



**Meeting Minutes of the State of Ohio Board of Embalmers and Funeral Directors**

**JCARR Rules Review Committee**

**Tuesday, July 16, 2024, 1:00 p.m.**

Pursuant to Ohio Rev. Code § 4717.03(A), the State of Ohio Board of Embalmers and Funeral Directors JCARR Rules Review Committee convened in Room #1914 of the Vern Riffe Center for Government and the Arts at 77 South High Street, Columbus, Ohio 43215 for its regular meeting to discuss the Committee's business.

**1. Convening of the Committee – Chairperson Wappner**

Committee Chairperson William C. Wappner called the meeting to order at 1:05 p.m. Executive Director of the Board Jarrod Williams recorded the following members in attendance: George Horne, II, Jon W. Rettig, Sr., Adriana A. Sfalcin, William C. Wappner.

In attendance at the meeting were Assistant Attorney General William Kovaleski, Andrew Allman of Ohio Funeral Directors Association, and Board Staff Melissa Keefer.

Chairperson Wappner welcomed all to the meeting.

**2. Committee Business**

Committee Member George Horne, II, and Board Member Edward Nurre arrived to the meeting at 1:13 p.m.

Jon Rettig moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-2-03 of the Administrative Code as presented. George Horne seconded the motion. Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

Jon Rettig moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-3-01 of the Administrative Code as presented rescinding the administrative rule. George Horne seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0



Jon Rettig moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-6-02 of the Administrative Code as presented rescinding the administrative rule. George Horne seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

Jon Rettig moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-7-02 of the Administrative Code conditional to revision to paragraph (J) as discussed. Adriana Sfalcin seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

Adriana Sfalcin moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-7-05 of the Administrative Code conditional to revision to paragraph (B) as discussed. George Horne seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

George Horne moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-7-06 of the Administrative Code as presented. Jon Rettig seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

Jon Rettig moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-7-07 of the Administrative Code as presented. George Horne seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.



Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

Jon Rettig moved for the Committee to approve the Draft – not yet filed, proposed versions of rules 4717-7-03, 4717-7-06, and 4717-7-07 of the Administrative Code conditional to revisions as discussed. George Horne seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

Jon Rettig moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-9-01 of the Administrative Code conditional to revision to paragraph (G) as discussed. George Horne seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

George Horne moved for the Committee to approve no changes to rules 4717-9-03, 4717-9-04, and 4717-9-05 of the Administrative Code. Jon Rettig seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

Adriana Sfalcin moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-13-01 of the Administrative Code as presented. George Horne seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

George Horne moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-14-08 of the Administrative Code conditional to revision to the first paragraph as discussed. Jon Rettig seconded the motion.



Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

George Horne moved for the Committee to approve the Draft – not yet filed, proposed version of rule 4717-16-01 of the Administrative Code as presented. Adriana Sfalcin seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

Chairperson Wappner asked if there was anything further to discuss in committee. There was no further discussion.

### **3. Adjournment**

Jon Rettig moved for the Committee to adjourn its meeting. George Horne seconded the motion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

The July 16, 2024, meeting of the JCARR Rules Review Committee adjourned at 4:26 a.m.



**Meeting Minutes of the State of Ohio Board of Embalmers and Funeral Directors  
Education and Examination Committee  
Wednesday, July 17, 2024, 9:00 a.m.**

Pursuant to Ohio Rev. Code § 4717.03(A), the State of Ohio Board of Embalmers and Funeral Directors Education and Examination Committee convened in Room #1960 of the Vern Riffe Center for Government and the Arts at 77 South High Street, Columbus, Ohio 43215 for its regular meeting to discuss the Committee's business.

**1. Convening of the Committee – Chairperson Crates**

Committee Chairperson Amanda E. Crates called the meeting to order at 9:05 a.m. Executive Director of the Board Jarrod Williams recorded the following members in attendance: Amanda E. Crates, George Horne, II, Jon W. Rettig, Sr., William C. Wappner.

In attendance at the meeting were Board Member Edward Nurre, Assistant Attorney General William Kovaleski, Amy Baucher of Ohio Funeral Directors Association, and Board Staff Kim Bourk and Melissa Keefer.

Chairperson Crates welcomed all to the meeting.

**2. Committee Business**

Chairperson Crates presented the June 20, 2024, Education and Examination Committee Meeting Minutes.

George Horne moved for the Committee to approve the minutes from the June 20, 2024, Education and Examination Committee Meeting as presented. William Wappner seconded the motion.

Chairperson Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Jon Rettig, William Wappner  
Final Resolution: Motion Carries 4/0

Chairperson Crates presented the applications for Continuing Education programs.

William Wappner moved for the Committee to approve a recommendation to the Board to approve the Continuing Education applications as presented. George Horne seconded the motion.



Chairperson Crates asked if there was any discussion. There was discussion regarding Continuing Education programming.

Roll-call vote: Yes: Amanda Crates, George Horne, Jon Rettig, William Wappner

Final Resolution: Motion Carries 4/0

Chairperson Crates stated that there were no applications for 50 Years of Licensure CE Exemption, Separation from Practice CE Exemption, Medical/Undue Hardship Waiver, or requests for Out-of-State CE Credit.

Chairperson Crates asked if there was anything further to discuss in committee. There was a short discussion between Board members, Amy Baucher of Ohio Funeral Directors Association (OFDA) and Kim Bourk about continuing education programming.

### **3. Adjournment**

Jon Rettig moved for the Committee to adjourn its meeting. George Horne seconded the motion.

Roll-call vote: Yes: Amanda Crates, George Horne, Jon Rettig, William Wappner

Final Resolution: Motion Carries 4/0

The July 17, 2024, meeting of the Education and Examination Committee adjourned at 9:13 a.m.



**Meeting Minutes of the State of Ohio Board of Embalmers and Funeral Directors**

**JCARR Rules Review Committee**

**Wednesday, July 17, 2024, 9:30 a.m.**

Pursuant to Ohio Rev. Code § 4717.03(A), the State of Ohio Board of Embalmers and Funeral Directors JCARR Rules Review Committee convened in Room #1960 of the Vern Riffe Center for Government and the Arts at 77 South High Street, Columbus, Ohio 43215 for its regular meeting to discuss the Committee's business.

