



Transmittal Letter 46

TO: Children Services Stakeholders

FROM: Kara B. Wentz, DCY Director

DATE: XXXX, 2025

SUBJECT: Amending and Renumbering Background Check Rule 5180:2-5-09.1 and Title IV-E Rule 5180:2-47-11.1

Background

The Department of Children and Youth (DCY) is changing Ohio Administrative Code (OAC) rule(s) 5180:2-5-09.1 and 5180:2-47-11.1 due to the enactment of HB 315. These rules will be effective on **Month DD, 2025**.

Purpose

The DCY rules in the Ohio Administrative Code (OAC) were renumbered to 5180 on January 2, 2025, as a result of House Bill 33 (HB33) of the 135th General Assembly. For organizational reasons, as DCY opens rules, they are being rescinded and adopted under a new number. This letter identifies which rules are being rescinded and renumbered along with any additional changes.

OAC rule 5180:2-5-09.1 titled **Background checks for college interns, subcontractors, volunteers, employees, board presidents, officers, administrators and foster caregivers** is being rescinded and replaced with a new rule of the same rule number but different division.

OAC rule 5180:4-5-09.1 titled **Background checks for college interns, subcontractors, volunteers, employees, board presidents, officers, administrators and foster caregivers** is being created as a new rule in DCY OAC section 5180. The new rule provides guidance on conducting background checks. Paragraph (F)(3) was added as a result of the enactment of HB 315 of the 135th General Assembly to include conditional hiring for agency employees. Language was added in paragraph (F)(2)(d) for the completion of all other background checks for household minors who reach the age of eighteen. Language changes were made to reference all systems to Ohio Comprehensive Child Welfare Information System (Ohio



CCWIS). Ohio CCWIS is defined as a federally recognized case management information system that state and tribal title IV-E agencies may develop to support their child welfare program needs. Ohio CCWIS is designed to support social workers' needs to organize and record quality case information about the children and families receiving child welfare services. Ohio CCWIS consists of several automated functions which are approved by the Children's Bureau and include but are not limited to: Ohio Statewide Automated Child Welfare Information System (SACWIS), Ohio Residential Treatment Information System (RTIS), Child and Adult Protective Services (CAPS) Learning Management System (LMS), Taking Early Action Matters (TEAM) Ohio, and Ohio Certification for Agencies and Families (OCAF).

Appendices A and B were updated to include:

- ORC 2907.071 (Grooming), was added due to the enactment of HB 322 of the 135th General Assembly.
- ORC 2903.18 (Strangulation), was added due to the enactment of SB 288 of the 134th General Assembly.
- ORC 2923.42 (Participating in a Criminal Gang) was removed as it is not required by state or federal law.

OAC rule 5180:2-47-11.1 titled **Reimbursement for Title IV-E foster care maintenance (FCM) costs for a qualified residential treatment program (QRTP) certified after October 1, 2020**, is being rescinded and replaced with a new rule of the same rule number but different division.

OAC rule 5180:1-47-11.1 titled **Reimbursement for Title IV-E foster care maintenance (FCM) costs for a qualified residential treatment program (QRTP) certified after October 1, 2020**, is being created as a new rule in DCY OAC section 5180. The new rule includes new language in reference to a Title IV-E agency may only claim Title IV-E foster care maintenance payments on behalf of a child placed in a child care institution if, during the period the Title IV-E agency claims Title IV-E foster care maintenance payments, the results of the criminal record checks have been received for all of the adults working in the child care institution.

Rules/Forms

The chart indicates the impacted Ohio Administrative Code (OAC) rules, previous transmittal letters, and/or required forms.



OAC Rules	Previous Transmittal Letter	DCY Forms
5101:2-5-09.1 – rescind	FCASMTL 567	N/A
5101:2-47-11.1 – rescind	FCASMTL 411	N/A
5180:4-5-09.1 – renumbered and amended	N/A	N/A
5180:1-47-11.1 – renumbered and amended	N/A	N/A

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5180:4-5-09.1 Background checks for college interns, subcontractors, volunteers, employees, board presidents, officers, administrators and foster caregivers.

(A) Types of background checks:

- (1) Bureau of criminal investigation (BCI) records pursuant to section 2151.86 of the Revised Code.
- (2) Federal bureau of investigation (FBI) records pursuant to section 2151.86 of the Revised Code. This check is to be completed for all initial checks and optional thereafter.
- (3) National sex offender registry. The website is located at: <https://www.nsopw.gov/>.
- (4) Ohio statewide automated child welfare information system (Ohio SACWIS) records for alleged perpetrator.

(B) If an individual previously resided in a state other than Ohio:

- (1) The agency is to contact any states in which the individual resided in the previous five years to request the information specified in paragraph (A) of this rule.
- (2) Any information received from other states will be reviewed and considered by the agency as part of the background check review.

(C) Background checks are to be completed for the following:

- (1) An employee of a private child placing agency (PCPA), private noncustodial agency (PNA) or a local public entity (LPE).
- (2) A board president, administrator or officer of a PCPA, PNA or LPE.
- (3) Staff of a residential center operated by a public children services agency (PCSA).
- (4) A college intern, subcontractor or volunteer.
- (5) A foster care applicant or caregiver.
- (6) All household members eighteen years of age or older in a foster care applicant or caregiver's home.

(D) A PCPA, PNA, residential center operated by a PCSA or LPE is to also conduct a background check of the following for each board president, administrator or officer:

- (1) A certified search of the findings for recovery database. The website is located at: <http://ffr.ohioauditor.gov/>.
- (2) A database review at the federal website known as the system for award management. The website is located at: <https://www.sam.gov/SAM/pages/public/searchRecords/search.jsf>.

(E) The agency may refuse to hire or appoint a person as a board president, administrator or officer as follows:

- (1) Based solely on the findings of the summary report as described in paragraph (A)(4) of this rule or the results of the search described in paragraph (A)(3) of this rule.
- (2) Based on the results of the certified search or database review as described in paragraphs (D)(1) and

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(D)(2) of this rule.

(F) Timeframes for completion of background checks.

(1) For BCI and FBI records:

(a) At application for a foster caregiver and household members.

(b) Prior to the first day of employment for board president, administrator, officer or prospective employees of a PCPA, PNA or LPE.

(c) Prior to the first day of work for a college intern, subcontractor or volunteer.

(d) Every four years from the completed date of the most recent BCI records check for:

(i) A foster caregiver, or adult household member in a foster caregiver's home.

(ii) A college intern, subcontractor or volunteer.

(iii) A board president, administrator, officer, or employee of a PCPA, PNA, residential center operated by a PCSA or LPE.

(e) For a minor household member in a foster caregiver's home, within thirty days from when the minor turns eighteen years old and every four years thereafter. The agency may conduct a check sooner than four years after the initial check in order to align the timeframe with the other household members.

(2) For all background checks other than BCI or FBI:

(a) For a foster caregiver and household members, at application and every four years thereafter.

