. Nothing in this article will be deemed to present the Board from exercising its rights to nonrenew, terminate, or suspend a teaching contract as provided by law and the terms of this agreement. The evaluation system and procedures set forth in this Agreement shall not create an expectation of continued employment for bargaining unit members on a limited contract. The Board reserves its right to nonrenew a teacher evaluated under this article in accordance with ORC 3319.11 notwithstanding the teacher's summative rating.

J. <u>SUPPLEMENTAL REVIEWS</u>

- 1. Upon the request of either party, the Supplemental Evaluation Instrument shall be reviewed by a committee for supplementals. The committee shall be composed of no more than three (3) persons appointed by the Association and no more than three (3) persons appointed by the Superintendent.
- 2. Building administrators shall conduct one (1) performance review of all head class, club, and activity advisers in that adviser's first contracted supplemental year, and shall regularly review the performance of that adviser afterwards. Head athletic coaches shall be reviewed regularly by the Athletic Director under the same standard. Performance reviews will include a written statement of the organizations strengths and improvement goals.

ARTICLE VIII GRIEVANCE PROCEDURE

Nothing contained in this procedure shall be construed as limiting the individual right of a bargaining unit member having a complaint or problem to discuss the matter informally with the members of the administration through normal channels of communication. During all phases of the grievance process, an Association officer shall have the right to be present.

A. <u>DEFINITIONS</u>

- 1. A grievance is defined as a complaint involving the alleged violation, misinterpretation, or misapplication of a written provision of the negotiated agreement entered into between the Board and the Association.
- 2. A grievant shall mean a bargaining unit member, the Association, or a group of bargaining unit members. Where more than one bargaining unit member is grieving, each shall sign the grievance.

B. <u>GENERAL</u>

- 1. The fact that a teacher files a grievance shall not be recorded in his/her personnel file or in any file used in the transfer, assignment, or promotion process; nor shall such fact be used in any recommendation for re-employment or recommendation for other employment; nor shall the teacher, the Association, or its officials be placed in jeopardy or be subject for reprisal or discrimination for having followed this grievance procedure.
- 2. The time limits specified in this procedure may be extended by written agreement of the parties involved.
- 3. If a grievance hearing or a meeting with the Administration is scheduled during the unit members' work day, the unit member(s) required to be present for the hearing or meeting shall be released without loss of pay or benefit.

C. <u>STEP ONE</u>

Any employee having a grievance shall first discuss such grievance with his/her building principal.

D. <u>STEP TWO</u>

If the discussion does not resolve the grievance to the satisfaction of the grievant, such grievant shall have the right to lodge a written grievance with such building principal. Said grievance shall be filed within thirty (30) calendar days after the grievant knew, or through the exercise of reasonable diligence should have known, of the occurrence of the facts upon which the grievance is based. If a grievance is not filed or advanced within the appropriate time limits, the right of the grievant to grieve or to continue the grievance is waived.

If the administration does not respond to the grievance within the appropriate time limits said grievance is advanced to the next step.

The written grievance shall be on a standard form (see Appendix "F") and shall contain a concise statement of the facts upon which the grievance is based and a reference to the specific provision of the negotiated agreement allegedly violated, misinterpreted or misapplied. A copy of such grievance shall be filed with the Superintendent. The grievant shall have a right to request a hearing before the building principal. Such hearing shall be conducted within five (5) working days after the receipt of such request. The grievant and the Association shall be advised in writing of the time, place and date of such hearing and the grievant shall have the right to be represented at such hearing by a representative of the Association. The building principal shall take action on the written grievance within five (5) working days after the receipt of said grievance, or, if a hearing is requested, within five (5) working days after the conclusion of said hearing. The action taken and the reasons for the action shall be reduced to writing and copies sent to the grievant, the Association, and the Superintendent.

E. <u>STEP THREE</u>

If the action taken by the building principal does not resolve the grievance to the satisfaction of the grievant such grievant may appeal in writing to the Superintendent. Failure to file such appeal within five (5) working days from receipt of the written memorandum of the principal's action on said grievance shall be deemed a waiver of the right to appeal. Upon request, a hearing shall be conducted by the Superintendent within five (5) working days after the receipt of the request. The grievant shall have the right to be represented at such hearing by a representative of the Association. The Superintendent shall take action on the appeal of the grievance within five (5) working days after the conclusion of said hearing. The action taken and the reasons for the action shall be reduced to writing and copies sent to the grievant, the Association, and the building principal.

F. <u>STEP FOUR</u>

If the Association is not satisfied with the disposition of the grievance by the Superintendent at Step Three, the Association may request a hearing before an arbitrator. The Association's request for arbitration shall be made in writing within thirty (30) calendar days following the receipt of the disposition of the grievance in Step Three. The Association's request for arbitration shall be by certified mail with return receipt requested to the Superintendent. Within five (5) working days following receipt by the Superintendent of the Association's request for arbitration, the Board or its designated representative and the Association shall mutually petition the American Arbitration Rules. Once the arbitrator has been selected he/she shall proceed with the arbitration on the grievance in accordance with these rules. If the question of arbitrability is raised in connection with a grievance, the arbitrator shall first decide this question before moving on to the grievance itself.

The arbitrator shall have the authority to consider only a single grievance or several grievances involving a common question(s) of interpretation or application.

The arbitrator shall hold the necessary hearing and issue the decision within such time as may be agreed upon. The decision shall be in writing and copy sent to all parties present at the hearing. The decision of the arbitrator shall be final and binding upon all parties.

The arbitrator shall not have the authority to add to, subtract from, modify, change, or alter any of the provisions of this collective bargaining agreement, nor add to, detract from, or modify the language therein in arriving at a determination of any issue. Furthermore, the arbitrator is strictly prohibited from making a decision contrary to law.

The costs and expense of the arbitrator and American Arbitration Association shall be shared equally by the Board and the Association.

ARTICLE IX FAIR DISMISSAL PROCEDURE

When an unsatisfactory situation or serious and repeated problem related to the employment performance of a teacher is observed by the principal, a conference will be scheduled with the teacher. The teacher-principal conference will take place as soon as practical, on or before April 1.

The purpose of the conference is to make the teacher aware in writing of unsatisfactory performance, to make written recommendations for correction, and to indicate that if the situation is not corrected, there will be a recommendation for non-renewal of contract.

At this time, the teacher will have the opportunity to present his/her written response to the principal and his/her plans for improvement of the unsatisfactory situation.

The teacher will have an opportunity to meet with the Superintendent and Principal, and in writing, present his/her information regarding the unsatisfactory situation and/or performance and review material concerning non-renewal.

The Superintendent shall notify the teacher, in writing, of his recommendation prior to making a recommendation to the Board of Education.

The teacher shall have the right to appeal the recommendation in a hearing before the Board of Education.

The procedure for fair dismissal set forth herein supersedes the provisions of Section 3319.11, Revised Code.

ARTICLE X LEAVE OF ABSENCE

A. <u>SICK LEAVE</u>

Ohio law provides that teachers may earn one and one-fourth (1-1/4) days of sick leave per month of service. Each teacher accumulates this amount for each month of the year in which the teacher is under contract and is cumulative up to two hundred fifty (250) days.

If a bargaining unit member uses more than five (5) consecutive sick days during the school year, the board may request a doctor's note verifying the need to be absent.

B. <u>PERSONAL LEAVE</u>

Personal leave not to exceed three (3) days per school year shall be granted to each bargaining unit member. Except in cases of a documented emergency, application for personal leave must be made not less than five (5) calendar days in advance.

Except in cases of documented emergency or significant family event; personal leave shall not be taken on the day before or after a holiday or vacation period during the school year, on a staff work day, an in-service day, or during the conference portion of parent/teacher conference days.

No more than four (4) bargaining unit members district-wide may be granted personal leave on any given day prior to Labor Day or after May 1. Bargaining unit members who request leave during these periods shall include a reason that explains the need for the leave. This leave total shall be extended to up to six (6) bargaining unit members in cases where leave has been requested for the purpose of attending school-sponsored events.

No more than six (6) bargaining unit members district-wide may be granted personal leave on any given day between Labor Day and May 1. Teachers who request leave on these days shall not be required to provide a reason for their leave.

Bargaining unit members shall receive an amount \$200.00 per day for two (2) remaining personal leave days which are not used.

C. <u>PROFESSIONAL LEAVE</u>

Professional leave may be granted to members for the purpose of attending workshops, educational conferences or visitations. Request for leave should be made at least two (2) weeks in advance. The request should be discussed with the building principal and then submitted to the Superintendent for approval.

D. <u>FUNERAL LEAVE</u>

An employee will be excused to attend any funeral provided prior approval has been given by the Superintendent. Such leave will be deducted from accumulated sick leave.

E. <u>PARENTAL LEAVE</u>

The Board shall grant a parental leave without pay for bargaining unit members requesting such leave. This leave shall include cases of adoption. The leave shall not be for longer than one school year.