**1. Convening of the Committee – Chairperson Wappner**

Committee Chairperson William C. Wappner called the meeting to order at 9:30 a.m. Executive Director of the Board Jarrod Williams recorded the following members in attendance: George Horne, II, Jon W. Rettig, Sr., Adriana A. Sfalcin, William C. Wappner.

In attendance at the meeting were Board Members Amanda Crates and Edward Nurre, Assistant Attorney General William Kovaleski, Amy Baucher of Ohio Funeral Directors Association, and Board Staff Derek Bogner, Kim Bourk, Kim Grossman, and Melissa Keefer.

Chairperson Wappner welcomed all to the meeting.

**2. Committee Business**

Chairperson Wappner presented the June 20, 2024, JCARR Rules Review Committee Meeting Minutes.

George Horne moved for the Committee to approve the minutes of the June 20, 2024, JCARR Rules Review Committee Meeting as presented. Jon Rettig seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner  
Final Resolution: Motion Carries 4/0

Jon Rettig moved for the Committee to approve a recommendation to the Board to approve adopting a Board policy to indefinitely defer accepting applications to the Board for Certification of Embalmer Apprenticeship from applicants that have not completed the requirement to complete at least twelve months of instruction at an accredited mortuary program prior to application. George Horne seconded the motion.



Chairperson Wappner asked if there was any discussion. There was discussion regarding the recommendation to adopt a Board policy to defer applications to the Board for Certification of Embalmer Apprenticeship and concerns.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner  
Final Resolution: Motion Carries 4/0

Jon Rettig moved for the Committee to approve the Draft – not yet filed, proposed version of Rule 4717-7-02 as presented. George Horne seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner  
Final Resolution: Motion Carries 4/0

George Horne moved for the Committee to approve the Draft – not yet filed, proposed version of Rule 4717-7-03 as presented. Jon Rettig seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner  
Final Resolution: Motion Carries 4/0

George Horne moved for the Committee to approve the Draft – not yet filed, proposed version of Rule 4717-7-05 as presented. Jon Rettig seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner  
Final Resolution: Motion Carries 4/0

George Horne moved for the Committee to approve the Draft – not yet filed, proposed version of Rule 4717-7-06 with expected spelling correction. Jon Rettig seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner  
Final Resolution: Motion Carries 4/0

Jon Rettig moved for the Committee to approve the Draft – not yet filed, proposed version of Rule 4717-7-07 as presented. George Horne seconded the motion.



Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

George Horne moved for the Committee to approve the Draft – not yet filed, proposed version of Rule 4717-8-01 as presented. Jon Rettig seconded the motion.

Chairperson Wappner asked if there was any discussion. There was discussion among committee members, AAG William Kovaleski and Jarrod Williams.

William Wappner moved to table the proposed version of Rule 4717-8-01 as presented to revise. Jon Rettig seconded the motion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

George Horne moved for the Committee to approve the Draft – not yet filed, proposed version of Rule 4717-9-01 as presented. Jon Rettig seconded the motion.

Chairperson Wappner asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

Chairperson Wappner asked if there was anything further to discuss in committee. Jon Rettig commended Mr. Wappner as a lot was accomplished in the committee meeting on July 16, 2024.

### **3. Adjournment**

Jon Rettig moved for the Committee to adjourn its meeting. George Horne seconded the motion.

Roll-call vote: Yes: George Horne, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 4/0

The July 17, 2024, meeting of the JCARR Rules Review Committee adjourned at 10:00 a.m.



**Meeting Minutes of the State of Ohio Board of Embalmers and Funeral Directors**

**Preneed Recovery Fund Committee**

**Wednesday, July 17, 2024, 10:00 a.m.**

Pursuant to Ohio Rev. Code § 4717.03(A), the State of Ohio Board of Embalmers and Funeral Directors Preneed Recovery Fund Committee convened in Room #1960 on the 19<sup>th</sup> floor of the Vern Riffe Center for Government and the Arts located at 77 South High Street, Columbus, Ohio 43215 for its regular meeting to discuss the Committee's business.

**1. Convening of the Committee – Chairperson Nurre**

Committee Chairperson Edward C. Nurre, Jr. called the meeting to order at 10:00 a.m. Executive Director of the Board Jarrod Williams recorded the following members in attendance: Amanda E. Crates, George Horne, II, Edward C. Nurre, Jr.

Thomas Taneff was absent from the meeting. Mr. Taneff 's absence was made known in advance and thus excused.

In attendance at the meeting were Board Members Jon Rettig, Adriana Sfalcin and William Wappner, Assistant Attorney General William Kovaleski, Cathy Elkins and Margaret Sproul of Funeral Consumers Alliance of Central Ohio, Amy Baucher of Ohio Funeral Directors Association, and Board Staff Derek Bogner, Kim Bourk, Kim Grossman and Melissa Keefer.

Chairperson Nurre welcomed all to the meeting.

**2. Committee Business**

Chairperson Nurre stated there was one application for reimbursement to come before the Committee and explained the process and overview of the Committee. Chairperson Nurre referred to the Board's Preneed Compliance Administrator/Analyst Derek Bogner to present the application and his recommendation regarding the request for reimbursement from the Preneed Recovery Fund.

Derek Bogner presented the application in compliance case number CO2024-4647prf. Mr. Bogner informed committee members that the funeral director identified in the application as responsible for causing a loss holds a current, valid funeral director license. Mr. Bogner further commented on his efforts to investigate the claim and suggested that there still isn't enough information. He recommended the application be tabled so he may continue to collect information.

Amanda Crates moved for the Committee to table the application to the next meeting in compliance case number CO2024-4647prf to allow for gathering more information in this matter. George Horne seconded the motion.



Chairperson Nurre asked if there was any discussion. There was discussion regarding the investigation process.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre

Final Resolution: Motion Carries 3/0

Chairperson Nurre apologized for his oversight of the order of meeting agenda items.

Chairperson Nurre stated committee members should have received the Preneed Recovery Fund Committee Meeting Minutes for review and asked for a motion to approve the minutes as presented if there were no concerns.

Amanda Crates moved for the Committee to approve the minutes from the June 20, 2024, Preneed Recovery Fund Committee Meeting as presented. George Horne seconded the motion.

Chairperson Nurre asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre

Final Resolution: Motion Carries 3/0

Chairperson Nurre asked if there was anything further to discuss in committee. There was no further discussion.