(b) Prior to the first day of employment for board president, administrator, officer or prospective employees of a PCPA, PNA, residential center operated by a LPE.

(c) Prior to the first day of work for a college intern, subcontractor or volunteer.

(d) For a minor household member in a foster caregiver's home, within thirty days from when the minor turns eighteen years old and every four years thereafter. The agency may conduct a check sooner than four years after the initial check in order to align the timeframe with the other household members.

(3) Agencies may conditionally hire new employees, pending receipt of background check results, based on the following conditions:

(a) The agency made the request for all necessary background checks as described in this rule.

(b) Stipulations of conditional employment:

(i) The individual's work location is at a different address than the child care institution(s). A child care institution is a private or public child care institution which accommodates children and is licensed by department of children and youth.

(ii) The individual does not have contact with or access to children who are under the care and

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control of the department of children and youth certified agency.

(iii) The individual does not have access to the children's records.

(iv) The conditional employment is not to exceed sixty days.

(v) If results of any pending background checks listed in paragraph (A) of this rule have not been received within sixty days, the employer is to terminate the individual's employment.

(G) Process for obtaining a criminal background check. The agency is to:

(1) Submit fingerprints manually or electronically according to the process established by BCI. Information on how to obtain a background check can be found at <https://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck>.

(2) Pay to BCI the fee prescribed pursuant to division (C)(3) of section 109.572 of the Revised Code for each criminal records check conducted.

(3) The agency may charge a person subject to a criminal records check, a fee for the costs incurred in obtaining a criminal records check. Pursuant to division (D) of section 2151.86 of the Revised Code, a fee charged by the agency is not to exceed the fee paid by the agency to BCI. If a fee is charged, the agency is to notify the person at the time of initial application of the amount of the fee and that, unless the fee is paid, the person will not be considered for appointment, employment or certification as a foster caregiver.

(H) If an individual fails to complete the full background check determination process:

(1) The foster care applicant is to be denied certification pursuant to rule 5101:2-5-26 of the Administrative Code.

(2) The foster caregiver certification is to be revoked pursuant to rule 5101:2-5-26 of the Administrative Code.

(3) The intern, volunteer, subcontractor, employee, board president, administrator or officer of a residential center operated by a PCSA, PCPA, PNA or LPE is to be denied a position with the agency.

(I) An individual will be ineligible to be a foster caregiver with any agency, or a college intern, subcontractor, volunteer, employee, board president or administrator of a PCPA, PNA, residential center operated by a PCSA or LPE if any of the following are applicable:

(1) A conviction or guilty plea to an offense listed in division (A)(4) of section 109.572 of the Revised Code, unless the individual meets the rehabilitation criteria in appendix C to this rule for a foster care applicant, a foster caregiver and household members of a foster care applicant or foster caregiver's home or appendix D to this rule for a college intern, subcontractor, volunteer, employee, board president or administrator of a PCPA, PNA, residential center operated by a PCSA or LPE.

(a) Section 109.572 of the Revised Code specifies that this rule applies to records of convictions that have been sealed pursuant to section 2953.32 of the Revised Code.

(b) A conviction of or a plea of guilty to an offense listed in division (A)(4) of section 109.572 of the Revised Code is not prohibitive if the individual has been granted an unconditional pardon for the offense pursuant to Chapter 2967. of the Revised Code or the conviction or guilty plea has been set

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aside pursuant to law. For purposes of this rule, "unconditional pardon" includes a conditional pardon to which all conditions have been performed or have transpired.

(2) Being registered or obligated to be registered on the national or state sex offender registry or repository.

(J) Ohio SACWIS alleged perpetrator search.

(1) For any college intern, subcontractor, volunteer, employee, board president or administrator of a PCPA, PNA, or residential center operated by a PCSA or LPE, the agency is to conduct an alleged perpetrator search pursuant to section 5103.0310 of the Revised Code. The individual is ineligible if:

(a) They have a substantiated finding within the last ten years,

(b) They have had a child removed from their home in the last ten years pursuant to section 2151.353 of the Revised Code due to a court determination of abuse or neglect caused by that specific person.

(c) While employed or working, they are identified in Ohio SACWIS as the perpetrator for a substantiated finding of child abuse or neglect.

(2) For any foster caregiver applicant, foster caregiver or any adult household member of an applicant's or caregiver's household, the agency is to conduct an alleged perpetrator search pursuant to section 5103.18 of the Revised Code.

(K) The recommending agency is to evaluate if the foster home should continue to be recommended for certification or be recommended for denial or revocation of certification when a person who is certified as a foster caregiver, or is a household member in a certified caregiver's home is convicted of any offense listed in appendix A to this rule.

(1) The evaluation is to begin within five days of the agency's knowledge of the person's conviction, be completed within thirty days, and be documented in the foster home's record.

(2) At a minimum, the provisions of paragraph (L) of this rule is to be considered in the evaluation.

(3) This requirement is also to be applicable for any adult who resides with a foster caregiver upon conviction of any offense listed in appendix A to this rule.

(L) The evaluation specified by paragraph (K) of this rule is to include, at a minimum:

(1) Whether there are children currently placed in the foster home and the impact of disruption on the children if moved.

(2) Whether rehabilitation of the individual had to be considered for initial certification.

(3) The length of time of certification prior to this conviction.

(4) The factors outlined in appendix C to this rule.

(M) Rehabilitation criteria for criminal offenses. Unless specifically disqualified in appendix A or appendix B to this rule:

(1) A foster caregiver or an adult resident of the foster caregiver's household is to meet all of the rehabilitation conditions in appendix C to this rule.

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(2) An employee, board president or administrator of a PCPA, PNA, residential center operated by a PCSA or LPE is to meet all of the rehabilitation conditions in appendix D to this rule.

(N) It is the individual's duty to provide written verification that the rehabilitation criteria specified in paragraph (M) of this rule are met. If the individual fails to provide proof or if the agency determines that the proof offered by the individual is inconclusive or insufficient, the person is not to be certified as a foster caregiver or hired by the agency. Any doubt is to be resolved in favor of protecting the children the agency serves.

