RETRANSMISSION AUTHORIZATION

SECTION 1: Requesting Party Information

I hereby request retransmit authorization via BDA for in-building public safety radio system coverage, according to the information below:

Requestor Name:

Requestor Email:

Phone Number:

Submittal Date:

SECTION 2: Information to be provided by Building Owner or Designee

1. Building Owner name:
2. Building Owner phone:
3. Name of Building:
4. Building Address:
5. Building Contact Name:
6. Contact Phone:
7. Contact Email:
8. Emergency Contact Name:
   (Bldg Contact, NOT contractor contact)
9. Emergency Contact Phone (24h):
   (Bldg Contact NOT contractor contact)
10. Location of equipment in building (floor and room):
11. Designed By:
12. Installed By:

PE or GROL Number:
(required)

13. Tested By:
14. BDA mfgr/model:
15. Antenna type/mfgr/model:
16. Antenna gain (dBd):
17. ERP to donor site (dBm):
18. Antenna coordinates (NAD83):
19. Antenna height above ground (feet):
20. Antenna Height Above Mean Sea Level (amsl):
21. Projected signal level at donor site (-dBm):
22. Date to be commissioned (first turned on):

SECTION 2: Information to be provided by Building Owner or Designee(Continued)

23. Broadband ☐ Channelized ☐

24. How many channels:

25. Antenna azimuth (degrees true):

26. Licensed call letters to be rebroadcast:

SECTION 3: Request for Authorization Process

1. Completed form can be emailed to **XXXXXXX@XXXXX**
2. The XXXXX Office will review the request and either approve or disapprove the BDA request.
3. XXXXX then sends an approved and executed Retransmission Authorization form back to the applicant. If disapproved a reason will also be provided.
4. Upon completion, Class B BDAs must be registered with the FCC and the registration number forwarded to XXXXX.

NOTE REGARDING INITIAL ACTIVATION OF BDA SYSTEMS

Coordination with XXXX is required before a new BDA system is turned on for the first time. Customers are asked to please call the XXXX help desk at (XXX) XXX-XXXX **at least one week prior** to initial system activation in order to coordinate this activity. Test radios may be signed out from XXXX.

If at any time during or after installation, the BDA system negatively impacts the XXX network, the building owner will be required to immediately turn off the malfunctioning BDA system until correct functioning is restored. For ALL BDA's that are connected to XXXXXXXX, Fire Code Officials are not permitted to waive the hardening requirements and the battery backup requirements of the standard.

SECTION 4: Signatures

A copy of this signed authorization will be kept on file at the XXXX Office, XXX St., XXXX, OH XXXXX

The parties have signed below as evidence of their agreement with the terms of this authorization:

Requestor Name: _____ Requestor Title: _____

Requestor Signature:_____ Date: _____

XXXX Office Use Only

Approving Authority Name: _____ Approving Authority Title: _____

Approving Authority Signature: _____ Date: _____

FCC Signal Booster Registration:
(obtained by owner and sent to XXXX)