### **3. Adjournment**

Amanda Crates moved for the Committee to adjourn its meeting. George Horne seconded the motion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre

Final Resolution: Motion Carries 3/0

The June 20, 2024, meeting of the Preneed Recovery Fund Committee adjourned at 10:11 a.m.



**Meeting Minutes of the State of Ohio Board of Embalmers and Funeral Directors  
Board Meeting  
Wednesday, July 17, 2024, 10:30 a.m.**

Pursuant to Ohio Rev. Code § 4717.03(A), the State of Ohio Board of Embalmers and Funeral Directors convened in Room #1960 of the Vern Riffe Center for Government and the Arts at 77 South High Street, Columbus, Ohio 43215 for its regular meeting to discuss the Board's business.

**1. Convening of the Board – President Horne**

**Calling of the Roll**

Board President George Horne, II called the meeting to order at 10:32 a.m. Executive Director of the Board Jarrod Williams recorded the following Board members in attendance: Amanda E. Crates, George Horne, II, Edward C. Nurre, Jr., Jon W. Rettig, Sr., Adriana A. Sfalcin, William C. Wappner.

Thomas Taneff was absent from the meeting. Mr. Taneff 's absence was made known in advance and thus excused.

**Pledge of Allegiance**

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation *under God*, indivisible, with liberty and justice for all."

**Recognize Apprentices**

Apprentices in attendance fulfilling the Board's requirement to attend one state monthly Board meeting during their apprenticeship were: Christopher Weiss, Chase Addy, Thomas Adkins, Stephen Ball, Louden Saulbeamer, Julia Jones, Emily Alexander, Colton Campbell, Marisa Wise, Emily Smith, Lauren Takach, and Taylor Thorpe and Celeste Zimmerman. All recognized themselves as requested by President Horne.

President Horne recognized the following guests: Cathy Elkins and Margaret Sproul of Funeral Consumers Alliance of Central Ohio, and Amy Baucher of Ohio Funeral Directors Association.

President Horne recognized Assistant Attorney General William Kovaleski, Board staff and their positions with the Board of Embalmers and Funeral Directors.

President Horne welcomed all to the meeting.



## **2. Board Business**

### **President's Report**

President Horne read aloud his written report. President Horne concluded that serving as President had been an enlightened experience and caused him to see the industry better and has made him a better funeral director based on the things he has encountered while serving. President Horne thanked Board members and staff for their hard work of service during his tenure.

### **Selection of Board Officers**

William Wappner nominated Board Member Amanda Crates to serve as President of the Board of Embalmers and Funeral Directors. Mr. Wappner moved for the Board to approve the nomination as presented. Edward Nurre seconded the motion.

President Horne asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner  
Final Resolution: Motion Carries 5/0

Abstain: Amanda Crates

William Wappner nominated Board Member Thomas Taneff to serve as Vice President of the Board of Embalmers and Funeral Directors. Mr. Wappner moved for the Board to approve the nomination as presented. Jon Rettig seconded the motion.

President Horne asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner  
Final Resolution: Motion Carries 6/0

William Wappner nominated Board Member Jon Rettig to serve as Secretary-Treasurer of the Board of Embalmers and Funeral Directors. Mr. Wappner moved for the Board to approve the nomination as presented. Edward Nurre seconded the motion.

President Horne asked if there was any discussion. There was no discussion.



Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Adriana Sfalcin, William Wappner

Abstain: Jon Rettig

Final Resolution: Motion Carries 5/0

President George Horne congratulated and ceremoniously passed the president's gavel to newly selected Board President Amanda Crates.

President Crates stated what an honor it is to serve as President of the Board of Embalmers and Funeral Directors, and proud to be one of only a few females to serve in this role. She reminisced about her father and how she wished he could be there for the momentous occasion. President Crates thanked Edward Nurre who played an integral role in her career path.

#### Appointments to Board Committees

President Crates stated that the Board's committees have been successful with their current members and did not wish to disturb the makeup of each. However, there was a request from Ms. Crates to Jon Rettig to take over as chairperson of the Education and Examination Committee. Mr. Rettig accepted.

In her first act as President, Ms. Crates appointed Jon Rettig to serve as committee chairperson of the Board's Education and Examination Committee.

President Crates also appointed Jon Rettig to serve as a committee member of the Board's Preneed Recovery Fund Committee.

President Crates confirmed the Board's committees were comprised as:

- Education and Examination Committee: Amanda Crates, George Horne, (Chair) Jon Rettig, and William Wappner
- JCARR Rules Review Committee: George Horne, Jon Rettig, Adriana Sfalcin, and (Chair) William Wappner
- Preneed Recovery Fund Committee: Amanda Crates, George Horne, (Chair) Edward Nurre, Jon Rettig, and Thomas Taneff
- Crematory Review Board: Jon Rettig, Thomas Taneff, and (Chair) William Wappner

William Wappner moved for the Board to approve the appointments as made by President Amanda Crates. George Horne seconded the motion.



President Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

Jon Rettig moved for the Board to approve designating the executive director of the Board as the Board's Privacy Officer for the personal information system of the Board. Amanda Crates seconded the motion.

President Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

#### Secretary-Treasurer's Report

President Crates asked newly selected Secretary-Treasurer Jon Rettig if he would like to present the monthly report. Secretary-Treasurer Rettig deferred to immediate past secretary-treasurer Crates to confirm the report. Ms. Crates asked if there were any questions in the financial report provided and there were none.

Mr. Wappner inquired about the balance in the Preneed Recovery Fund. Mr. Bogner stated the Board's custodial account balance is approximately \$2.2 million and earns approximately \$10,000 or less interest per month. Jarrod Williams included the account has a 5.44% return on interest rate.

#### Executive Director's Report

President Crates requested Executive Director of the Board Jarrod Williams to speak about his report.

Mr. Williams stated that his monthly report was provided for review. He mentioned that the meeting agenda included a review of remaining meeting dates for 2024 under the director's report. Mr. Williams explained this was to discuss a possible change to the Board's regular meeting scheduled for December 18, 2024.

Mr. Williams shared that during the June 20, 2024, Crematory Review Board Meeting, there was discussion among its members about its next convening.