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

<u>Non-rehabilitative felony offenses.</u> <u>Misdemeanor offenses must be evaluated using the rehabilitative criteria in in Appendix C of this rule but are not automatically disqualifying.</u>			
<u>ORC</u>	<u>Offense</u>	<u>Misdemeanor</u>	<u>Felony</u>
<u>2903.01</u>	<u>Aggravated murder</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2903.02</u>	<u>Murder</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2903.03</u>	<u>Voluntary manslaughter</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2903.04</u>	<u>Involuntary manslaughter</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2903.041</u>	<u>Reckless homicide</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2903.06</u>	<u>Aggravated Vehicular Homicide; vehicular homicide; vehicular manslaughter</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

<u>2903.18</u>	<u>Strangulation</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2903.32</u>	<u>Female genital mutilation</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2905.05</u>	<u>Criminal child enticement</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2905.32</u>	<u>Trafficking in persons</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.02</u>	<u>Rape</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.03</u>	<u>Sexual battery</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.04</u>	<u>Unlawful sexual conduct with a minor</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.05</u>	<u>Gross sexual imposition</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

<u>2907.071</u>	<u>Grooming</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.12</u>	<u>Felonious sexual penetration (as this former section of law existed)</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.19</u>	<u>Commercial sexual exploitation of a minor</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.21</u>	<u>Compelling prostitution</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.31</u>	<u>Disseminating matter harmful to juveniles</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.321</u>	<u>Pandering obscenity involving a minor</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.322</u>	<u>Pandering sexually oriented matter involving a minor</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2907.323</u>	<u>Illegal use of a minor in nudity-oriented material or performance</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

<u>2919.10</u>	<u>Abortion related to finding of down syndrome</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.12</u>	<u>Unlawful abortion</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.121</u>	<u>Unlawful abortion upon a minor</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.123</u>	<u>Unlawful distribution of an abortion-inducing drug</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.124</u>	<u>Unlawful performance of a drug induced abortion</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.13</u>	<u>Abortion manslaughter; failure to render medical care to an infant born alive</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.15</u>	<u>Dismemberment abortion</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.151</u>	<u>Partial birth feticide</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

<u>2919.17</u>	<u>Terminating or attempting to terminate human pregnancy after viability</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.193</u>	<u>Determination of detectable fetal heartbeat</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.194</u>	<u>Procedures after detection of fetal heartbeat</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.195</u>	<u>Performance of abortion after detection of fetal heartbeat</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.201</u>	<u>Abortion after gestational age of 20 weeks</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.22</u>	<u>Endangering children</u>	√	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.25</u>	<u>Domestic violence</u>	√	<u>Non-rehabilitation offense, if considered spousal abuse - caregiver cannot be approved</u>

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

<u>Non-rehabilitative offense if felony conviction occurred within the last five years.</u> <u>Felony convictions after five years and misdemeanor offenses must be</u> <u>evaluated using the rehabilitative criteria in Appendix C of this rule but are not</u> <u>automatically disqualifying.</u>			
<u>2903.08</u>	<u>Aggravated Vehicular Assault;</u> <u>Vehicular Assault</u>	<u>√</u>	<u>Non-</u> <u>rehabilitation</u> <u>offense -</u> <u>caregiver</u> <u>cannot be</u> <u>approved if</u> <u>conviction</u> <u>occurred within</u> <u>the last five</u> <u>years</u>
<u>2903.11</u>	<u>Felonious assault</u>	<u>N/A</u>	<u>Non-</u> <u>rehabilitation</u> <u>offense -</u> <u>caregiver</u> <u>cannot be</u> <u>approved if</u> <u>conviction</u> <u>occurred within</u> <u>the last five</u> <u>years</u>
<u>2903.12</u>	<u>Aggravated assault</u>	<u>N/A</u>	<u>Non-</u> <u>rehabilitation</u> <u>offense -</u> <u>caregiver</u> <u>cannot be</u> <u>approved if</u> <u>conviction</u> <u>occurred within</u> <u>the last five</u> <u>years</u>
<u>2903.13</u>	<u>Assault</u>	<u>√</u>	<u>Non-</u> <u>rehabilitation</u> <u>offense -</u> <u>caregiver</u> <u>cannot be</u> <u>approved if</u> <u>conviction</u> <u>occurred within</u> <u>the last five</u> <u>years</u>

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

<u>2925.02</u>	<u>Corrupting another with drugs</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.03</u>	<u>Trafficking, aggravated trafficking in drugs</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.04</u>	<u>Illegal manufacture of drugs or cultivation of marijuana</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.041</u>	<u>Illegal assembly or possession of chemicals for manufacture of drugs</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.05</u>	<u>Funding of drug or marijuana trafficking</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

<u>2925.06</u>	<u>Illegal administration or distribution of anabolic steroids</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.11</u>	<u>Possession of controlled substances</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.13</u>	<u>Permitting drug abuse</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.22</u>	<u>Deception to obtain a dangerous drug</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.23</u>	<u>Illegal processing of drug documents</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

<u>2925.24</u>	<u>Tampering with drugs</u>	<u>N/A</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.31</u>	<u>Abusing harmful intoxicants</u>	<u>√</u>	<u>Non-rehabilitation offense - Caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.32</u>	<u>Trafficking in harmful intoxicants – improperly dispensing or distributing nitrous oxide</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.36</u>	<u>Illegal dispensing of drug samples</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>
<u>2925.37</u>	<u>Counterfeit controlled substance offenses</u>	<u>√</u>	<u>Non-rehabilitation offense - caregiver cannot be approved if conviction occurred within the last five years</u>

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

All other offenses marked with a √ that must be evaluated using the rehabilitative criteria in Appendix C of this rule .			
<u>959.13</u>	<u>Cruelty to animals</u>	√	<u>N/A</u>
<u>2151.421</u>	<u>Reporting child abuse or neglect</u>	√	<u>N/A</u>
<u>2903.15</u>	<u>Permitting child abuse</u>	√	√
<u>2903.16</u>	<u>Failing to provide for a functionally impaired person</u>	√	√
<u>2903.21</u>	<u>Aggravated menacing</u>	√	√
<u>2903.211</u>	<u>Menacing by stalking</u>	√	√
<u>2903.22</u>	<u>Menacing</u>	√	√
<u>2903.34</u>	<u>Patient abuse, neglect</u>	√	√
<u>2905.01</u>	<u>Kidnapping</u>	<u>N/A</u>	√
<u>2905.02</u>	<u>Abduction</u>	<u>N/A</u>	√
<u>2905.11</u>	<u>Sex Extortion</u>	<u>N/A</u>	√
<u>2907.06</u>	<u>Sexual imposition</u>	√	√
<u>2907.07</u>	<u>Importuning</u>	<u>N/A</u>	√
<u>2907.08</u>	<u>Voyeurism</u>	√	√
<u>2907.09</u>	<u>Public indecency</u>	√	√
<u>2907.22</u>	<u>Promoting prostitution</u>	<u>N/A</u>	√
<u>2907.23</u>	<u>Enticement or solicitation to patronize a prostitute; procurement of a prostitute for another</u>	√	√
<u>2907.25</u>	<u>Prostitution – after positive HIV test</u>	<u>N/A</u>	√
<u>2907.32</u>	<u>Pandering obscenity</u>	<u>N/A</u>	√
<u>2909.02</u>	<u>Aggravated arson</u>	<u>N/A</u>	√
<u>2909.03</u>	<u>Arson</u>	√	√
<u>2909.22</u>	<u>Soliciting or providing support for act of terrorism</u>	√	√
<u>2909.23</u>	<u>Making terroristic threat</u>	<u>N/A</u>	√
<u>2909.24</u>	<u>Terrorism</u>	<u>One degree higher than the most serious underlying specified offense the defendant committed (If the offense was a third-degree felony, the terrorism charge related to that offense would be a second degree felony) This could be a disqualifying offense if the original charge was a non-rehabilitative crime listed above.</u>	
<u>2911.01</u>	<u>Aggravated robbery</u>	<u>N/A</u>	√
<u>2911.02</u>	<u>Robbery</u>	<u>N/A</u>	√
<u>2911.11</u>	<u>Aggravated burglary</u>	<u>N/A</u>	√
<u>2911.12</u>	<u>Burglary</u>	<u>N/A</u>	√
<u>2913.49</u>	<u>Identity Fraud</u>	<u>N/A</u>	√
<u>2917.01</u>	<u>Inciting to violence</u>	√	√
<u>2917.02</u>	<u>Aggravated riot</u>	<u>N/A</u>	√
<u>2919.21</u>	<u>Nonsupport or contributing to</u>	<u>N/A</u>	√