The bargaining unit member shall submit a written request to the Superintendent, specifying the proposed dates the leave is to commence and terminate. The request shall be submitted at least thirty (30) days prior to the date on which the leave would be scheduled to begin. This provision may be waived by the Superintendent.

The Board may require that the termination of such leave coincide with the end of a semester, or some other point in time at which the bargaining unit member's return coincides with the needs of the Board to avoid disruption of the studies of pupils and work schedules of other employees. This provision shall not be construed to require return while illness or disability precludes bargaining unit member's return.

Upon return to service at the expiration of such leave the bargaining unit member shall resume the contract status which he/she held prior to such leave and shall return to the same position held prior to the leave. If upon return from approved parental leave the same position is no longer in existence then the bargaining unit member shall be entitled to a substantially equivalent position for which he/she holds valid unexpired certification.

A teacher on parental leave shall be granted the option of continuing group insurance coverage. This coverage shall be at the teacher's expense. The teacher's right to such coverage shall be subject to approval of the insurance carrier. The teacher must present payment to the Treasurer not later than the 15th of each month preceding the date on which the Treasurer sends payment to the insurance carrier. Failure to pay on time shall result in forfeiture of coverage.

F. ASSAULT LEAVE

- 1. A collective bargaining unit member assaulted while in the course of his/her employment and physically or psychologically disabled from such assault shall remain on the payroll as a regular employee and shall receive all benefits. To be eligible for assault leave, the certified employee shall:
 - a. Make a written statement concerning the assault on forms provided by the Board.

- 2. Such leave shall commence on the first day of absence and continue until the employee elects (a) to return to work, (b) to receive retirement/disability benefits under the state retirement system, or (c) to resign.
- 3. If medical attention is required, a certificate from a licensed physician stating the nature of the disability and its duration shall be required before assault leave can be approved for payment.
- 4. The days so used will not be deducted from the employee's sick leave, except in cases where a collective bargaining unit member fails to comply with the above provisions.
- 5. Falsification of any of the employee's statement or the physician's statement shall be grounds for suspension and/or termination employment under Ohio Revised Code §3319.16.

G. <u>LEGAL LEAVE</u>

Employees in the bargaining unit who are requested to perform jury duty will be granted paid leave. During such leave the employee will be considered as being in attendance. The employee shall suffer no loss of salary, benefits, or other contractual advantage as a result of such leave. The employee shall turn over to the Board money he/she receives as payment for jury duty service.

Employees in the bargaining unit who are subpoenaed or otherwise summoned to appear in court on behalf of a parent/guardian or guardian ad litem of one of their students will be granted paid leave provided that advance court documentation is provided.

H. FAMILY MEDICAL LEAVE ACT

The Board and the members shall comply with the provisions of the Family Medical Leave Act, provided, however, that the member shall use leave under FMLA concurrent with any other leave for which the member may be eligible under the provisions of this contract. The provisions of this paragraph shall not be applicable to intermittent leave not covered by the Family Medical Leave Act.

The twelve month period shall begin on the first day the employee takes leave under this provision.

ARTICLE XI FRINGE BENEFITS

A. <u>SEVERANCE</u>

The Wauseon Board of Education agrees that upon acceptance for "service retirement" as defined by the STRS, a teacher will receive 26% of the total accumulation of his/her sick days calculated at his/her per diem rate at the time of retirement.

A bargaining unit member who has attained the maximum sick leave in the last two years of employment prior to retirement and suffers a catastrophic illness (absent eighty consecutive days in final year of employment) shall receive no less than a minimum of forty (43) days severance.

B. <u>RETIREMENT INCENTIVE</u>

Bargaining unit members who submit their retirement notification to the Superintendent in writing by February 1 of the year they are first eligible for full retirement benefits under STRS, and who have (10) or more years of service with the district shall receive severance pay in the amount of 28% of the total accumulation of their respective sick days, calculated at their per diem rate at the time of retirement.

C. <u>COLLEGE REIMBURSEMENT</u>

- 1. To qualify for reimbursement, all course work must meet the following criteria:
 - a. Course work must be in the field of education or in the teacher's content area.
 - b. Course work must align with the teacher's goals as stated in his/her Individual Professional Development Plan (IPDP).
 - c. Course work must be approved by the District LPDC prior to the end of the regular school year.
 - d. Course work must be approved by the Superintendent.
- 2. Except in situations where course work is necessary for license renewal, teachers seeking reimbursement for course work must complete both the Educational Reimbursement Form and the Course Work Pre-Approval Form no later than one (1) week after signing up for the course and prior to the last LPDC meeting of the regular school year.
- 3. Copies of all necessary forms will be found using the "Staff Resources" tab on the school website.

- 4. Reimbursement for courses taken during the prior school year including summer courses- will be made with the October pay period. All summer course requirements must be completed prior to September 1 of the following school year. No course will be reimbursed if it is not completed by September 1 of the following school year, unless the bargaining unit member reapplies for reimbursement.
- 5. An employee will be reimbursed for the hours taken and passed with at least a grade of C or receive a Pass in a Pass/Fail course provided a transcript and a paid fee slip are delivered to the Treasurer by September 30.
- 6. Reimbursement will be made based upon type of hours taken (quarter or semester). The amount of reimbursement may not exceed the actual amount expended by the employee for said course work.
- 7. The formula for reimbursement will be \$35,000 per year divided by the number of semester and quarter hours taken. Quarter hours shall be counted as 2/3 of a semester hour.
- 8. If, prior to the start of a new contracted work year, the employment of a bargaining unit member ends due to resignation, retirement, termination, or dismissal, the bargaining unit member shall only be eligible for reimbursement four courses completed prior to the end of the previous contracted work year. This exclusion does not pertain to bargaining unit members whose employment ends due to reduction in force.

D. TRAVEL EXPENSE

The Board of Education will pay mileage to teachers who must travel between buildings to fulfill their regular teaching duties. Mileage will be determined by the distance between buildings and based on actual miles driven and shall be approved by the Superintendent.

Payment will be made in two (2) installments at the end of semesters. Forms for reimbursement will be supplied by the Board of Education.

Employees eligible for mileage reimbursement will be paid at the IRS rate.

E. <u>HEALTH INSURANCE</u>

Bargaining unit members and their dependents selecting health insurance will be covered under a managed care health insurance plan offered by the Board, specifically Access Plus or High Deductible Health Plan. The employee has the choice of which plan they choose.

- 1. Access Plus Health Plan
 - a. Bargaining unit members selecting Access Plus will pay 10.5 % of the monthly insurance premium.
- 2. High Deductible Health Plan
 - a. The Board will pay 100% of the monthly premium for bargaining unit members selecting the High Deductible Health Plan, provided the total High Deductible Health Plan premium increase in a plan year does not exceed 8%. The Board will also match up to \$1,500 annually for a family plan and up to \$900 annually for a single plan to be deposited directly into the bargaining unit member's Health Savings Account.
 - b. In the first year that a bargaining unit member is on the High Deductible Health Plan, the Board will deposit a \$500 advance into the bargaining unit member's Health Savings Account, provided that the bargaining unit member will contribute at least \$500 in to the account throughout the year. This advance will be deposited during the first pay in January. The advance will be deducted from the Board's total matching contribution to the bargaining unit member for the year. Any bargaining unit member whose employment ends will be responsible for reimbursing the Board for this advance at a pro-rata rate.
 - c. Starting January 2021, if the total High Deductible Health Plan premium increase exceeds 8% in a plan year, the Board will only be responsible for paying 95% of High Deductible Health Plan premiums for that year, with the bargaining unit member paying the other 5%. In subsequent years, if the premium increase for the High Deductible Health Plan does not exceed 8%, the Board will resume paying 100% of the monthly premium for the High Deductible Health Plan.
- 3. Part-Time Employees

Part-time employees shall receive a single health insurance plan or the cost of a single plan toward a family plan.

F. INSURANCE INCENTIVE

Current enrollees, employees who participated but opted out prior to the 1995 agreement and new hires opting out of the health insurance plan shall receive \$1,100 per year. Payments will be made in March and September following the prior 6 month period of waiver. Employees cannot be enrolled at any time in the prior 6 month period in order to be entitled to the waiver payment. Employees who opt out may reenroll in the insurance plan if there is a change in status; i.e. marriage, death, spousal carve-out, etc. but will not be entitled to the waiver for the 6 month period in which they enroll.

G. <u>DENTAL INSURANCE</u>

All full-time certified employees and their dependents will receive dental insurance. The plan shall be the Consortium Dental Plan offered by Northern Buckeye Education Council. All certified employees shall pay 20% of the monthly insurance premium.

H. LIFE INSURANCE

At Board expense each full-time certified employee will receive term life insurance in the amount of \$50,000.00. Part-time employees in the bargaining unit may be included at their option in this group coverage by paying pro-rata premiums in inverse proportion to the amount of time that they work.