Registration and Resolution Chief Laura Monick at the Ohio Department of Commerce, Division of Real Estate & Professional Licensing stated that the Ohio Cemetery Dispute Resolution Commission meets quarterly during a calendar year and its next meeting is scheduled on December 12, 2024. Crematory Review Board members agreed to try to meet on the 12<sup>th</sup>. The three members of the Crematory Review Board representing the Board of Embalmers and Funeral Directors informed that they would ask their Board if it were possible to reschedule the Board's meeting from December 18 to December 12 to accommodate a convening of the CRB. There was discussion among Board members about rescheduling the Board of Embalmers and Funeral Directors meetings planned for December 18.

Jon Rettig moved for the Board to approve rescheduling the December 18, 2024 Board and Committee Meetings to Thursday, December 12, 2024. Amanda Crates seconded the motion.

President Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

#### Committee Meetings Review

President Crates informed about the Board's three committees and their duties.

#### Education and Examination Committee

Former Committee Chairperson Amanda Crates stated the Education and Examination Committee met this morning and approved the minutes from the June 20, 2024, Education and Examination Committee Meeting and applications for Continuing Education Programs.

Amanda Crates moved for the Board to approve the Committee's recommendation to approve the applications for Continuing Education Programs as presented.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

Ms. Crates stated that there were no applications for 50 Years of Licensure CE Exemption, Separation from Practice CE Exemption, Medical/Undue Hardship Waiver, or requests for Out-of-State CE Credit.



JCARR Rules Review Committee

President Crates asked Willliam Wappner for his report of the Board's JCARR Rules Review Committee.

Chairperson William Wappner stated the Committee met this morning and approved the minutes from the June 20, 2024, JCARR Rules Review Committee Meeting and some drafted proposed versions of rules.

Mr. Wappner stated that the Committee will continue its review of the Board's rules and bring later to the full Board a recommendation for approval of its proposed versions in one package.

Chairperson Wappner shared that his committee also met yesterday, on the 16<sup>th</sup>, during the afternoon for a lengthy review of the Board's rules, particularly those up for five-years-review. He stated that this was where the committee-approved drafted proposed version of rules came from.

Mr. Wappner informed that while reviewing rules regarding apprenticeships, he shared that the Committee discussed and approved recommending to the Board a temporary policy regarding applications for apprenticeships.

Mr. Wappner stated that Section 4717.05 of the Ohio Revised Code was amended in April 2023 by Ohio House Bill 509 to include section (I). This new section permits a person enrolled in a college or university to apply to be a funeral director apprentice, embalmer apprentice, or combined funeral director and embalmer apprentice. Mr. Wappner informed that this new section conflicts with requirements identified earlier in the statute for application for an embalmer's license, notably in Section (A)(5) that states, *"The applicant, following mortuary science college training described in division (A)(3) of this section [i.e. 4717.05], has satisfactorily completed a one-year apprenticeship under an embalmer licensed in this state and has participated in embalming at least fifteen dead human bodies."*

Mr. Wappner pointed out that section (A)(3) of 4717.05 permits completion of the mortuary science college training either before or after the completion of earning a bachelor's degree from a college or university. However, the embalming apprenticeship is to be served "following mortuary science college training."

R.C. 4717.05(I) is also in disagreement with requirements found in Rule 4717-5-01 of the Ohio Administrative Code. Mr. Wappner identified Section (A)(2) as requiring an applicant for an embalmer apprenticeship certification to provide the Board with an official college transcript showing that the applicant has earned a bachelor's degree from a college or university, and an official college of mortuary science transcript showing that the applicant has completed at least 12 months of instructions at an accredited mortuary program approved by the Board.



Again, completion of the mortuary science college training prior to applying for an embalming apprenticeship.

As a result of their findings, committee members proposed the Board's attorney to review Chapter 4717 of the Revised Code and the Administrative Code to determine how the Board may appropriately abide R.C. 4717.05(I) and adopt applicable rule.

Additionally, the JCARR Rules Review Committee proposed a recommendation that the Board adopt a Board policy to indefinitely defer accepting applications to the Board for Certification of Embalmer Apprenticeship from applicants that have not completed the requirement to complete at least twelve months of instruction at an accredited mortuary program prior to application.

William Wappner moved for the Board to approve the Committee's recommendation to approve adopting a Board policy to indefinitely defer accepting applications to the Board for Certification of Embalmer Apprenticeship from applicants that have not completed the requirement to complete at least twelve months of instruction at an accredited mortuary program prior to application.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

#### Preneed Recovery Committee

President Crates asked Edward Nurre for his report of the Board's Preneed Recovery Fund Committee.

Chairperson Edward Nurre stated the Committee met this morning and approved the minutes from the June 20, 2024, Preneed Recovery Fund Committee Meeting. Mr. Nurre stated that one application for reimbursement from the Preneed Recovery Fund was presented but tabled for further information.

#### Minutes

President Crates presented the June 20, 2024, Board Meeting Minutes.

Edward Nurre moved for the Board to approve the meeting minutes from the June 20, 2024, Board Meeting. George Horne seconded the motion.



President Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

Request for extension of apprenticeship period

President Crates stated that during last month's regular meeting, the Board tabled an agenda item regarding a request extension of apprenticeship period from K.A.

Jon Rettig moved for the Board to approve to remove from the table the agenda item regarding a request for extension of apprenticeship period from K.A. Edward Nurre seconded the motion.

President Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

There was discussion among Board members about the request.

Jon Rettig moved for the Board to approve a denial of the request for extension of apprenticeship period as submitted by K.A. Amanda Crates seconded the motion.

President Crates asked if there was any discussion. Edward Nurre stated Mr. Taneff made a good point in discussion about considering an apprenticeship extension at the previous Board meeting, however, Mr. Nurre concurred the Board has no statutory authority to legally extend the apprenticeship as AAG William Kovaleski had indicated.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

Jon Rettig moved for the Board to approve the request for extension of apprenticeship period for a term of one additional year as submitted by R.B. Amanda Crates seconded the motion.

President Crates asked if there was any discussion. There was no discussion.



Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

#### Licenses

##### Applications for Individual Licensure

President Crates read the list of names of individuals applying for initial licensure and asked if there was a motion to approve.

Jon Rettig moved for the Board to approve the applications for initial Embalmer and/or Funeral Director licensure. William Wappner seconded the motion.

President Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

#### Crematory Operator Permits

President Crates read the list names of individuals applying for Crematory Operator Permit.