DISQUALIFYING OFFENSES FOR FOSTER CAREGIVERS AND HOUSEHOLD MEMBERS

	<u>nonsupport of dependents</u>		
<u>2919.23</u>	<u>Interference with custody (that would have been a violation of RC 2905.04 as it existed prior to July 1, 1996 if violation had been committed prior to that date)</u>	<u>√</u>	<u>√</u>
<u>2919.24</u>	<u>Contributing to unruliness or delinquency of a child</u>	<u>√</u>	<u>N/A</u>
<u>2919.27</u>	<u>Violating protection order</u>	<u>N/A</u>	<u>√</u> <u>If special circumstances exist, as described in 2919.27(B)(3) or (4)</u>
<u>2923.12</u>	<u>Carrying concealed weapons</u>	<u>√</u>	<u>√</u>
<u>2923.13</u>	<u>Having weapons while under disability</u>	<u>N/A</u>	<u>√</u>
<u>2923.161</u>	<u>Improperly discharging firearm at or into a habitation, in a school safety zone or with intent to cause harm or panic to persons in a school building or at a school function</u>	<u>N/A</u>	<u>√</u>
<u>2923.17</u>	<u>Unlawful possession of dangerous ordnance – illegally manufacturing or processing explosives</u>	<u>N/A</u>	<u>√</u>
<u>2923.21</u>	<u>Improperly furnishing firearms to minor</u>	<u>N/A</u>	<u>√</u>
<u>2927.12</u>	<u>Ethnic intimidation</u>	<u>√</u>	<u>√</u>
<u>3716.11</u>	<u>Placing harmful objects in food or confection</u>	<u>√</u>	<u>N/A</u>
<u>4511.19</u>	<u>Operating vehicle under the influence of alcohol or drugs – OVI or OVUAC</u>	<u>√</u> <u>Only a disqualifying offense if two or more violations have been committed within the past 3 years</u>	<u>√</u> <u>Only a disqualifying offense if two or more violations have been committed within the past 3 years</u>
<u>A violation of an existing or former law of this state, any other state, or the United States that is substantially equivalent to any of the offenses listed in this appendix.</u>			

DISQUALIFYING OFFENSES FOR COLLEGE INTERN, SUBCONTRACTORS, VOLUNTEERS, EMPLOYEES,
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<u>Non-rehabilitative felony offenses.</u> <u>Misdemeanor convictions marked with a √ must be evaluated using the</u> <u>rehabilitation criteria in appendix D of rule 5180:4-5-09.1, but are not</u> <u>automatically disqualifying.</u>			
<u>ORC</u>	<u>Offense</u>	<u>Misdemeanor</u>	<u>Felony</u>
<u>2903.01</u>	<u>Aggravated murder</u>	<u>N/A</u>	<u>Non-</u> <u>rehabilitation</u> <u>offense -</u> <u>employee</u> <u>cannot be</u> <u>approved</u>
<u>2903.02</u>	<u>Murder</u>	<u>N/A</u>	<u>Non-</u> <u>rehabilitation</u> <u>offense -</u> <u>employee</u> <u>cannot be</u> <u>approved</u>
<u>2903.03</u>	<u>Voluntary manslaughter</u>	<u>N/A</u>	<u>Non-</u> <u>rehabilitation</u> <u>offense -</u> <u>employee</u> <u>cannot be</u> <u>approved</u>
<u>2903.04</u>	<u>Involuntary manslaughter</u>	<u>N/A</u>	<u>Non-</u> <u>rehabilitation</u> <u>offense -</u> <u>employee</u> <u>cannot be</u> <u>approved</u>
<u>2903.041</u>	<u>Reckless homicide</u>	<u>N/A</u>	<u>Non-</u> <u>rehabilitation</u> <u>offense -</u> <u>employee</u> <u>cannot be</u> <u>approved</u>
<u>2903.06</u>	<u>Aggravated Vehicular Homicide;</u> <u>vehicular homicide; vehicular</u> <u>manslaughter</u>	<u>√</u>	<u>Non-</u> <u>rehabilitation</u> <u>offense -</u> <u>employee</u> <u>cannot be</u> <u>approved</u>

DISQUALIFYING OFFENSES FOR COLLEGE INTERN, SUBCONTRACTORS, VOLUNTEERS, EMPLOYEES,
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<u>2903.18</u>	<u>Strangulation</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2903.32</u>	<u>Female genital mutilation</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2905.05</u>	<u>Criminal child enticement</u>	<u>√</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2905.32</u>	<u>Trafficking in persons</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.02</u>	<u>Rape</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.03</u>	<u>Sexual battery</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.04</u>	<u>Unlawful sexual conduct with a minor</u>	<u>√</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.05</u>	<u>Gross sexual imposition</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>

DISQUALIFYING OFFENSES FOR COLLEGE INTERN, SUBCONTRACTORS, VOLUNTEERS, EMPLOYEES,
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<u>2907.071</u>	<u>Grooming</u>	<u>√</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.12</u>	<u>Felonious sexual penetration (as this former section of law existed)</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.19</u>	<u>Commercial sexual exploitation of a minor</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.21</u>	<u>Compelling prostitution</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.31</u>	<u>Disseminating matter harmful to juveniles</u>	<u>√</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.321</u>	<u>Pandering obscenity involving a minor</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.322</u>	<u>Pandering sexually oriented matter involving a minor</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2907.323</u>	<u>Illegal use of a minor in nudity-oriented material or performance</u>	<u>N/A</u>	<u>Non-rehabilitation offense - employee cannot be approved</u>

DISQUALIFYING OFFENSES FOR COLLEGE INTERN, SUBCONTRACTORS, VOLUNTEERS, EMPLOYEES,
AND BOARD PRESIDENTS

<u>2919.10</u>	<u>Abortion related to finding of down syndrome</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.12</u>	<u>Unlawful abortion</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.121</u>	<u>Unlawful abortion upon a minor</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.123</u>	<u>Unlawful distribution of an abortion-inducing drug</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.124</u>	<u>Unlawful performance of a drug induced abortion</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.13</u>	<u>Abortion manslaughter: failure to render medical care to an infant born alive</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.15</u>	<u>Dismemberment abortion</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.151</u>	<u>Partial birth feticide</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>