I. <u>S.T.R.S. SHELTER</u>

The Board of Education shall designate each employee's mandatory contribution to the State Teachers' Retirement System of Ohio as "picked up" by the Board as contemplated by Internal Revenue Service Ruling 77-464 and 81-36, although they shall continue to be designated as employee contributions as permitted by Attorney General Opinion 82-097, in order that the amount of the employee's income reported by the Board as subject to federal and Ohio income tax shall be the employee's total gross income reduced by the then-current percentage amount of the employee's mandatory State Teachers' Retirement System contribution which has been designated as "picked up" by the board, and that the amount designated as "picked up" by the Board shall be included in the final average salary, provided that no employee's total salary is increased by such "pick up" nor is the Board's total contribution to the State Teachers' Retirement System of Ohio increased thereby.

In the event that there is a determination that the foregoing adversely affects the qualified status under the Internal Revenue Code of the contributions by the Board of the "pick up" contributions or of the STRS retirement plan, this "pick up" provision shall be null and void.

J. <u>125 BENEFIT PLAN</u>

All employee insurance costs will be tax sheltered in a 125 Plan to the extent permitted by law.

K. <u>VISION INSURANCE</u>

Vision Insurance will be provided with the member paying 100% of the cost of coverage.

ARTICLE XII COMPENSATION

A. <u>SALARY SCHEDULE</u>

1. Base salary effective September 1, 2019, \$37,176, effective September 1, 2020 is \$37,883, effective September 1, 2021 is \$38,640 and the salary schedule which members of the bargaining unit shall be paid is provided in Appendix "A".

B. <u>SALARY INDEX</u>

The salary index for members of the bargaining unit is provided in Appendix "D".

C RATE-SUMMER SCHOOL TEACHER AND TUTOR

The hourly rate for summer school teacher and tutor is determined by multiplying the factor .00068 times the base salary of the teacher's current salary.

D. <u>SUPPLEMENTAL SALARIES</u>

The supplemental salary for members of the bargaining unit is provided in Appendix "E".

Compensation is determined by multiplying the appropriate index value times the base salary then in effect.

Supplemental salary placement will be based on years of coaching experience and activity experience.

The supplemental salary schedule may be amended during negotiations or through memorandum of understanding between the Board and the Association. If necessary, the Board may offer multiple contracts for any given position.

Supplemental contract payments for individuals whose only employment is/are supplemental contract(s) will be made following the conclusion of the supplemental contract season or event once they have completed all contractual requirements.

E. <u>EXTENDED TIME</u>

If the Board offers extended time to bargaining unit members beyond the regular school year, then the rate of compensation shall be pro-rata to the bargaining unit member's salary on the salary schedule.

F. <u>COMPENSATION FOR PART-TIME</u>

Effective September 1, 1985, all part-time teachers will be compensated pro-rata according to the salary schedule:

 1 class
 1/7

 2 classes
 2/7

 3 classes
 3/7

 5 classes
 5/7

 6 classes
 6/7

All part-time teachers teaching five (5) or more classes shall receive a daily conference period.

G. <u>COMPENSATION - I.E.P. FORMS/SPECIAL EDUCATION STUDENTS</u>

Bargaining unit members required by the building principal to participate in meetings concerning the I.E.P.'s of handicapped students shall be compensated for all time required beyond the regular school day. Said compensation shall be at .00068 times the base (BA-O) salary.

In regards to Alternate Assessments, a committee comprised of the Superintendent, Building Principals, School Psychologist, a WEA Representatives and three teachers responsible for the administration of the assessments arrived at the following parameters:

- 1. Teachers who are responsible for the administration of alternate assessments will have the ability to utilize professional days, as needed and approved by the building principal, to help in the preparation, administration and authoring of the assessments.
- 2. Through an evaluation of alternate assessment needs in each building, the district will consider making classroom aides available. In addition, the district will attempt to provide for joint prep/planning time for the teacher and the aide.
- 3. When the need arises to have an aide assist with classroom responsibilities and/or alternate assessment responsibilities, the district acknowledges the need to train these aides. The training of these aides will be accomplished through the use of professional days for both the teacher (trainer) and the aide when done during the contracted year. If the need for training is done outside the contracted year, the teacher (trainer) will be compensated at .00068 times the base (BA 0) salary.
- 4. The district will assure the availability of digital cameras, flash drives, and appropriate printing capabilities for the numerous pictures that are needed. In addition, the building principal, superintendent and technology coordinator will evaluate requests for laptops to be provided to those that administer alternate assessments.

H. <u>COMPENSATION - COMMITTEE RESPONSIBILITIES</u>

Bargaining unit members who are required by the Curriculum director to serve on Committees that meet outside the work-day, to write or update a course of study, shall be compensated at the hourly rate of .00068 times the base salary (BA-0).

I. LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

- 1. There shall be one LPDC which shall function on a District-wide basis.
- 2. There shall be seven (7) members of the LPDC as follows: One (1) teacher from each building and three administrators.
- 3. The Committee members of the LPDC shall be compensated with a supplemental contract.
- 4. The members of the committee shall serve three (3) year rotating terms.
- 5. The LPDC shall determine the meeting times, places, dates, and frequency of meetings to be held. Meetings shall not be held during times scheduled for teacher-student contact.
- 6. The LPDC shall determine its rules for voting, planning, or other organizational issues that are in compliance with the Master Contract and the Ohio Revised Code.
- 7. The Wauseon Board of Education shall, upon the approval of the Superintendent, pay reasonable costs for training and materials needed for LPDC members.
- 8. Appeals of decisions of the LPDC shall be directed to the LPDC Appeals Committee which is separate and apart from the LPDC. The LPDC shall determine the composition of the LPDC Appeals Committee. Should the decision of the LPDC Appeals Committee be unsatisfactory to the teacher member, the teacher shall have the right to appeal to the State level body.

J. <u>DIRECT DEPOSIT</u>

Payroll shall be by direct deposit. There shall be twenty-six (26) bi-weekly pay periods. In the event that there is a need to "re-cycle" payroll or make some other payroll adjustment, the Board will provide a three (3) month notice of the impending change.

ARTICLE XIII NO STRIKE/NO LOCKOUT

A. <u>NO STRIKE</u>

The Association recognizes its legal obligation not to strike during the term of this Contract and before Dispute Resolution Procedures are exhausted, but it does not waive its rights to strike, upon statutory notice, after Contract expiration and exhaustion of Dispute Resolution Procedures.

B. <u>NO LOCKOUT</u>

The Board shall not lockout employees during the term of this Contract or while Dispute Resolution Procedure is in process.

ARTICLE XIV REDUCTION IN FORCE

A. <u>AUTHORITY TO INSTITUTE REDUCTION IN FORCE</u>

The Wauseon Board, when it deems necessary, may reduce the number of teaching positions, but such reductions shall be limited to such reasons as:

- 1. Decline in student enrollment.
- 2. Return to duty of regular teachers after leaves of absence.
- 3. Suspension of schools or territorial changes affecting the District.
- 4. Lack of sufficient operating funds.

B. ORDER OF REDUCTION IN FORCE

If staff reduction is deemed necessary, the reduction shall be made as follows:

- 1. Suspension of contracts shall occur to teachers holding a limited contract first and shall be on a last employed-first to be suspended by teaching field basis.
- 2. If the suspension of the contract is necessary for any teachers holding a continuing contract, this shall be on a last employed first to be suspended teaching field basis.
- 3. Displacement rights shall be exercised by all teachers within their respective contract status (continuing contract or limited) with no teacher holding a limited contract exercising displacement over a teacher holding a continuing contract. Displacement shall be limited to areas of the teacher's certification.
- 4. If a teacher has been required to obtain a certificate to meet the requirements of the current teaching assignment and also holds provisional or higher certification in other teaching fields, that teacher shall be placed with the appropriate contract status group and according to seniority and provisional or higher certification areas shall have displacement rights.

C. <u>SENIORITY</u>

Seniority shall be defined as continuous employment of a teacher beginning with the date of the Board meeting at which the teacher was hired, with all leave inclusive. Seniority shall be lost when a teacher resigns or retires. In the event that more than one employee has the same starting date of work, positions on the seniority list shall be determined by drawing lots.

D. <u>RECALL</u>

Teachers whose contracts have been suspended shall have rights to recall as follows:

- 1. First recall shall be of teachers holding a continuing contract in order of seniority within the teacher's area(s) of certification.
- 2. If vacancies cannot be filled by teachers holding a continuing contract, then teachers holding a limited contract shall be recalled in order of seniority within the teacher's area(s) of certification.
- 3. The recall list shall be maintained for a period of three (3) years. Thereafter, an employee on layoff shall lose his/her right to recall.
- 4. It shall be the employee's responsibility to provide the Board with their current address, as well as requiring the employee to respond to a notice of vacancy within fourteen (14) days of the receipt of certified mail by the Board. Refusal or failure of the employee to respond to a notice of vacancy shall constitute a refusal of the recall, and the employee's name shall be removed from the recall list.