George Horne moved for the Board to approve the applications for Crematory Operator Permit. Edward Nurre seconded the motion.

President Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

#### Application for Reciprocal Licensure

President Crates read the name of the individual applying for Reciprocal Licensure.

Edward Nurre moved for the Board to approve the application for Reciprocal Licensure. George Horne seconded the motion.

President Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

**Applications for Certification of Apprenticeship**

President Crates referred to the list of individuals applying for Embalmer and/or Funeral Director Apprenticeship.

George Horne moved for the Board to approve the applications for Embalmer and/or Funeral Director Apprenticeship. Edward Nurre seconded the motion.

President Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

**Apprenticeship Location-Master Changes**

President Crates read the name of the individual applying for change of apprenticeship location and their master embalmer trainer.

George Horne moved for the Board to approve the change of apprenticeship location and their master embalmer trainer. Amanda Crates seconded the motion.

President Crates asked if there was any discussion. There was no discussion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

**AIC – Ownership Changes**

President Crates read the list of names of the individuals applying for a new facility license because of an AIC and/or Ownership Change.

George Horne moved for the Board to approve the applications for a new facility license because of an AIC and/or Ownership Change. Edward Nurre seconded the motion.

President Crates asked if there was any discussion. There was no discussion.



Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

#### Name Changes

President Crates read the name of the individual requesting a name change for their funeral home.

Jon Rettig moved for the Board to approve a denial of the request for a name change for the funeral home with instruction to the executive director of the Board to inform the requestor of the appropriate code. George Horne seconded the motion.

President Crates asked if there was any discussion. There was discussion among Board members about the Board's law, Section 4717.14(9)(c) prohibiting the use in the funeral home's name the surname of an individual who is not directly, actively, or presently associated with the funeral home, unless such surname has been previously and continuously used by the funeral home.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner

Final Resolution: Motion Carries 6/0

#### Compliance

##### Ratification of Closed Compliance Cases

President Crates stated that compliance cases are recommended for closure after an investigation of the complaint indicated there were no violations of Chapter 4717 of the Ohio Revised or Administrative Codes.

President Crates read the list of compliance case numbers for closure: CO2024-4539, CO2024-4123, and CO2023-15682.

William Wappner moved for the Board to approve the recommendation to close all Compliance Cases as presented. George Horne seconded the motion.

President Crates asked if there was any discussion. Edward Nurre asked if one of the cases should be separated from the list and voted on individually. Jarrod Williams responded to Mr. Nurre by stating that there was no need to separate any case from the others, but it was at the discretion of the Board how it desired to vote.



Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner  
Final Resolution: Motion Carries 6/0

**Attorney General Update**

President Crates introduced Assistant Attorney General William Kovaleski who stated he had nothing to report.

**Upcoming Dates**

President Crates read the list of dates with information associated to each.

**Public Comment**

President Crates welcomed and offered opportunity for public comment. There were no comments.

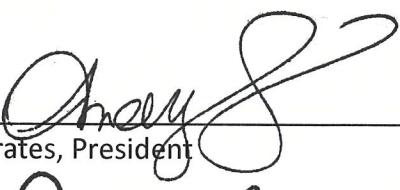
President Crates reiterated the December 18, 2024 Board meeting was approved to move to December 12, 2024 to accommodate the Crematory Review Board meeting. Ms. Crates asked if there was anything further to discuss in the Board meeting. William Wappner added the reminder of the ARPPS fee change for July and August 2024.

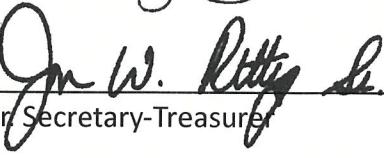
**3. Adjournment**

Jon Rettig moved for the Board to approve to adjourn its meeting. George Horne seconded the motion.

Roll-call vote: Yes: Amanda Crates, George Horne, Edward Nurre, Jon Rettig, Adriana Sfalcin, William Wappner  
Final Resolution: Motion Carries 6/0

The July 17, 2024, meeting of the Ohio Board of Embalmers and Funeral Directors adjourned at 11:40 a.m.

  
Amanda Crates, President

  
Jon Rettig, Sr. Secretary-Treasurer



**Executive Director's Report**  
Wednesday, July 17, 2024

- Ohio's new fiscal year began on July 1, 2024. FY2025 will conclude on June 30, 2025.
- On July 1, 2024, the board's Preneed Compliance Administrator/Analyst Derek Bogner and I had an introductory telephone call with Nikki Mesnard, Esq. of Mesnard Law Office of Bexley, Ohio. Attorney Mesnard was appointed as Receiver of Assured Protection, Inc. by Judge W. David Branstool in the Licking County (OH) Court of Common Pleas on May 24, 2024.

Ms. Mesnard stated that she has sent Notice of Receivership to claimants, creditors and interested parties regarding her appointment with direction to notify her office of possession of assets of API, an order to cease selling new preneed funeral plans, and description of how claims may be processed.

There were a few questions between Ms. Mesnard, Mr. Bogner and I. Each offered appreciation for the initial contact and looked forward to communicating in the future.

Copies of documents regarding the appointment of receivership will be provided.

- On July 1, 2024, the fee for each preneed funeral contract sold in Ohio was reduced from \$10 to five dollars.

Contracts sold during the third quarter of 2024 to include July 1<sup>st</sup> through September 30<sup>th</sup> will be reported to ARPPS, with payment of the new fee, during the mandatory reporting period for third quarter beginning October 1<sup>st</sup> through November 30<sup>th</sup>.

- On June 26, 2024, Ohio Substitute House Bill No. 315, the Township Omnibus Bill, passed in the Ohio House of Representatives. This bill includes appropriation from the General Revenue Fund for the board's Indigent Burial and Cremation Support Program. The bill was introduced in the Ohio Senate on the second day of July. Currently, there are no dates included in the Session Schedule sooner than November 13, 2024.

**Page 1 of 2**



- On July 9, 2024, the 2024-2027 State of Ohio and OCSEA Collective bargaining Agreement became effective and will be through February 28, 2027. Some provisions in the contract include changes to articles concerning Union Rights; Probationary Periods; Work Week, Schedules and Overtime; Promotions, Transfers, Demotions, and Relocations; Grievance Procedures; Sick Leave; Other Leaves with Pay; and Wages. Notably, Article 36 of the Contract specified general wage increases of 5% in 2024, 4.5% in 2025, and 3% in 2026.