**DISQUALIFYING OFFENSES FOR COLLEGE INTERN, SUBCONTRACTORS, VOLUNTEERS, EMPLOYEES,
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<u>2919.17</u>	<u>Terminating or attempting to terminate human pregnancy after viability</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.193</u>	<u>Determination of detectable fetal heartbeat</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.194</u>	<u>Procedures after detection of fetal heartbeat</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.195</u>	<u>Performance of abortion after detection of fetal heartbeat</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.201</u>	<u>Abortion after gestational age of 20 weeks</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>	<u>Non-rehabilitation offense - caregiver cannot be approved</u>
<u>2919.22</u>	<u>Endangering children</u>	√	<u>Non-rehabilitation offense - employee cannot be approved</u>
<u>2919.25</u>	<u>Domestic violence</u>	√	<u>Non-rehabilitation offense, if considered spousal abuse - employee cannot be approved</u>
<u>All other offenses marked with a √ that must be evaluated using the rehabilitative criteria in Appendix D of this rule.</u>			
<u>959.13</u>	<u>Cruelty to animals</u>	√	<u>N/A</u>
<u>2151.421</u>	<u>Reporting child abuse or neglect</u>	√	<u>N/A</u>

DISQUALIFYING OFFENSES FOR COLLEGE INTERN, SUBCONTRACTORS, VOLUNTEERS, EMPLOYEES,
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<u>2903.08</u>	<u>Aggravated Vehicular Assault; Vehicular Assault</u>	<u>√</u>	<u>√</u>
<u>2903.11</u>	<u>Felonious assault</u>	<u>N/A</u>	<u>√</u>
<u>2903.12</u>	<u>Aggravated assault</u>	<u>N/A</u>	<u>√</u>
<u>2903.13</u>	<u>Assault</u>	<u>√</u>	<u>√</u>
<u>2903.15</u>	<u>Permitting child abuse</u>	<u>√</u>	<u>√</u>
<u>2903.16</u>	<u>Failing to provide for a functionally impaired person</u>	<u>√</u>	<u>√</u>
<u>2903.21</u>	<u>Aggravated menacing</u>	<u>√</u>	<u>√</u>
<u>2903.211</u>	<u>Menacing by stalking</u>	<u>√</u>	<u>√</u>
<u>2903.22</u>	<u>Menacing</u>	<u>√</u>	<u>√</u>
<u>2903.34</u>	<u>Patient abuse, neglect</u>	<u>√</u>	<u>√</u>
<u>2905.01</u>	<u>Kidnapping</u>	<u>N/A</u>	<u>√</u>
<u>2905.02</u>	<u>Abduction</u>	<u>N/A</u>	<u>√</u>
<u>2905.11</u>	<u>Sex Extortion</u>	<u>N/A</u>	<u>√</u>
<u>2907.06</u>	<u>Sexual imposition</u>	<u>√</u>	<u>√</u>
<u>2907.07</u>	<u>Importuning</u>	<u>N/A</u>	<u>√</u>
<u>2907.08</u>	<u>Voyeurism</u>	<u>√</u>	<u>√</u>
<u>2907.09</u>	<u>Public indecency</u>	<u>√</u>	<u>√</u>
<u>2907.22</u>	<u>Promoting prostitution</u>	<u>N/A</u>	<u>√</u>
<u>2907.23</u>	<u>Enticement or solicitation to patronize a prostitute; procurement of a prostitute for another</u>	<u>√</u>	<u>√</u>
<u>2907.25</u>	<u>Prostitution – after positive HIV test</u>	<u>N/A</u>	<u>√</u>

DISQUALIFYING OFFENSES FOR COLLEGE INTERN, SUBCONTRACTORS, VOLUNTEERS, EMPLOYEES,
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<u>2907.32</u>	<u>Pandering obscenity</u>	<u>N/A</u>	<u>√</u>
<u>2909.02</u>	<u>Aggravated arson</u>	<u>N/A</u>	<u>√</u>
<u>2909.03</u>	<u>Arson</u>	<u>√</u>	<u>√</u>
<u>2909.22</u>	<u>Soliciting or providing support for act of terrorism</u>	<u>√</u>	<u>√</u>
<u>2909.23</u>	<u>Making terroristic threat</u>	<u>N/A</u>	<u>√</u>
<u>2909.24</u>	<u>Terrorism</u>	<u>One degree higher than the most serious underlying specified offense the defendant committed (If the offense was a third-degree felony, the terrorism charge related to that offense would be a second- degree felony) This could be a disqualifying offense if the original charge was a non- rehabilitative crime listed above.</u>	
<u>2911.01</u>	<u>Aggravated robbery</u>	<u>N/A</u>	<u>√</u>
<u>2911.02</u>	<u>Robbery</u>	<u>N/A</u>	<u>√</u>
<u>2911.11</u>	<u>Aggravated burglary</u>	<u>N/A</u>	<u>√</u>
<u>2911.12</u>	<u>Burglary</u>	<u>N/A</u>	<u>√</u>
<u>2913.49</u>	<u>Identity Fraud</u>	<u>N/A</u>	<u>√</u>
<u>2917.01</u>	<u>Inciting to violence</u>	<u>√</u>	<u>√</u>
<u>2917.02</u>	<u>Aggravated riot</u>	<u>N/A</u>	<u>√</u>
<u>2919.21</u>	<u>Nonsupport or contributing to nonsupport of dependents</u>	<u>N/A</u>	<u>√</u>
<u>2919.23</u>	<u>Interference with custody (that would have been a violation of RC 2905.04 as it existed prior to July 1, 1996, if violation had been committed prior to that date)</u>	<u>√</u>	<u>√</u>
<u>2919.24</u>	<u>Contributing to unruliness or delinquency of a child</u>	<u>√</u>	<u>N/A</u>