E. <u>NOTICE</u>

When staff reduction is necessary, the Superintendent shall give notice of the intent to recommend the suspension of contracts to all teachers so affected sixty (60) days prior to Board action to reduce staff. The Board will attempt to reduce staff through attrition before resorting to reduction in force.

A list shall be prepared and updated annually ranking all teachers holding a continuing contract in the District by seniority, giving areas of certification and present teaching and building assignment; then all teachers holding a limited contract in the District by seniority, giving areas of certification, and present teaching and building assignments. Each teacher whose contract is to be suspended and the Wauseon Education Association shall receive copies of this list. Teachers shall promptly notify the Superintendent of any change in his/her certification status.

F. <u>BENEFITS</u>

Teachers on layoff may continue to participate in benefit programs at their own expense for one year, provided that the insurance carrier permits such continuation of benefits, and provided further that the teacher must pay the full premium to the Treasurer not later than the 15th of the month preceding the date on which the Treasurer must send the payment to the insurance carrier.

G. <u>PROVISIONS</u>

The provisions of this article supersede the provisions of section 3319.17 R.C.

ARTICLE XV VACANCIES, TRANSFERS, AND REASSIGNMENTS

A. <u>POSTING OF VACANCIES</u>

Definition: A vacancy is defined as an open teaching and/or supplemental position which the Board intends to fill.

When the Superintendent determines that a vacancy exists in a teaching position, and/or a supplemental position, he shall cause a notice to be posted at each school in a common-use area, the Superintendent's office and in an electronic format available to all staff members. The vacancy shall be posted for at least five (5) working days. A copy of posting shall be sent to the WEA President. The posting shall include the following information:

- a. Position available
- b. Requirements for job
- c. Deadline for application
- d. Effective starting date
- e. Any additional pertinent information

A new application is necessary for each position posted. Applications from current employees shall be granted an interview when they meet the licensure/certification requirement of the posting.

B. TRANSFER ASSIGNMENT

- 1. Voluntary Transfer
 - a. A teacher may submit, in the form of a letter of intent, their request for a voluntary transfer for positions in which they are certified/licensed.
 - b. The letter of intent will be distributed to certified staff on or before February 1st of each school year and will remain in effect until the first contract day of the next school year. The submission deadline for the letter of intent is on or before February 16th of each school year.
 - c. The letter of intent will serve as a response to certified internal postings of the school district during the time period specified in section 1(b)
 - d. Qualified teachers who have submitted a letter of intent shall be granted an interview.
 - e. Qualified teachers will also receive an interview if they have submitted a letter of interest for a posting.

- 2. Involuntary Transfer
 - a. A teacher being involuntarily transferred shall be notified via a conference with the Superintendent or his/her designee for transfers involving a change in building assignment. A teacher being involuntarily transferred shall be notified via conference with the building principal for transfers within the same building. The teacher shall be notified prior to board action. A written reason shall be provided to the teacher at this conference. The written reason shall address specific issues within the District and explain how transferring the teacher may help resolve those issues. The said written reason will not be subject to a grievance.
 - b. Teachers who have been involuntarily transferred shall maintain the right to apply for any vacancy posted in the District.
 - c. The administration reserves the right to involuntarily transfer teachers, provided only that teachers shall not be involuntarily transferred for disciplinary or punitive reasons.
 - d. An employee will not be involuntarily transferred more often than twice in a forty-eight month period.
- 3. Board Approval
 - a. Official Board minutes shall reflect only that a teacher is being transferred and shall not label such transfers as "voluntary" or "involuntary".

ARTICLE XVI WORKING CONDITIONS

A. WORK DAYS

- 1. The normal teacher working day shall be seven and one-half (7-1/2) hours, including a thirty minute duty free lunch period. Teachers may be required to be at school for more than seven and one-half (7-1/2) hours to complete their professional responsibilities. (Examples include, but are not limited to, attending conferences with students, parents or the administration; hearings; faculty meetings; evening programs and activities. The Board and administration reserve the right to determine starting and quitting times and otherwise to schedule the work day.
- 2. High school and Middle school teachers shall have one (1) preparation period per day. Not including non-instructional time prior to or after the start of the school day, Elementary school and Primary school teachers shall have at least two hundred (200) minutes duty-free preparation time per week during the teacher work day defined in paragraph 1. A teacher's total weekly planning time may occasionally be reduced as a result of school delays, cancellations, field trips or assemblies. Each Elementary school and Primary school teacher shall be advised by the administration of the specific time periods to be considered preparation time.

B. <u>CALENDAR</u>

- 1. The regular school year shall consist of not more than one hundred eighty-four (184) scheduled days, including one (1) staff work day at the beginning and end of the school year. An additional unpaid day of orientation may be required for new staff members.
- 2. The calendar shall be determined at the discretion of the Board. The WEA may submit its suggestions to the Superintendent in December of the year prior to the year of the school calendar to be developed.

ARTICLE XVII ASSOCIATION RIGHTS

The rights and privileges of the Association and its representatives as set forth in this Agreement shall be granted only to the Association as the exclusive representative of the employees, and to no other organization.

A. <u>USE OF BUILDINGS, FACILITIES, EQUIPMENT & SERVICE</u>

- 1. The Association and its representatives shall have the right to use school buildings in accordance with Board policy at all reasonable hours for meetings.
- 2. The Association shall have the right to use school facilities and equipment, including typewriters, mimeographing machines, other duplicating equipment, calculating machines, computers and all types of audio-visual equipment at reasonable times, with prior approval of building principal, when such equipment is not otherwise in use. The Association shall pay for the reasonable cost of all materials and supplies incident to such use.

B. DISSEMINATION OF INFORMATION

- 1. The Association shall have the right to post notices of activities and matters of Association concern on designated bulletin boards, at least one of which shall be provided in each school building. The Association may use the district mail service and employee mail boxes for communication to bargaining unit members. Any member mailing of a general nature shall be copied to the administration concurrently with the mailing.
- 2. The Association shall have the right to use the P.A. system to announce Association related activities and/or meetings in accordance with building policy.

C. <u>RECEIPT OF BOARD INFORMATION</u>

The employer agrees to furnish to the Association in response to written requests information concerning the following: any financial reports and audits after Board approval. Board meeting notices, agenda and minutes of all school board meetings; names, addresses, listed telephone numbers of all bargaining unit members; salaries paid thereof and education level and experience.

D. BOARD MEETINGS

The Association representative(s) at special and/or regular Board meetings shall have the right to address any item on the agenda at a time determined by the Board. The agenda shall be provided to the Association President at the same time and by the same means as provided to the Board.

E. ACCESS TO MEMBERS OF BARGAINING UNIT

- 1. Duly authorized representatives of the Association and their respective affiliates shall be permitted to transact official Association business on school property before and after school and during lunch periods provided that this shall not interfere with or interrupt normal school operations. The representative shall check in at the principal's office upon entering the building.
- 2. Duly authorized representatives of the Association and its affiliates shall be permitted to speak to new bargaining unit members prior to the start of the school year. This meeting will take place during the lunch hour of new staff orientation. New staff members will not be required to participate in the meeting if they so choose.

F. BOARD POLICIES

A link to all Board policies will be accessible through the Board of Education page on the district website.

ARTICLE XVIII CLASS SIZE

The Board and the Association recognize that the number of students in a classroom is a significant educational matter which must be based upon a number of factors, including state minimum standards, the financial resources of the district, the physical facilities available, and the overall needs of the educational program.

A. INCLUSION

Classroom teachers who have assigned to their class a student who has been identified as handicapped under the Individual with Disabilities Act (IDEA) or 504 shall be part of the student's team which develops the student's Individual Educational Plan (IEP) and have direct input into the student's IEP. Additionally, such teachers shall be provided training, in-service programs and professional assistance to enable the teacher to implement the student's IEP. Such training, in-service programs, and/or professional assistance shall be provided on release time or the teacher shall be paid at .00068 times the base (BA-0) salary for the time involved.

ARTICLE XIX EMPLOYMENT OF RETIRED CERTIFICATED STAFF

The terms of employment for a newly employed but previously retired certificated staff member shall be as per the contract except as follows:

Retirement from the district shall be considered a break in employment.

Former employees of the district shall be precluded from service credit earned prior to retirement.

A minimum of three (3) years service credit shall be given for experience at the appropriate education level attained.

The staff member shall be not be eligible for severance.

The staff member shall receive one (1) year limited contracts and shall not be eligible for continuing contracts as provided for in the Section 3319.11 ORC.

The staff member shall receive the same option for health insurance as other employees as listed in Article XI, D, "Health Insurance."