The legislative draft of the OCSEA Contract with the State of Ohio is available for view at the Ohio Department of Administrative Services, Employee Relations website. The official contract will be posted when available.

- In August, preparations will begin for request for the upcoming biennial main operating budget for state fiscal years 2026 to 2027.
- Per Executive Order 2019-11D, State of Ohio employees are required to participate in annual instruction on Ohio Ethics Law. In February 2024 all employees were enrolled within Ohio Learn's statewide LearnCenter to complete this year's training, The Ohio Ethics Law 2024: 50 Years of Promoting Governmental Ethics (1 Hour). The completion deadline is December 31, 2024.

The Ohio Ethics Law 2024 training can be completed through Ohio Learn or by the e-course available on the Ohio Ethics Commission's website. An electronic certificate will be offered at the end of the course. This certificate may be submitted as verification of fulfilling the training requirement.

**Automated Reporting and Preneed Payment System (ARPPS)**

Quarter 1 of 2024 reporting through July 01, 2024

Total contracts filed	9,933
Total fees paid	\$99,330.00

**ARPPS/Preneed Recovery Fund (KeyBank) Account**

Statement Ending June 30, 2024 \$2,440.00

**State Treasury Asset Reserve (STAR Ohio) Account**

Statement Ending June 28, 2024

Opening Balance	\$2,178,566.30
Purchase	\$67,471.11
Income Dividend Reinvestment	\$9,936.88
Closing Balance	\$2,255,965.29
 (CY) YTD Earnings: Income Reinvested	 \$57,421.88

**Preneed Recovery Fund Reimbursement**

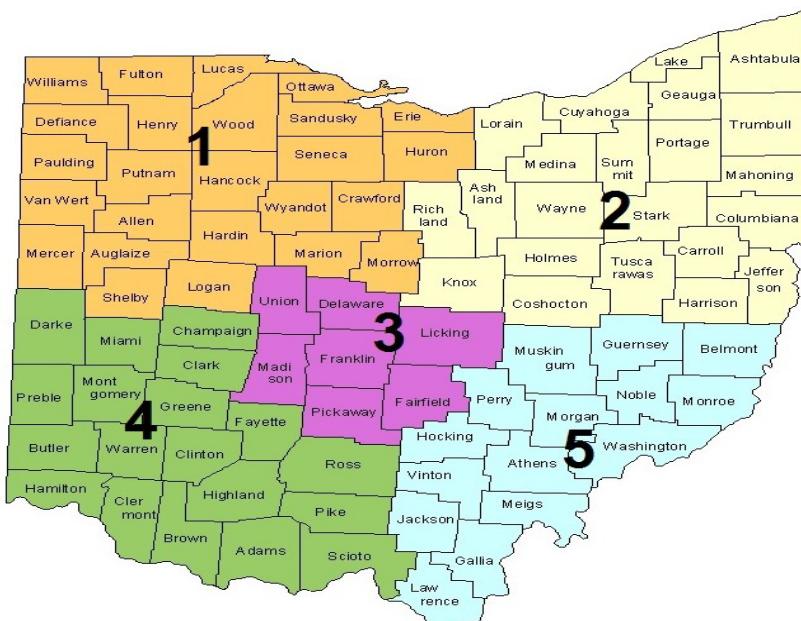
Start of program through June 30, 2024

Total applications approved	32
Total amount of payments approved	\$164,491.92

**Indigent Burial and Cremation Support Program (IBCSP)**

Reimbursement application forms during June 2024

Total applications approved	0
Total amount of reimbursements approved	\$0.00



#### Program Number Naming Convention

Program numbers are labeled based on location of the program and category (Ethics, Preneed, and Laws & Rules). The first number of the program number indicates the location of In Person programs based on the above map.

Program numbers beginning with O- are online programs.

Program numbers beginning with W- are webinar programs.

Program numbers beginning with 6- are out-of-state programs.

After the beginning number or letter the Required Categories are labeled, if applicable, as:

e – ETHICS, p – PRENEED, L – LAWS & RULES

#### PROGRAM TYPE DEFINITIONS for OHIO

**In Person** means instruction occurs when the instructors and participants are face to face, in the same location.

**Webinar** means instruction occurs simultaneously between the instructors and participants who are not located in the same place using a format in which participants are able to interact with the instructor through a question and answer format in real time. Webinar continuing education adds technology to live instruction through the use of an electronic, cyber, or a digital medium. Ex: Zoom

**Online** means instruction occurs when the instructors and participants are not located in the same place. Online continuing education adds technology to instruction through the use of an electronic, cyber, or digital medium. The learner can go at their own pace.

Ex: On Demand programs

## MONTHLY APPROVED CE PROGRAMS

FOR

### Ohio Licensees

2023 - 2024 Compliance Period

Programs Reviewed at Board Meeting: **July 17, 2024**

#### Current CE Requirements

Continuing Education Requirements for Compliance Period 1-1-2023 through 12-31-2024.

\* Please be aware that CE hours do not carry over from one compliance period to the next.

6 hours must be: **In Person and OPEN TO THE PUBLIC. Private, In-Person programs DO NOT COUNT toward the "6-hour In Person" requirement.**

12 hours can be: In Person or Webinar or Online, Public or Private (**Webinars ARE NOT considered In Person hours**)

**18 HOURS TOTAL**

#### REQUIRED TOPICS

Of the 18 hours, 4 shall be in the following REQUIRED TOPICS:

1 hr of Ethics, 1 hr of Preneed Ethics Principles, 2 hrs of Laws & Rules

(Hours not specified as **Required Topic Hours** are considered **GENERAL HOURS**)

Licensees must contact the Program Provider to verify details, dates and availability of programs.  
Contact information is listed, when available, for your convenience.

## Reviewed at July 17, 2024 Board Meeting

Private programs are shown in RED. Private, In-Person programs DO NOT COUNT toward the "6-hour In Person" requirement.