DISQUALIFYING OFFENSES FOR COLLEGE INTERN, SUBCONTRACTORS, VOLUNTEERS, EMPLOYEES,
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<u>2919.27</u>	<u>Violating protection order</u>	<u>N/A</u>	<u>√</u> <u>If special</u> <u>circumstances</u> <u>exist, as</u> <u>described in</u> <u>2919.27(B)(3) or</u> <u>(4)</u>
<u>2923.12</u>	<u>Carrying concealed weapons</u>	<u>√</u>	<u>√</u>
<u>2923.13</u>	<u>Having weapons while under</u> <u>disability</u>	<u>N/A</u>	<u>√</u>
<u>2923.161</u>	<u>Improperly discharging firearm at</u> <u>or into a habitation, in a school</u> <u>safety zone or with intent to cause</u> <u>harm or</u> <u>panic to persons in a school</u> <u>building or at a school function</u>	<u>N/A</u>	<u>√</u>
<u>2923.17</u>	<u>Unlawful possession of dangerous</u> <u>ordnance – illegally manufacturing</u> <u>or processing explosives</u>	<u>N/A</u>	<u>√</u>
<u>2923.21</u>	<u>Improperly furnishing firearms to a</u> <u>minor</u>	<u>N/A</u>	<u>√</u>
<u>2925.02</u>	<u>Corrupting another with drugs</u>	<u>N/A</u>	<u>√</u>
<u>2925.03</u>	<u>Trafficking, aggravated trafficking</u> <u>in drugs</u>	<u>√</u>	<u>√</u>
<u>2925.04</u>	<u>Illegal manufacture of drugs or</u> <u>cultivation of marijuana</u>	<u>√</u>	<u>√</u>
<u>2925.041</u>	<u>Illegal assembly or possession of</u> <u>chemicals for manufacture of</u> <u>drugs</u>	<u>N/A</u>	<u>√</u>
<u>2925.05</u>	<u>Funding of drug or marijuana</u> <u>trafficking</u>	<u>N/A</u>	<u>√</u>
<u>2925.06</u>	<u>Illegal administration or</u> <u>distribution of anabolic steroids</u>	<u>N/A</u>	<u>√</u>
<u>2925.11</u>	<u>Possession of a controlled</u> <u>substance</u>	<u>√</u>	<u>√</u>
<u>2925.13</u>	<u>Permitting drug abuse</u>	<u>√</u>	<u>√</u>
<u>2925.22</u>	<u>Deception to obtain a dangerous</u> <u>drug</u>	<u>N/A</u>	<u>√</u>
<u>2925.23</u>	<u>Illegal processing of drug</u> <u>documents</u>	<u>N/A</u>	<u>√</u>
<u>2925.24</u>	<u>Tampering with drugs</u>	<u>N/A</u>	<u>√</u>
<u>2925.31</u>	<u>Abusing harmful intoxicants</u>	<u>√</u>	<u>√</u>

DISQUALIFYING OFFENSES FOR COLLEGE INTERN, SUBCONTRACTORS, VOLUNTEERS, EMPLOYEES,
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<u>2925.32</u>	<u>Trafficking in harmful intoxicants – improperly dispensing or distributing nitrous oxide</u>	<u>√</u>	<u>√</u>
<u>2925.36</u>	<u>Illegal dispensing of drug samples</u>	<u>√</u>	<u>√</u>
<u>2925.37</u>	<u>Counterfeit controlled substance offenses</u>	<u>√</u>	<u>√</u>
<u>2927.12</u>	<u>Ethnic intimidation</u>	<u>√</u>	<u>√</u>
<u>3716.11</u>	<u>Placing harmful objects in food or confection</u>	<u>√</u>	<u>N/A</u>
<u>4511.19</u>	<u>Operating vehicle under the influence of alcohol or drugs – OVI or OVUAC</u>	<u>√</u> <u>Only a disqualifying offense if two or more violations have been committed within the past 3 years</u>	<u>√</u> <u>Only a disqualifying offense if two or more violations have been committed within the past 3 years</u>
<u>A violation of an existing or former law of this state, any other state, or the United States that is substantially equivalent to any of the offenses listed in this appendix.</u>			

Appendix C to rule 5180:4-5-09.1

Rehabilitation criteria for foster applicants, foster caregivers, adoptive applicants, adoptive parents and household members. The individual can not be approved or certified unless the recommending agency finds and documents that the person has met all of the following conditions:

- (1) The victim of the offense was not a person under the age of eighteen.

- (2) The person's certification as a foster caregiver, approval as an adoptive parent or the person's residency in the foster caregiver's or adoptive parent's household will not jeopardize in any way the health, safety or welfare of the children the agency serves. The following factors are to be considered in determining the person's certification as a foster caregiver, approval as an adoptive parent or the person's residency in the foster caregiver's or adoptive parent's household.
 - (a) The person's age at the time of the offense.
 - (b) The nature and seriousness of the offense.
 - (c) The circumstances under which the offense was committed.
 - (d) The degree of participation of the person involved in the offense.
 - (e) The time elapsed since the person was fully discharged from imprisonment or probation.
 - (f) The likelihood that the circumstance leading to the offense will recur.
 - (g) Whether the person is a repeat offender.
 - (h) The person's employment record.
 - (i) The person's efforts at rehabilitation and the results of those efforts.
 - (j) Whether any criminal proceedings are pending against the person.
 - (k) Whether the person has been convicted of or pleaded guilty to a felony contained in the Revised Code that is not listed in appendix A to this rule, if the felony bears a direct and substantial relationship to being a foster caregiver, adoptive parent or adult members of the foster caregiver's or adoptive parent's household.
 - (l) The victim of the offense was:
 - (i) A functionally impaired person as defined in section 2903.10 of the Revised Code.

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(ii) A developmentally disabled person as defined in section 5123.01 of the Revised Code.

(iii) A person with a mental illness as defined in section 5122.01 of the Revised Code.

(iv) A person sixty years of age or older.

(m) Any other factors the agency considers relevant.

Appendix D to rule 5180:4-5-09.1

Rehabilitation criteria for employees, college interns, subcontractors, volunteers, board presidents, administrators or officers. The individual cannot be employed unless the agency finds and documents that the person has met all of the following conditions:

- (1) Where the offense was a misdemeanor, or would have been a misdemeanor if conviction had occurred under the current criminal code, at least three years have elapsed from the date the prospective employee was fully discharged from any imprisonment or probation arising from the conviction. A prospective employee who has had a misdemeanor record of conviction sealed by a court pursuant to section 2953.32 of the Revised Code are to be considered to have met this condition.
- (2) Where the offense was a felony, at least ten years have elapsed since the person was fully discharged from imprisonment or probation.
- (3) The victim of the offense was not one of the following:
 - (a) A person under the age of eighteen or person sixty years of age or older.
 - (b) A functionally impaired person as defined in section 2903.10 of the Revised Code.
 - (c) An intellectually disabled person as defined in section 5123.01 of the Revised Code.
 - (d) A developmentally disabled person as defined in section 5123.01 of the Revised Code.
 - (e) A person with a mental illness as defined in section 5122.01 of the Revised Code.
- (4) Hiring the prospective employee will not jeopardize in any way the health, safety or welfare of the children the agency serves. The following factors are to be considered in determining whether to hire the prospective employee:
 - (a) The person's age at the time of the offense.
 - (b) The nature and seriousness of the offense.
 - (c) The circumstances under which the offense was committed.
 - (d) The degree to which the person participated in the offense.
 - (e) The time elapsed since the person was fully discharged from imprisonment or probation.
 - (f) The likelihood that the circumstances leading to the offense will recur.
 - (g) Whether the person is a repeat offender.
 - (h) The person's employment record.