The provisions of this article are not grievable under Article VIII of this Agreement or through any action or claim filed with SERB or a court of law.

College reimbursement shall be provided only for licensure or certification renewal.

In order to meet the new State Teachers' Retirement system requirements of public notifications and public hearings, any staff member interested in pursuing this option must submit their resignation no later than April 1 of the school year preceding their desired reemployment.

ARTICLE XX SALARY NOTICE

The Board shall not be required to furnish an annual salary notice as set forth in Section 3319.12, Ohio Revised Code.

ARTICLE XXI CONTINUING CONTRACT

In order to be considered for a continuing contract, the member shall submit to the Superintendent on the year end check out form a statement that he/she intends to be eligible for a continuing contract by August 1 of the following calendar year.

The member must have a master's degree, and must hold a current, valid five (5) year professional educator license for the State of Ohio. The member shall have taught successfully in Wauseon Exempted Village School District for not less than three (3) years of the last five (5) years except for teachers who had a continuing contract with another Ohio Public School District.

The member shall provide written documentation of all items listed in (2) above to the Superintendent not later than April 1 of the school year when continuing service status is to be considered.

Nothing in this section shall be construed to alter or limit in any way the rights of the Board regarding its contractual options for a member who is eligible for continuing contract status.

ARTICLE XXII COMPLETE AGREEMENT

This Agreement supersedes and cancels all previous agreements, verbal or written or based on alleged past practices between the Board and Association, and constitutes the entire agreement between the parties. Any amendment or agreement supplemental hereto shall not be binding upon either party unless executed in writing and ratified by the parties to this Agreement.

ARTICLE XXIII DURATION

This Agreement shall be effective upon ratification, except that the effective date of the economic provisions of this Agreement is September 1, 2019. This Agreement will remain in full force and effect until August 31, 2022.

This Agreement was ratified by the Wauseon Education Association at a general meeting held on the 26th day of June, 2019 and was ratified by the Board of Education of the Wauseon Exempted Village School District at a meeting held on the 8th day of July , 2019.

WAUSEON EDUCATION ASSOCIATION

President

By: Champerson

W.E.A. Negotiating Committee

THE BOARD OF EDUCATION OF WAUSEON EXEMPTED VILLAGE SCHOOL DISTRICT

Superintendent

By By: Treasurer

40

WAUSEON EXEMPTED VILLAGE SCHOOLS APPENDIX "A" - SALARY SCHEDULE Article XII - Compensation

1.8% 2019-2020 Increase 37,176 FY20 Base Salary

Step	BA	BA+150	MA	MA+15	MA+30
Ō	37,176	38,663	40,522	42,381	42,381
1	38,886	40,522	42,567	44,426	44,426
2	40,597	42,381	44,612	46,470	46,470
3	42,307	44,240	46,656	48,515	48,515
4	44,017	46,099	48,701	50,560	50,560
5	45,727	47,957	50,746	52,605	52,605
6	47,437	49,815	52,790	54,649	54,649
7	49,147	51,675	54,835	56,694	56,694
8	50,857	53,534	56,880	58,739	58,739
9	52,567	55,393	58,925	60,783	60,783
10	54,277	57,252	60,969	62,828	62,828
11	55,988	59,110	63,014	64,873	64,873
12	57,698	60,969	65,059	66,917	66,917
13	57,698	62,828	67,103	68,962	68,962
14	57,698	62,828	69,148	71,007	71,007
15	57,698	62,828	69,148	73,052	75,096
16	57,698	62,828	69,148	73,052	75,096
17	57,698	62,828	69,148	73,052	75,096
18	57,698	62,828	69,148	73,052	75,096
19	57,698	62,828	69,148	73,052	75,096
20	57,698	62,828	69,148	73,052	75,096
21	59,408	64,687	71,193	75,096	77,327
22	59,408	64,687	71,193	75,096	77,327
23	59,408	64,687	71,193	75,096	77,327
24	59,408	64,687	71,193	75,096	77,327
25	59,408	64,687	71,193	75,096	77,327
26	59,408	64,687	71,193	75,096	77,327
27	59,408	64,687	71,193	75,096	77,327
28	59,408	64,687	71,193	75,096	77,327
29	59,408	64,687	71,193	75,096	77,327
30	59,408	64,687	71,193	75,096	77,327
31	59,408	64,687	71,193	75,096	77,327
32	61,118	66,546	73,237	77,141	79,557
33	61,118	66,546	73,237	77,141	79,557
34	61,118	66,546	73,237	77,141	79,557
35	61,118	66,546	73,237	77,141	79,557
36	61,118	66,546	73,237	77,141	79,557
37	61,118	66,546	73,237	77,141	79,557
38	61,118	66,546	73,237	77,141	79,557
39	61,118	66,546	73,237	77,141	79,557
40	61,118	66,546	73,237	77,141	79,557

\$800 longevity for 25 years or more experience

\$1,100 longevity for 28 years or more experience

WAUSEON EXEMPTED VILLAGE SCHOOLS APPENDIX "A" - SALARY SCHEDULE Article XII - Compensation

1.9% 2020-2021 Increase 37,883 FV21 Base Salary

Step	BA	BA+150	MA	MA+15	MA+30
0	37,883	39,398	41,292	43,186	43,186
1	39,625	41,292	43,376	45,270	45,270
2	41,368	43,186	45,459	47,353	47,353
З	43,111	45,080	47,543	49,437	49,437
4	44,853	46,975	49,626	51,520	51,520
5	46,596	48,869	51,710	53,604	53,604
6	48,338	50,763	53,793	55,688	55,688
7	50,081	52,657	55,877	57,771	57,771
8	51,824	54,551	57,961	59,855	59,855
9	53,566	56,445	60,044	61,938	61,938
10	55,309	58,339	62,128	64,022	64,022
11	57,051	60,233	64,211	66,105	66,105
12	58,794	62,128	66,295	68,189	68,189
13	58,794	64,022	68,378	70,272	70,272
14	58,794	64,022	70,462	72,356	72,356
15	58,794	64,022	70,462	74,439	76,523
16	58,794	64,022	70,452	74,439	76,523
17	58,794	64,022	70,462	74,439	76,523
18	58,794	64,022	70,462	74,439	76,523
19	58,794	64,022	70,462	74,439	76,523
20	58,794	64,022	70,462	74,439	76,523
21	60,537	65,916	72,545	76,523	78,796
22	60,537	65,916	72,545	76,523	78,796
23	60,537	65,916	72,545	76,523	78,796
24	60,537	65,916	72,545	76,523	78,796
25	60,537	65,916	72,545	76,523	78,796
26	60,537	65,916	72,545	76,523	78,796
27	60,537	65,916	72,545	76,523	78,796
28	60,537	65,916	72,545	76,523	78,796
29	60,537	65,916	72,545	76,523	78,796
30	60,537	65,916	72,545	76,523	78,796
31	60,537	65,916	72,545	76,523	78,796
32	62,279	67,810	74,629	78,607	81,069
33	62,279	67,810	74,629	78,607	81,069
34	62,279	67,810	74,629	78,607	81,069
35	62,279	67,810	74,629	78,607	81,069
36	62,279	67,810	74,629	78,607	81,069
37	62,279	67,810	74,629	78,607	81,069
38	62,279	67,810	74,629	78,607	81,069
39	62,279	67,810	74,629	78,607	81,069
40	62,279	67,810	74,629	78,607	81,069

\$800 longevity for 25 years or more experience

\$1,100 longevity for 28 years or more experience

WAUSEON EXEMPTED VILLAGE SCHOOLS APPENDIX "A" - SALARY SCHEDULE Article XII - Compensation

2.0% 2021-2022 Increase 38,640 FY22 Base Salary

Step	BA	BA+150	MA	MA+15	MA+30
0	38,640	40,186	42,118	44,050	44,050
1	40,418	42,118	44,243	46,175	46,175
2	42,195	44,050	46,368	48,300	48,300
з	43,973	45,982	48,494	50,426	50,426
4	45,750	47,914	50,619	52,551	52,551
5	47,528	49,846	52,744	54,676	54,676
6	49,305	51,778	54,869	56,801	56,801
7	51,083	53,710	56,995	58,927	58,927
8	52,860	55,642	59,120	61,052	61,052
9	54,637	57,574	61,245	63,177	63,177
10	56,415	59,506	63,370	65,302	65,302
11	58,192	61,438	65,495	67,427	67,427
12	59,970	63,370	67,621	69,553	69,553
13	59,970	65,302	69,746	71,678	71,678
14	59,970	65,302	71,871	73,803	73,803
15	59,970	65,302	71,871	75,928	
16	59,970	65,302	71,871	75,928	78,053
17	59,970	65,302	71,871	75,928	
18	59,970	65,302	71,871	75,928	
19	59,970	65,302	71,871	75,928	
20	59,970	65,302	71,871	75,928	
21	61,747	67,234	73,996	78,053	
22	61,747	67,234	73,996	78,053	80,372
23	61,747	67,234	73,996	78,053	
24	61,747	67,234	73,996	78,053	80,372
25	61,747	67,234	73,996	78,053	80,372
26	61,747	67,234	73,996	78,053	80,372
27	61,747	67,234	73,996	78,053	80,372
28	61,747	67,234	73,996	78,053	
29	61,747	67,234	73,996	78,053	
30	61,747	67,234	73,996	78,053	80,372
31	61,747	67,234	73,996	78,053	80,372
32	63,525	69,166	76,121	80,179	
33	63,525	69,166	76,121	80,179	
34	63,525	69,166	76,121	80,179	
35	63,525	69,166	76,121	80,179	
36	63,525	69,166	76,121	80,179	
37	63,525	69,166	76,121	80,179	
38	63,525	69,166	76,121	80,179	
39	63,525	69,166	76,121	80,179	
40	63,525	69,166	76,121	80,179	