Provider Name	Program Title	Program Number	Program Type	CE Hours	Categories: e, p, L&R	Effective Date	Expiration Date
<b>Central Institute for Educational Advancement Contact: <a href="http://www.cifea.org">www.cifea.org</a></b>							
Central Institute for Educational Advancement	The History of American Cemeteries (Dayton, OH)	4-004049	In Person	1		8/14/2024	8/14/2024
Central Institute for Educational Advancement	Funeral Procession Laws (Dayton, OH)	4L-004050	In Person	1	1 - L&R	8/14/2024	8/14/2024
<b>Family Care Cremation Services</b>							
Family Care Cremation Services	Crematory Rules and Laws Update (Columbiana, OH) - PRIVATE	2L-004037	In Person	2	2 - L&R	8/13/2024	8/13/2024
<b>Funeral Continuing Education Contact: <a href="http://funeralcontinuingeducation.com">funeralcontinuingeducation.com</a></b>							
funeralcontinuingeducation.com	AI in Funeral Services: Best Practices in Ethical Considerations (Online)	0-004040	Online	2		7/17/2024	12/31/2024
<b>Funeral Directors Life Insurance Company (FDLIC) Contact: <a href="http://www.funeraldirectorslife.com">www.funeraldirectorslife.com</a></b>							
Funeral Directors Life Insurance Company	Today's Family and Funeral Director Disconnects (Goshen, OH)	4p-004051	In Person	1	1 - p	9/3/2024	9/3/2024
<b>International Order of the Golden Rule Contact: <a href="http://www.ogr.org">www.ogr.org</a></b>							
International Order of the Golden Rule	2024 OGR Future Leaders Forum (Cleveland, OH) 1. Using the "Supplier Sounding Board", 1 2. Catering the Funeral Experience, 1 3. Ask the Experts: Key Considerations for Future Leaders, 1 4. The Financial Basics of a Funeral Home Business, 1	2-004048	In Person	4		8/20/2024	8/21/2024

National Funeral Directors Association

2024 NFDA Convention & Expo (New Orleans, LA)

6L-004053 In Person

multiple

1 - L&R

10/20/2024

10/23/2024

**Sunday – Oct 20, 2024**

Safe Zone Training for Funeral Service Professionals - 4 CE  
Panel Discussion: Ask the Seasoned Professional Embalmers - Your Questions Answered - 4 CE  
Safety in the Care Center - 1 CE  
Beyond the Service: Now What Do I Do? - 1 CE  
The 1800's Undertaker - 1 CE  
Funeral Home Rescue - The 1% Solution - 1 CE  
Emaciation: The Forgotten Restoration - 1 CE  
Master the Art of Community Events - 1 CE  
The Synergy of Funeral Professionals and Death Doulas - 1 CE  
Dare to Use Your Imagination - 1 CE  
Creating Ambience in Funeral Service - 1 CE  
The Result Is In! An Update on the EPA Formaldehyde Review - 1 CE  
Insights to Action: Using Consumer Data to Guide Your Business Model - 1 CE  
Honoring Unclaimed Remains - 1 CE  
Embracing the Digital Frontier - 1 CE  
Compassionate Services: Sensitive Funerals for Families on the Autism Spectrum - 1 CE

**Monday – Oct 21, 2024**

Ignite the Powerhouse in You - 1 CE  
Visual Intelligence and the Art of Perception - 2 CE  
Nurture Our Nature - 1 CE  
Managing Chance and Accepting the Challenge - 1 CE

**Tuesday – Oct, 22, 2024**

The Consumer's Journey to Purchasing Funeral Services - 1 CE  
Funeral Rule Update - 1 CE (1 L&R)  
Introduction to Advanced Reconstruction Surgery Techniques - 1 CE  
Confronting Suicide within the Deathcare Professions - 2 CE  
Navigating the Future: Understanding the Zero Consumer - 2 CE  
Change Your Thought Process in the Preparation Room - 1 CE  
Meeting Your Families' Diverse Needs - 1 CE  
Federal Policy and Politics - 1 CE  
Addressing Quiet Quitting, Disengagement and Resignations - 1 CE  
The Impact of Vicarious Trauma on Funeral Directors - 1.5 CE

**Wednesday – Oct 23, 2024**

Death Queerious: Everything Funeral Professionals Need to Know about Queer Death Care - 1 CE  
Will That be Swedish or Deep Tissue? - 1 CE  
Perfect Prep Room Performance - 1 CE  
You Can't Start a Fire Without a Spark - 1 CE

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**OFDA Contact: [www.ofdaonline.org](http://www.ofdaonline.org)**

Ohio Funeral Directors Association	2024 OSHA Refresher Training - A.M. (Columbus, OH)	3L-004041	In Person	2	2 - L&R	10/2/2024	10/2/2024
Ohio Funeral Directors Association	2024 OSHA Refresher Training - P.M. (Columbus, OH)	3L-004042	In Person	2	2 - L&R	10/2/2024	10/2/2024
Ohio Funeral Directors Association	2024 OSHA Refresher Training (Cuyahoga Falls, OH)	2L-004043	In Person	2	2 - L&R	10/8/2024	10/8/2024
Ohio Funeral Directors Association	2024 OSHA Refresher Training (Kettering, OH)	4L-004044	In Person	2	2 - L&R	10/16/2024	10/16/2024
Ohio Funeral Directors Association	Spot the Con: Training to Identify and Prevent Scams in the Funeral Industry (Webinar)	W-004045	Webinar	1		8/19/2024	8/19/2024
Ohio Funeral Directors Association	Spot the Con: Training to Identify and Prevent Scams in the Funeral Industry (Online)	O-004046	Online	1		8/19/2024	12/31/2024
Ohio Funeral Directors Association	OFDA Master's Training Seminar (Cuyahoga Falls, OH)	2eL-004047	In Person	6	1 - e, 2 - L&R	10/9/2024	10/9/2024

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**Ohio Embalmers Association Contact: [www.ohemb.com](http://www.ohemb.com)**

Ohio Embalmers Association	<b>OEA 2024 Fall Seminar (Frankfort, KY)</b> 1. Defending the Truth: Embalming, Social Media & Bias, 2 2. Early Preservatives and Ties to Distilling, 2 3. Keeping the Prep Room Out of the Court Room, 2-L&R	6L-004054	In Person	6	2 - L&R	9/18/2024	9/18/2024
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**OSHA Compliance Services Contact: [oshacomplianceservices.com](http://oshacomplianceservices.com)**

OSHA Compliance Services	OSHA and the Funeral Home Employee (Sagamore Hills, OH)	2L-004038	In Person	3	2 - L&R	7/25/2024	7/25/2024
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**Safety and Environmental Solutions Contact: [www.safenv.net](http://www.safenv.net)**