Appendix D to rule 5180:4-5-09.1

(i) The person's efforts at rehabilitation and the results of those efforts.

(j) Whether any criminal proceedings are pending against the person.

(k) Whether the person has been convicted of or pleaded guilty to a felony contained in the Revised Code that is not listed in appendix B of this rule, if the felony bears a direct and substantial relationship to the duties and responsibilities of the position being filled.

(l) Any other factors the agency considers relevant.

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5180:1-47-11.1 Reimbursement for Title IV-E foster care maintenance (FCM) costs for a qualified residential treatment program (QRTP) certified after October 1, 2020.

- (A) All residential facilities certified after October 1, 2020, are to submit the DCY 02911 "Title IV-E Single Cost Report" as described in rule 5180:2-47-26.1 of the Administrative Code in order to be reimbursed for foster care costs when a child is placed. A QRTP is defined in rule 5180:2-9-42 of the Administrative Code.
- (B) If a DCY 02911 cost report has been approved for children placed in a QRTP, two Title IV-E reimbursement ceiling amounts are calculated and rounded to the nearest dollar.
- (1) The FCM reimbursement ceiling amount is based on reported and allowable FCM costs.
 - (2) The Title IV-E administration reimbursement ceiling amount is based on reported allowable Title IV-E administration costs.
- (C) Reimbursement to the Title IV-E agency for children placed in a QRTP is based on the lesser of:
- (1) The FCM reimbursement ceiling amount established by the DCY 02911 multiplied by the number of care days or the amount paid by the Title IV-E agency for foster care maintenance.
 - (2) The administration reimbursement ceiling amount established by the DCY 02911 multiplied by the number of care days or the amount paid by the Title IV-E agency for administration.
- (D) Title IV-E costs are reimbursable to the Title IV-E agency at the appropriate federal financial participation (FFP) amount.
- (1) The FCM costs are reimbursable at the federal medical assistance percentage (FMAP) which is calculated annually by the federal government; and
 - (2) Title IV-E administration costs are reimbursable at the fixed rate of fifty per cent.
- (E) A Title IV-E agency may only claim Title IV-E foster care maintenance payments on behalf of a child placed in a child care institution if, during the period the Title IV-E agency claims Title IV-E foster care maintenance payments, the results of the criminal record checks have been received for all of the adults working in the child care institution.
- (F) To receive reimbursement a Title IV-E agency processing their payments and seeking reimbursement from the comprehensive child welfare information system (CCWIS) is to:
- (1) Record placement, service authorization and placement cost information for each child.
 - (2) Generate a payment by creating a payment request and sending the payment information to the county auditor for payment.
 - (3) Disburse payments through the county auditor at any point during a month. These payments will be reimbursed during the monthly reimbursement process conducted by the department of children and youth (DCY) on the first business day of the following month.
 - (4) Access reports to review all itemized reimbursements and assure the reimbursements are accurate.
- (G) Reimbursement will be payable to the Title IV-E agency which registers the Title IV-E cases. The payment

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amount will be calculated from the completed reimbursement processing at the applicable FFP.

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5180:2-5-09.1 Background checks for college interns, subcontractors, volunteers, employees, board presidents, officers, administrators and foster caregivers.

(A) Types of background checks:

- (1) Bureau of criminal investigation (BCI) records pursuant to section 2151.86 of the Revised Code.
- (2) Federal bureau of investigation (FBI) records pursuant to section 2151.86 of the Revised Code. This check is to be completed for all initial checks and optional thereafter.
- (3) National sex offender registry. The website is located at: <https://www.nsopw.gov/>.
- (4) Ohio statewide automated child welfare information system (Ohio SACWIS) records for alleged perpetrator.

(B) If an individual previously resided in a state other than Ohio:

- (1) The agency is to contact any states in which the individual resided in the previous five years to request the information specified in paragraph (A) of this rule.
- (2) Any information received from other states will be reviewed and considered by the agency as part of the background check review.

(C) Background checks are to be completed for the following:

- (1) An employee of a private child placing agency (PCPA), private noncustodial agency (PNA) or a local public entity (LPE).
- (2) A board president, administrator or officer of a PCPA, PNA or LPE.
- (3) Staff of a residential center operated by a public children services agency (PCSA).
- (4) A college intern, subcontractor or volunteer.
- (5) A foster care applicant or caregiver.
- (6) All household members eighteen years of age or older in a foster care applicant or caregiver's home.

(D) A PCPA, PNA, residential center operated by a PCSA or LPE is to also conduct a background check of the following for each board president, administrator or officer:

- (1) A certified search of the findings for recovery database. The website is located at: <http://ffr.ohioauditor.gov/>.
- (2) A database review at the federal website known as the system for award management. The website is located at: <https://www.sam.gov/SAM/pages/public/searchRecords/search.jsf>.

(E) The agency may refuse to hire or appoint a person as a board president, administrator or officer as follows:

- (1) Based solely on the findings of the summary report as described in paragraph (A)(4) of this rule or the results of the search described in paragraph (A)(3) of this rule.
- (2) Based on the results of the certified search or database review as described in paragraphs (D)(1) and (D)(2) of this rule.

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(F) Timeframes for completion of background checks.

(1) For BCI and FBI records:

- (a) At application for a foster caregiver and household members.
- (b) Prior to the first day of employment for board president, administrator, officer or prospective employees of a PCPA, PNA or LPE.
- (c) Prior to the first day of work for a college intern, subcontractor or volunteer.
- (d) Every four years from the completed date of the most recent BCI records check for:
 - (i) A foster caregiver, or adult household member in a foster caregiver's home.
 - (ii) A college intern, subcontractor or volunteer.
 - (iii) A board president, administrator, officer, or employee of a PCPA, PNA, residential center operated by a PCSA or LPE.
- (e) For a minor household member in a foster caregiver's home, within thirty days from when the minor turns eighteen years old and every four years thereafter. The agency may conduct a check sooner than four years after the initial check in order to align the timeframe with the other household members.

(2) For all background checks other than BCI or FBI:

- (a) For a foster caregiver and household members, at application and every four years thereafter.
- (b) Prior to the first day of employment for board president, administrator, officer or prospective employees of a PCPA, PNA, residential center operated by a LPE.
- (c) Prior to the first day of work for a college intern, subcontractor or volunteer.

(G) Process for obtaining a criminal background check. The agency is to:

- (1) Submit fingerprints manually or electronically according to the process established by BCI. Information on how to obtain a background check can be found at <https://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck>.
- (2) Pay to BCI the fee prescribed pursuant to division (C)(3) of section 109.572 of the Revised Code for each criminal records check conducted.
- (3) The agency may charge a person subject to a criminal records check, a fee for the costs incurred in obtaining a criminal records check. Pursuant to division (D) of section 2151.86 of the Revised Code, a fee charged by the agency is not to exceed the fee paid by the agency to BCI. If a fee is charged, the agency is to notify the person at the time of initial application of the amount of the fee and that, unless the fee is paid, the person will not be considered for appointment, employment or certification as a foster caregiver.