\$800 longevity for 25 years or more experience \$1,100 longevity for 28 years or more experience

WAUSEON EXEMPTED VILLAGE SCHOOLS APPENDIX "D" - SALARY INDEX Article XII - Compensation

2019-2020 2020-2021 2021-2022

Step	BA	BA+150	MA	MA+15	MA+30
0	1.0000	1.0400	1.0900	1.1400	1.1400
1	1.0460	1.0900	1.1450	1.1950	1.1950
2	1.0920	1.1400	1.2000	1.2500	1.2500
3	1.1380	1.1900	1.2550	1.3050	1.3050
4	1.1840	1.2400	1.3100	1.3600	1.3600
5	1.2300	1.2900	1.3650	1.4150	1.4150
6	1.2760	1.3400	1.4200	1.4700	1.4700
7	1.3220	1.3900	1.4750	1.5250	1.5250
8	1.3680	1.4400	1.5300	1.5800	1.5800
9	1.4140	1.4900	1.5850	1.6350	1.6350
10	1.4600	1.5400	1.6400	1.6900	1.6900
11	1.5060	1.5900	1.6950	1.7450	1.7450
12	1.5520	1.6400	1.7500	1.8000	1.8000
13	1.5520	1.6900	1.8050	1.8550	1.8550
14	1.5520	1.6900	1.8600	1.9100	1.9100
15	1.5520	1.6900	1.8600	1.9650	2.0200
16	1.5520	1.6900	1.8600	1.9650	2.0200
17	1.5520	1.6900	1.8600	1.9650	2.0200
18	1.5520	1.6900	1.8600	1.9650	2.0200
19	1.5520	1.6900	1.8600	1.9650	2.0200
20	1.5520	1.6900	1.8600	1.9650	2.0200
21	1.5980	1.7400	1.9150	2.0200	2.0800
22	1.5980	1.7400	1.9150	2.0200	2.0800
23	1.5980	1.7400	1.9150	2.0200	2.0800
24	1.5980	1.7400	1.9150	2.0200	2.0800
25	1.5980	1.7400	1.9150	2.0200	2.0800
26	1.5980	1.7400	1.9150	2.0200	2.0800
27	1.5980	1.7400	1.9150	2.0200	2.0800
28	1.5980	1.7400	1.9150	2.0200	2.0800
29	1.5980	1.7400	1.9150	2.0200	2.0800
30	1.5980	1.7400	1.9150	2.0200	2.0800
31	1.5980	1.7400	1.9150	2.0200	2.0800
32	1.6440	1.7900	1.9700	2.0750	2.1400
33	1.6440	1.7900	1.9700	2.0750	2.1400
34	1.6440	1.7900	1.9700	2.0750	2.1400
35	1.6440	1.7900	1.9700	2.0750	2.1400
36	1.6440	1.7900	1.9700	2.0750	2.1400
37	1.6440	1.7900	1.9700	2.0750	2.1400
38	1.6440	1.7900	1.9700	2.0750	2.1400
39	1.6440	1.7900	1.9700	2.0750	2.1400
40	1.6440	1.7900	1.9700	2.0750	2.1400
41	1.6440	1.7900	1.9700	2.0750	2,1400

1.8% 2019-2020 Increase 37,176 FY20 Base Salary

POSITION	0-2 Years		3-5 Years		6-8 Years		Above 8	
Head Basketball Coach	18.75%	6,971	19.25%	7,156	19.75%	7,342	20.25%	7,528
Head Football Coach	18.75%	6,971	19.25%	7.156	19.75%	7,342	20.25%	7.528
Head Wrestling Coach	18.75%	6,971	19.25%	7,156	19.75%	7,342	20.25%	7.528
Head Baseball Coach	14.50%	5,391	15.00%	5.576	15.50%	5,762	16.00%	5,948
Head Cross Country Coach	14.50%	5,391	15.00%	5,576	15.50%	5,762	16.00%	5,948
Head Softball Coach	14.50%	5.391	15.00%	5,576	15.50%	5,762	16.00%	5,948
Head Swim Coach	14.50%	5.391	15.00%	5,576	15.50%	5,762	16.00%	5,948
Head Track Coach	14.50%	5,391	15.00%	5,576	15.50%	5,762	16.00%	5.948
Head Volleyball Coach	14.50%	5,391	15.00%	5,576	15.50%	5,762	16.00%	5,948
Instr. Ensembles Director	12.50%	4,647	13.50%	5.019	14.50%	5,391	15.50%	5,762
Head Bowling Coach	11.75%	4,368	12.25%	4,554	12.75%	4,740	13.25%	4,926
Head Cheerleader Coach	11.75%	4,368	12.25%	4.554	12.75%	4,740	13.25%	4,926
Head Golf Coach	11.75%	4,368	12.25%	4.554	12.75%	4,740	13.25%	4,926
Head Soccer Coach	11.75%	4,368	12.25%	4,554	12.75%	4,740	13.25%	4,926
Head Tennis Coach	11.75%	4,368	12.25%	4,554	12.75%	4,740	13.25%	4,926
Dive Coach	11.75%	4,368	12.25%	4,554	12.75%	4,740	13.25%	4,926
Assistant Basketball Coach	11.75%	4,368	12.25%	4,554	12.75%	4,740	13.25%	4,926
Assistant Football Coach	11.75%	4,368	12.25%	4,554	12.75%	4,740	13.25%	4,926
Assistant Volleyball Coach	11.75%	4,368	12.25%	4.554	12.75%	4,740	13.25%	4,926
Assistant Wrestling Coach	11.75%	4,368	12.25%	4,554	12.75%	4,740	13.25%	4,926
Head Speech Team Coach	11.75%	4,368	12.25%	4,554	12.75%	4,740	13.25%	4,926
Spring Musical Director	11.75%	4,368	12.25%	4,554	12.75%	4,740	13.25%	4,926
Stage Manager/Stage Crew Adviser	10.00%	3,718	10.50%	3,903	11.00%	4,089	11.50%	4,275
Assistant Baseball Coach	10.00%	3,718	10.50%	3,903	11.00%	4.089	11.50%	4,275
Assistant Cheerleader Coach	10.00%	3,718	10.50%	3,903	11.00%	4,089	11.50%	4,275
Assistant Cross Country Coach	10.00%	3,718	10.50%	3,903	11.00%	4,089	11.50%	4,275
Assistant Soccer Coach	10.00%	3,718	10.50%	3,903	11.00%	4,089	11.50%	4,275
Assistant Softball Coach	10.00%	3,718	10.50%	3,903	11.00%	4,089	11.50%	4,275
Assistant Swim Coach	10.00%	3,718	10.50%	3,903	11.00%	4,089	11.50%	4,275
Assistant Track Coach	10.00%	3,718	10.50%	3,903	11.00%	4,089	11.50%	4,275
Assistant Instrumental Director	10.00%	3,718	10.50%	3,903	11.00%	4.089	11.50%	4,275
Assistant Musical Director	10.00%	3,718	10.50%	3,903	11.00%	4,089	11.50%	4,275
Freshman Basketball Coach	10.00%	3,718	10.50%	3,903	11.00%	4,089	11.50%	4,275
Freshman Football Coach	10.00%	3,718	10.50%	3,903	11.00%	4,089	11.50%	4,275
Freshman Volleyball Coach	10.00%	3.718	10.50%	3,903	11.00%	4.089	11.50%	4,275
Jr. High Basketball Coach	9.00%	3,346	9.50%	3,532	10.00%	3,718	10.50%	3,903
Jr. High Cross Country Coach	9.00%	3,346	9.50%	3,532	10.00%	3,718	10.50%	3,903
Jr. High Football Coach	9.00%	3,346	9.50%	3,532	10.00%	3,718	10.50%	3,903
Jr. High Track Coach	9.00%	3,346	9.50%	3,532	10.00%	3,718	10.50%	3,903
Jr. High Volleyball Coach	9.00%	3,346	9.50%	3,532	10.00%	3,718	10.50%	3,903
Jr. High Wrestling Coach	9.00%	3,346	9.50%	3,532	10.00%	3,718	10.50%	3,903