Safety and Environmental Solutions	Annual OSHA Refresher (Cleveland, OH) - PRIVATE	2L-004039	In Person	2	2 - L&R	9/25/2024	9/25/2024
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**Tri-County Funeral Directors Association - Youngstown - OFDA Dist 15**

Tri-County Funeral Directors Association - OFDA Dist 15	Up-to-Date Law and Ethics for Funeral Directors (Youngstown, OH)	2eL-004055	In Person	2	1 - e, 2 - L&R	8/8/2024	8/8/2024
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**Victoriaville Casket Company**

Victoriaville Casket Company	Victoriaville Casket Factory Tour (Cleveland, OH)	2-004056	In Person	1		8/28/2024	8/28/2024
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**Wilbert Funeral Services Contact: [www.wilbert.com](http://www.wilbert.com)**

Wilbert Funeral Services	Support for Another Kinda Loss: Pets and Their Humans (Webinar)	W-004052	Webinar	1		9/5/2024	9/5/2024
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## Requests for Exemptions and Waivers from CE

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### Requests for 50 Years of Licensure Exemption

<u>NAME</u>	<u>License Number</u>
NONE	

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### Requests for Separation From Practice Exemption

<u>NAME</u>	<u>License Number</u>
NONE	

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### Medical / Undue Hardship Waiver

<u>NAME</u>	<u>License Number</u>
NONE	

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## Requests for Out-of-State Credit

<u>NAME</u>	<u>License Number</u>	<u>Date</u>	<u>State</u>	<u>Description</u>
NONE				

## July 2024, Board Meeting

### New License Applications

Name	Location	Funeral Director	Embalmer
Flowers, Christopher	Minford, Ohio	FD.010401	-----
Hall, Victoria	Proctorville, Ohio	FD.010402	-----
Sims, Londyn	Columbus, Ohio	FD.010403	EMB.010117
Whitley, Alexandria	Columbus, Ohio	FD.010404	EMB.010118
Zak, Skyler	Cleveland, Ohio	FD.010405	-----

### Crematory Operator Permits

Name of applicant	Location	Crematory Operator Permit number
Brown, Norah	Jackson, Ohio	CROP.000943
Day, Erik	Columbus, Ohio	CROP.000941
Demuth, Christopher	New Philadelphia, Ohio	CROP.000948
Dickinson, Ramah	Columbus, Ohio	CROP.000944
Eaton, Steven	Eaton, Ohio	CROP.000950
Goodwin, Michael	New Philadelphia, Ohio	CROP.000947
Gotschall, Alex	Minerva, Ohio	CROP.000942
Johnson, David Miller	Columbus, Ohio	CROP.000945
Krafty, Richard	Sandusky, Ohio	CROP.000949
McClain, Ronald	Troy, Ohio	CROP.000940
Perkins, Abigail	Springfield, Ohio	CROP.000946

Reciprocated License

Name of Applicant	State reciprocating license from	Funeral Director	Embalmer
Kiffmeyer, Donald	Tennessee	FD.010400	-----

## July 2024 Apprentice Certifications

### New Apprentice Certifications

Apprentice Name	Certification #	Funeral Home & Location	Master
Burkhalter, Brooke	CERT.009437 FD CERT.007390 EMB	Penwell Turner Funeral Home, Shelby, Ohio	Jacob Penwell
Cargal, Lauren	CERT.009440 FD CERT.007392 EMB	Slone & Co Funeral Directors, Cleveland, Ohio	Charles Slone
Gallegos, Chiara	CERT.009439 FD CERT.007391 EMB	Ducro Funeral Services and Crematory, Ashtabula, Ohio	Eric Nesbitt
Garr, Alicia	CERT.009441 FD	Corrigan Craciun Funeral Home, Fairview Park, Ohio	Terri Trombino
Hanna, Griffin	CERT.009438 FD	McGorray – Hanna Funeral Homes, Lakewood, Ohio	James Hanna
Israel, Nicole	CERT.009442 FD	Stier – Israel Funeral Home, Louisville, Ohio	Donald Israel

### Apprentice Location- Master Changes

Apprentice Name	New Certification #	Funeral Home & Location	Master
Davenport, Bryce	CERT.007393 EMB	Freck Funeral Home, Oregon, Ohio	Bianca Freck

## July 2024– New Facility License and Changes

### AIC – Ownership Changes

Closing license number	New license number	Name of facility	Current AIC	New AIC	Location of FH
FH.002919	FH.004065	Westbrock Funeral Home - Dayton	Bryan Westbrock	Kari Daniel	1712 Wayne Ave, Dayton, Ohio
FH.002918	FH.004064	Westbrock Funeral Home - Kettering	Mark Westbrock	Kari Daniel	5980 Bigger Rd, Kettering, Ohio
FH.003993	FH.004063	Families First Cremation and Funerals at Edwards	Stuart Snow	Thaddeus Pratt	1166 Parsons Ave, Columbus, Ohio

### Name Changes \*\*DENIED\*\*

License number	Name requesting to be changed	New license name	AIC	Location
FH.003717	<del>Walker Funeral Home &amp; Crematory</del> <del>Holland Springfield Chapel</del>	<del>Blanchard Strabler</del> <del>Funeral Home</del>	<del>Keith</del> <del>Walker</del>	<del>Holland, Ohio</del>



**Ratification of Closed Compliance Cases**  
**Wednesday, July 17, 2024**

Recommended Action: Motion to ratify the list of closed compliance cases as presented and confirm each case status as closed.

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Complaints against an individual or facility licensed under Chapter 4717 of the Ohio Revised Code by the State of Ohio Board of Embalmers and Funeral Directors may be filed through the eLicense Ohio Professional Licensure Portal or submitted to the board office via E-mail, United States Postal Service or common carrier.

In the following compliance cases, the board inspector concluded their investigation of the allegations within the complaint. Upon review of all evidence, the board inspector will not be recommending disciplinary action or charges for violations of Chapter 4717 of the Ohio Revised Code, or any rules adopted under Chapter 4717 of the Ohio Administrative Code in this matter.

CO2024-4539

CO2024-4123

CO2023-15682

Therefore, the board office recommends the list of compliance cases as presented be closed with no further action.