(H) If an individual fails to complete the full background check determination process:

- (1) The foster care applicant is to be denied certification pursuant to rule 5101:2-5-26 of the Administrative Code.

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- (2) The foster caregiver certification is to be revoked pursuant to rule 5101:2-5-26 of the Administrative Code.
- (3) The intern, volunteer, subcontractor, employee, board president, administrator or officer of a residential center operated by a PCSA, PCPA, PNA or LPE is to be denied a position with the agency.
- (I) An individual will be ineligible to be a foster caregiver with any agency, or a college intern, subcontractor, volunteer, employee, board president or administrator of a PCPA, PNA, residential center operated by a PCSA or LPE if any of the following are applicable:
- (1) A conviction or guilty plea to an offense listed in division (A)(4) of section 109.572 of the Revised Code, unless the individual meets the rehabilitation criteria in appendix C to this rule for a foster care applicant, a foster caregiver and household members of a foster care applicant or foster caregiver's home or appendix D to this rule for a college intern, subcontractor, volunteer, employee, board president or administrator of a PCPA, PNA, residential center operated by a PCSA or LPE.
- (a) Section 109.572 of the Revised Code specifies that this rule applies to records of convictions that have been sealed pursuant to section 2953.32 of the Revised Code.
- (b) A conviction of or a plea of guilty to an offense listed in division (A)(4) of section 109.572 of the Revised Code is not prohibitive if the individual has been granted an unconditional pardon for the offense pursuant to Chapter 2967. of the Revised Code or the conviction or guilty plea has been set aside pursuant to law. For purposes of this rule, "unconditional pardon" includes a conditional pardon to which all conditions have been performed or have transpired.
- (2) Being registered or obligated to be registered on the national or state sex offender registry or repository.
- (J) Ohio SACWIS alleged perpetrator search.
- (1) For any college intern, subcontractor, volunteer, employee, board president or administrator of a PCPA, PNA, or residential center operated by a PCSA or LPE, the agency is to conduct an alleged perpetrator search pursuant to section 5103.0310 of the Revised Code. The individual is ineligible if:
- (a) They have a substantiated finding within the last ten years,
- (b) They have had a child removed from their home in the last ten years pursuant to section 2151.353 of the Revised Code due to a court determination of abuse or neglect caused by that specific person.
- (c) While employed or working, they are identified in Ohio SACWIS as the perpetrator for a substantiated finding of child abuse or neglect.
- (2) For any foster caregiver applicant, foster caregiver or any adult household member of an applicant's or caregiver's household, the agency is to conduct an alleged perpetrator search pursuant to section 5103.18 of the Revised Code.
- (K) The recommending agency is to evaluate if the foster home should continue to be recommended for certification or be recommended for denial or revocation of certification when a person who is certified as a foster caregiver, or is a household member in a certified caregiver's home is convicted of any offense listed in appendix A to this rule.
- (1) The evaluation is to begin within five days of the agency's knowledge of the person's conviction, be completed within thirty days, and be documented in the foster home's record.

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- (2) At a minimum, the provisions of paragraph (L) of this rule is to be considered in the evaluation.
 - (3) This requirement is also to be applicable for any adult who resides with a foster caregiver upon conviction of any offense listed in appendix A to this rule.
- (L) The evaluation specified by paragraph (K) of this rule is to include, at a minimum:
- (1) Whether there are children currently placed in the foster home and the impact of disruption on the children if moved.
 - (2) Whether rehabilitation of the individual had to be considered for initial certification.
 - (3) The length of time of certification prior to this conviction.
 - (4) The factors outlined in appendix C to this rule.
- (M) Rehabilitation criteria for criminal offenses. Unless specifically disqualified in appendix A or appendix B to this rule:
- (1) A foster caregiver or an adult resident of the foster caregiver's household is to meet all of the rehabilitation conditions in appendix C to this rule.
 - (2) An employee, board president or administrator of a PCPA, PNA, residential center operated by a PCSA or LPE is to meet all of the rehabilitation conditions in appendix D to this rule.
- (N) It is the individual's duty to provide written verification that the rehabilitation criteria specified in paragraph (M) of this rule are met. If the individual fails to provide proof or if the agency determines that the proof offered by the individual is inconclusive or insufficient, the person is not to be certified as a foster caregiver or hired by the agency. Any doubt is to be resolved in favor of protecting the children the agency serves.

TO BE RESCINDED

5180:2-47-11.1 **Reimbursement for Title IV-E foster care maintenance (FCM) costs for a qualified residential treatment program (QRTP) certified after October 1, 2020.**

- (A) All residential facilities certified after October 1, 2020 are to submit the JFS 02911 "Title IV-E Single Cost Report" as described in rule 5101:2-47-26.1 of the Administrative Code in order to be reimbursed for foster care costs when a child is placed. A QRTP is defined in rule 5101:2-9-42 of the Administrative Code.
- (B) If a JFS 02911 cost report has been approved for children placed in a QRTP, two Title IV-E reimbursement ceiling amounts are calculated and rounded to the nearest dollar.
 - (1) The FCM reimbursement ceiling amount is based on reported and allowable FCM costs.
 - (2) The Title IV-E administration reimbursement ceiling amount is based on reported allowable Title IV-E administration costs.
- (C) Reimbursement to the Title IV-E agency for children placed in a QRTP is based on the lesser of:
 - (1) The FCM reimbursement ceiling amount established by the JFS 02911 multiplied by the number of care days or the amount paid by the Title IV-E agency for foster care maintenance.
 - (2) The administration reimbursement ceiling amount established by the JFS 02911 multiplied by the number of care days or the amount paid by the Title IV-E agency for administration.
- (D) Title IV-E costs are reimbursable to the Title IV-E agency at the appropriate federal financial participation (FFP) amount.
 - (1) The FCM costs are reimbursable at the federal medical assistance percentage (FMAP) which is calculated annually by the federal government; and
 - (2) Title IV-E administration costs are reimbursable at the fixed rate of fifty per cent.
- (E) To receive reimbursement a Title IV-E agency processing their payments and seeking reimbursement from the statewide automated child welfare information system (SACWIS) is to:

- (1) Record placement, service authorization and placement cost information for each child.
 - (2) Generate a payment by creating a payment request and sending the payment information to the county auditor for payment.
 - (3) Disburse payments through the county auditor at any point during a month. These payments will be reimbursed during the monthly reimbursement process conducted by ODJFS on the first business day of the following month.
 - (4) Access reports to review all itemized reimbursements and assure the reimbursements are accurate.
- (F) Reimbursement will be payable to the Title IV-E agency which registers the Title IV-E cases. The payment amount will be calculated from the completed reimbursement processing at the applicable FFP.

Effective:

Five Year Review (FYR) Dates:

Certification

Date

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