1.8% 2019-2020 Increase 37,176 FY20 Base Salary

POSITION	0-2 Years		3-5 Y	3-5 Years		ears	Above 8	
Chudoot Coupoil Advisor (UC)					Sec. 1			1.00
Student Council Adviser (HS)	7.25%	2,695	7.50%	2,788	8.00%	2,974	8.50%	3,160
Assistant Speech Coach	7.25%	2,695	7.50%	2,788	8.00%	2,974	8.50%	3,160
Marching Band Auxiliary	7.25%	2,695	7.50%	2,788	8.00%	2,974	8.50%	3,160
Vocal Ensembles	7.25%	2,695	7.50%	2,788	8.00%	2,974	8.50%	3,160
Jr. High Cheerleader Coach	6.70%	2,491	7.10%	2,639	7.50%	2.788	7.90%	2,937
District Mentor Coordinator	5.75%	2,138	6.00%	2,231	6.25%	2,324	6.75%	2,509
District SLO Coordinator	5.75%	2,138	6.00%	2,231	6.25%	2,324	6.75%	2,509
Fall Play Director	5.75%	2,138	6.00%	2,231	6.25%	2,324	6,75%	2,509
Junior Class Adviser	5.75%	2,138	6.00%	2,231	6.25%	2,324	6.75%	2,509
National Honor Society	5.75%	2,138	6.00%	2,231	6.25%	2,324	6.75%	2,509
Musical Orchestra Director	5.75%	2,138	6.00%	2,231	6.25%	2,324	6.75%	2,509
Archery Adviser	5.75%	2,138	6.00%	2,231	6.25%	2,324	6.75%	2,509
Instrumental Specialist	5.75%	2,138	6.00%	2,231	6.25%	2,324	6.75%	2,509
District Mentor	4.50%	1,673	5.00%	1,859	5.50%	2,045	6.00%	2,231
LPDC	4.50%	1,673	5.00%	1,859	5.50%	2,045	6.00%	2,231
FFA Adviser	4.25%	1,580	4.50%	1,673	5.00%	1,859	5.50%	2,045
Girls Christian Fellowship	4.25%	1,580	4.50%	1,673	5.00%	1,859	5.50%	2,045
Mock Trial Coach	4.25%	1,580	4.50%	1,673	5.00%	1,859	5.50%	2,045
Quiz Team Coach	4.25%	1,580	4.50%	1,673	5.00%	1,859	5.50%	2,045
Student Council Adviser (MS)	4.25%	1,580	4.50%	1,673	5.00%	1,859	5.50%	2,045
Piano Accompanist	4.25%	1,580	4.50%	1,673	5.00%	1,859	5.50%	2,045
Art Club	2.75%	1,022	3.00%	1.115	3.25%	1,208	3.50%	1,301
Destination Imagination	2.75%	1,022	3.00%	1,115	3.25%	1,208	3.50%	1,301
MS National Honor Society	2.75%	1.022	3.00%	1,115	3.25%	1,208	3.50%	1,301
Elm Street Choir	2.75%	1,022	3.00%	1,115	3.25%	1,208	3.50%	1,301
F.C.C.L.A.	2.75%	1,022	3.00%	1,115	3.25%	1,208	3.50%	1,301
Power of the Pen	2.75%	1,022	3.00%	1,115	3.25%	1,208	3.50%	1,301
Quiz Team (MS)	2.75%	1,022	3.00%	1,115	3.25%	1,208	3.50%	1,301
Spanish Club	2.75%	1,022	3.00%	1,115	3.25%	1,208	3.50%	1,301
Student Council (ES)	2.75%	1.022	3.00%	1,115	3.25%	1,208	3.50%	1.301

Aquatics Director

9,918

1.9% 2020-2021 Increase 37,883 FY21 Base Salary

POSITION	0-2 Y	ears	3-5 Years		6-8 Y	ears	Above 8	
Head Basketball Coach	10 750/	7 102	10.250	7,292	10 750	7 402	20.059	7 6 74
Head Football Coach	18.75% 18.75%	7,103	19.25% 19.25%	7,292	19.75% 19.75%	7,482	20.25%	7,671
		Contra Ser	1		the second second			
Head Wrestling Coach	18.75%	7,103	19.25%	7,292	19.75%	7,482	20.25%	7,671
Head Baseball Coach	14.50%	5,493	15.00%	5,682	15.50%	5,872	16.00%	6,061
Head Cross Country Coach	14.50%	5,493	15.00%	5,682	15.50%	5,872	16.00%	6,061
Head Softball Coach	14.50%	5,493	15.00%	5,682	15.50%	5,872	16.00%	6,061
Head Swim Coach	14.50%	5,493	15.00%	5,682	15.50%	5,872	16.00%	6,061
Head Track Coach	14.50%	5,493	15.00%	5,682	15.50%	5,872	16.00%	6,061
Head Volleyball Coach	14.50%	5,493	15.00%	5,682	15.50%	5,872	16.00%	6,061
Instr. Ensembles Director	12.50%	4,735	13.50%	5,114	14.50%	5,493	15.50%	5,872
Head Bowling Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Head Cheerleader Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Head Golf Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Head Soccer Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Head Tennis Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Dive Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Assistant Basketball Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Assistant Football Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Assistant Volleyball Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Assistant Wrestling Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Head Speech Team Coach	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5,019
Spring Musical Director	11.75%	4,451	12.25%	4,641	12.75%	4,830	13.25%	5.019
Stage Manager/Stage Crew Adviser	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Assistant Baseball Coach	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Assistant Cheerleader Coach	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Assistant Cross Country Coach	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Assistant Soccer Coach	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Assistant Softball Coach	10.00%	3,788	10.50%	3.978	11.00%	4,167	11.50%	4,357
Assistant Swim Coach	10.00%	3,788	10.50%	3.978	11.00%	4,167	11.50%	4,357
Assistant Track Coach	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Assistant Instrumental Director	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Assistant Musical Director	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Freshman Basketball Coach	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Freshman Football Coach	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Freshman Volleyball Coach	10.00%	3,788	10.50%	3,978	11.00%	4,167	11.50%	4,357
Jr. High Basketball Coach	9.00%	3,409	9.50%	3,599	10.00%	3,788	10.50%	3,978
Jr. High Cross Country Coach	9.00%	3,409	9.50%	3,599	10.00%	3,788	10.50%	3,978
Jr. High Football Coach	9.00%	3,409	9.50%	3,599	10.00%	3,788	10.50%	3,978
Jr. High Track Coach	9.00%	3,409	9.50%	3,599	10.00%	3,788	10.50%	3,978
Jr. High Volleyball Coach	9.00%	3,409	9.50%	3,599	10.00%	3,788	10.50%	
Jr. High Wrestling Coach	9.00%	3,409	9.50%	3,599	10.00%	3,788	10.50%	3,978

1.9% 2020-2021 Increase 37,883 FY21 Base Salary

POSITION	0-2 Years		3-5 Years		6-8 Y	6-8 Years		Above 8	
Student Council Advisor (HS)							1		
Student Council Adviser (HS)	7.25%	2,747	7.50%	2,841	8.00%	3,031	8.50%	3,220	
Assistant Speech Coach	7.25%	2,747	7.50%	2,841	8.00%	3,031	8.50%	3,220	
Marching Band Auxiliary	7.25%	2,747	7.50%	2,841	8.00%	3,031	8.50%	3,220	
Vocal Ensembles	7.25%	2,747	7.50%	2,841	8.00%	3,031	8.50%	3,220	
Jr. High Cheerleader Coach	6.70%	2.538	7.10%	2,690	7.50%	2,841	7.90%	2,993	
District Mentor Coordinator	5.75%	2,178	6.00%	2,273	6.25%	2,368	6.75%	2,557	
District SLO Coordinator	5.75%	2,178	6.00%	2,273	6.25%	2,368	6.75%	2,557	
Fall Play Director	5.75%	2,178	6.00%	2,273	6.25%	2,368	6.75%	2,557	
Junior Class Adviser	5.75%	2,178	6.00%	2,273	6.25%	2,368	6.75%	2,557	
National Honor Society	5.75%	2,178	6.00%	2,273	6.25%	2,368	6.75%	2,557	
Musical Orchestra Director	5.75%	2,178	6.00%	2,273	6.25%	2,368	6.75%	2,557	
Archery Adviser	5.75%	2,178	6.00%	2,273	6.25%	2,368	6.75%	2,557	
Instrumental Specialist	5.75%	2,178	6.00%	2,273	6.25%	2,368	6.75%	2,557	
District Mentor	4.50%	1,705	5.00%	1,894	5.50%	2,084	6.00%	2,273	
LPDC	4.50%	1.705	5.00%	1,894	5.50%	2,084	6.00%	2,273	
FFA Adviser	4.25%	1,610	4.50%	1,705	5.00%	1,894	5.50%	2,084	
Girls Christian Fellowship	4.25%	1,610	4.50%	1,705	5.00%	1,894	5.50%	2,084	
Mock Trial Coach	4.25%	1,610	4.50%	1,705	5.00%	1.894	5.50%	2,084	
Quiz Team Coach	4.25%	1,610	4.50%	1,705	5.00%	1,894	5.50%	2,084	
Student Council Adviser (MS)	4.25%	1,610	4.50%	1,705	5.00%	1,894	5.50%	2,084	
Piano Accompanist	4.25%	1,610	4.50%	1,705	5.00%	1,894	5.50%	2,084	
Art Club	2.75%	1,042	3.00%	1,136	3.25%	1,231	3.50%	1,326	
Destination Imagination	2.75%	1,042	3.00%	1,136	3.25%	1,231	3.50%	1,326	
MS National Honor Society	2.75%	1,042	3.00%	1,136	3.25%	1,231	3.50%	1,326	
Eim Street Choir	2.75%	1,042	3.00%	1,136	3.25%	1,231	3.50%	1,326	
F.C.C.L.A.	2.75%	1.042	3.00%	1,136	3.25%	1,231	3.50%	1,326	
Power of the Pen	2.75%	1,042	3.00%	1,136	3.25%	1,231	3.50%	1,326	
Quiz Team (MS)	2.75%	1,042	3.00%	1,136	3.25%	1,231	3.50%	1,326	
Spanish Club	2.75%	1,042	3.00%	1,136	3.25%	1,231	3.50%	1,326	
Student Council (ES)	2.75%	1.042	3.00%	1,136	3.25%	1,231	3.50%	1.326	

Aquatics Director

9,928

2.0% 2021-2022 Increase 38,640 FY22 Base Salary

POSITION	0-2 Years		3-5 Years		6-8 Years		Above 8	
Head Basketball Coach	18.75%	7.245	19.25%	7,438	19,75%	7.631	20.25%	7,825
Head Football Coach	18.75%	7,245	19.25%	7.438	19.75%	7,631	20.25%	7,825
Head Wrestling Coach	18.75%	7.245	19.25%	7,438	19.75%	7.631	20.25%	7.825
Head Baseball Coach	14.50%	5,603	15.00%	5,796	15.50%	5,989	16.00%	6,182
Head Cross Country Coach	14.50%	5,603	15.00%	5,796	15.50%	5,989	16.00%	6,182
Head Softball Coach	14.50%	5,603	15.00%	5.796	15.50%	5,989	16.00%	6,182
Head Swim Coach	14.50%	5,603	15.00%	5,796	15.50%	5,989	16.00%	6,182
Head Track Coach	14.50%	5,603	15.00%	5,796	15.50%	5,989	16.00%	6.182
Head Volleyball Coach	14.50%	5,603	15.00%	5,796	15.50%	5,989	16.00%	6,182
Instr. Ensembles Director	12.50%	4,830	13.50%	5,216	14.50%	5,603	15.50%	5,989
Head Bowling Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Head Cheerleader Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Head Golf Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Head Soccer Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Head Tennis Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Dive Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Assistant Basketball Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Assistant Football Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Assistant Volleyball Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Assistant Wrestling Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Head Speech Team Coach	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Spring Musical Director	11.75%	4,540	12.25%	4,733	12.75%	4,927	13.25%	5,120
Stage Manager/Stage Crew Adviser	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Assistant Baseball Coach	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Assistant Cheerleader Coach	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4.444
Assistant Cross Country Coach	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Assistant Soccer Coach	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Assistant Softball Coach	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Assistant Swim Coach	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Assistant Track Coach	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Assistant Instrumental Director	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Assistant Musical Director	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Freshman Basketball Coach	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Freshman Football Coach	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Freshman Volleyball Coach	10.00%	3,864	10.50%	4,057	11.00%	4,250	11.50%	4,444
Jr. High Basketball Coach	9.00%	3,478	9.50%	3,671	10.00%	3,864	10.50%	4,057
Jr. High Cross Country Coach	9.00%	3,478	9.50%	3,671	10.00%	3,864	10.50%	4,057
Jr. High Football Coach	9.00%	3,478	9.50%	3,671	10.00%	3,864	10.50%	4,057
Jr. High Track Coach	9.00%	3,478	9.50%	3,671	10.00%	3,864	10.50%	4,057
Jr. High Volleyball Coach	9.00%	3,478	9.50%	3,671	10.00%	3,864	10.50%	4,057
Jr. High Wrestling Coach	9.00%	3,478	9.50%	3,671	10.00%	3,864	10.50%	4,057

POSITION	0-2 Y	'ears	3-5 Years		6-8 Years		Abo	ve 8
Student Council Adviser (HS)	7.25%	2.801	7.50%	2,898	8.00%	3.091	8.50%	3.284
Assistant Speech Coach	7.25%	2.801	7.50%	2.898	8.00%	3,091	8.50%	3.284
Marching Band Auxiliary	7.25%	2.801	7.50%	2.898	8.00%	3.091	8.50%	3.284
Vocal Ensembles	7.25%	2.801	7.50%	2.898	8.00%	3.091	8.50%	3,284
Jr. High Cheerleader Coach	6.70%	2.589	7.10%	2.743	7.50%	2,898	7.90%	3.053
District Mentor Coordinator	5.75%	2.222	6.00%	2.318	6.25%	2.415	6.75%	2,608
District SLO Coordinator	5.75%	2.222	6.00%	2,318	6.25%	2,415	6.75%	2,608
Fall Play Director	5.75%	2,222	6.00%	2,318	6.25%	2,415	6.75%	2,608
Junior Class Adviser	5.75%	2,222	6.00%	2,318	6.25%	2,415	6.75%	2,608
National Honor Society	5.75%	2,222	6.00%	2,318	6.25%	2,415	6.75%	2,608
Musical Orchestra Director	5.75%	2.222	6.00%	2,318	6.25%	2,415	6.75%	2,608
Archery Adviser	5.75%	2,222	6.00%	2.318	6.25%	2,415	6.75%	2,608
Instrumental Specialist	5.75%	2,222	6.00%	2,318	6.25%	2,415	6.75%	2,608
District Mentor	4.50%	1,739	5.00%	1,932	5.50%	2,125	6.00%	2,318
LPDC	4.50%	1,739	5.00%	1,932	5.50%	2,125	6.00%	2,318
FFA Adviser	4.25%	1,642	4.50%	1,739	5.00%	1,932	5.50%	2,125
Girls Christian Fellowship	4.25%	1,642	4.50%	1,739	5.00%	1,932	5.50%	2,125
Mock Trial Coach	4.25%	1,642	4.50%	1,739	5.00%	1,932	5.50%	2,128
Quiz Team Coach	4.25%	1,642	4.50%	1,739	5.00%	1,932	5.50%	2,125
Student Council Adviser (MS)	4.25%	1,642	4.50%	1,739	5.00%	1,932	5.50%	2,125
Piano Accompanist	4.25%	1,642	4.50%	1,739	5.00%	1,932	5.50%	2,125
Art Club	2.75%	1,063	3.00%	1,159	3.25%	1,256	3.50%	1,352
Destination Imagination	2.75%	1,063	3.00%	1,159	3.25%	1,256	3.50%	1,352
MS National Honor Society	2.75%	1,063	3.00%	1,159	3.25%	1,256	3.50%	1,352
Elm Street Choir	2.75%	1,063	3.00%	1,159	3.25%	1,256	3.50%	1,352
F.C.C.L.A.	2.75%	1,063	3.00%	1,159	3.25%	1,256	3.50%	1,352
Power of the Pen	2.75%	1.063	3.00%	1,159	3.25%	1,256	3.50%	1,352
Quiz Team (MS)	2.75%	1,063	3.00%	1,159	3.25%	1,256	3.50%	1,352
Spanish Club	2.75%	1,063	3.00%	1,159	3.25%	1,256	3.50%	1,352
Student Council (ES)	2.75%	1,063	3.00%	1.159	3.25%	1,256	3.50%	1,352

2.0% 2021-2022 Increase 38,640 FY22 Base Salary

Aquatics Director

10,127

APPENDIX F WAUSEON EXEMPTED VILLAGE SCHOOLS GRIEVANCE FORM

LEVEL _____

DATE _____

GRIEVANT _____

ASSIGNMENT _____

SPECIFIC SECTION OF CONTRACT VIOLATED:

STATEMENT OF GRIEVANCE:

BASIS OF GRIEVANCE:

ACTION REQUESTED:

(SIGNATURE OF GRIEVANT)

(RECEIVED BY)

(DATE)

DISPOSITION:

This page left intentionally blank