PREVENTION, RETENTION AND CONTINGENCY PLAN

EFFECTIVE SEPTEMBER 25, 2025

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I. INTRODUCTION

The Ashland County Department of Job and Family Services (ACDJFS) developed and adopted this statement of policies governing the Prevention, Retention, and Contingency Program (PRC Plan/Program) in compliance with Section 5108.04 of the Ohio Revised Code. ACDJFS may amend the PRC Plan to modify, terminate, establish new policies, and temporarily suspend operation of this program as necessary.

The ACDJFS PRC Program is designed to help needy families in Ashland County overcome immediate barriers to achieve and maintain self-sufficiency. The PRC program is a "non-assistance" program limited to providing nonrecurring, short-term, crisis-oriented benefits or ongoing services that are directly related to one or more of four purposes of the federal Temporary Assistance to Needy Families (TANF) program. Those purposes are as follows:

Purpose 1: To provide assistance to needy families so that children may be cared for in their own home or in the homes of relatives;

Purpose 2: To end the dependence of needy parents on governmental benefits by promoting job preparation, work and marriage;

Purpose 3: To prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies;

Purpose 4: To encourage the formation and maintenance of two parent families.

The services and benefits provided to help families under this program are designed to address the issues of **p**revention, **r**etention, and **c**ontingency. **Prevention** services are designed to divert reliance on ongoing cash assistance by providing short-term non-assistance. **Retention** services assist an employed member of the family maintain employment. **Contingency** services are provided to meet an emergent need which, if not met, threatens the safety, health or well-being of one or more family members. Further, benefits and services are provided to a family to help the family achieve self-sufficiency by accomplishing one or more of the four purposes of TANF (above).

II. TYPES OF BENEFITS AND SERVICES

Direct (or "hard") benefits are designed to address specific crisis situations or episodes of need. These benefits are not intended to meet recurring or ongoing needs and cannot be paid beyond four months within a 12-month rolling period, regardless of the program. Hard benefits have a direct cash value and are typically paid to a vendor on behalf of the applicant. In very limited circumstances, they may be paid directly to the PRC applicant. In some identified programs, the benefit may be provided as a reimbursement to the applicant. Multiple individual payments can be made under this PRC Plan if they are distinct and non-recurring, and do not exceed the $2,000 Plan CAP (or an identified and specific program amount) for the PRC Assistance Group (AG) over a 12-month rolling period. Appropriate procurement methods must be followed for these benefits/services.

Indirect (or "soft") services are non-monetary services provided to the AG to address emotional, social, or environmental barriers to self-sufficiency. Soft services do not have a direct cash value to the PRC applicant and may be provided on an ongoing basis as appropriate.

Services provided under the TANF-funded portion of the WIOA Program, Family Strength and Stability Program, Project Comfort services, Pest Eradication Program, Employment Training and Work Skills Development program, Early Childhood Programs and Services, Ready Set Learn, Family Related Disaster Relief Services, and Kinship Caregiver Program are not subject to the AG cap. For relocation to another county, the limit is $2,000. For TANF-funded services under WIOA, the limit is up to $15,000 over a maximum 24-month period.

III. ASSISTANCE GROUP

The Assistance Group (AG) refers to the family members served by a PRC program area. The AG of the PRC applicant directly affects eligibility, and the method of defining it varies by program area. Generally, PRC eligibility requires that the AG includes at least one minor child (under 18 years old, or under 19 and enrolled full-time in an accredited high school/secondary school) who resides with a parent or specified caretaker. Depending on the program area, AGs may also include non-custodial parents, families with shared parenting arrangements, families with temporarily removed children, kinship caregivers, and pregnant women.

The AG may include other household members who may or may not be related to the minor child but significantly enhance the family's ability to achieve self-sufficiency. An AG includes all other residents in the home who will directly benefit from the PRC benefit or service, unless specifically stated otherwise in the service area. This includes individuals normally prohibited from inclusion in an Ohio Works First (OWF) assistance group, as listed in Ohio Administrative Code, Section 5101:1-23-10(F).

An AG with members "temporarily absent" may still qualify for benefits and services. "Temporary absence" for PRC eligibility purposes is defined under OWF, Section 5101:1-3-04 of the Ohio Administrative Code. This section defines a member's absence as "temporary" if: (1) the AG member has been absent for no longer than 45 consecutive days; (2) the location of the absent individual is known; (3) there is a defined plan for the return of the absent individual to the home; and (4) the absent individual shared the home with the AG before the absence. The exception to the 45-day requirement is when a child is removed from the home by the public children services agency. This exception applies if the agency has a reunification plan in place, the child has been out of the home for less than six consecutive months, and the family is actively working on the reunification plan, as verified by the Children Services caseworker. In this case, the PRC services/benefits must contribute to the reunification process.

a. Shared Parenting

In situations where two parents claim custody or shared parenting of a child and are claiming the child is in the home for PRC eligibility, one of the following three criteria must be verified:

Support Payments: Does the requesting parent receive and/or pay support for the child? If one parent pays support, the parent receiving the support should be considered the custodial parent. If no support order is established, verify according to section (b) below.

Ohio Works First (OWF) Cash Assistance: Does the requesting parent or the other custodial parent receive OWF cash assistance? If one parent receives cash assistance and the children are part of the assistance group, the OWF recipient should be considered the custodial parent. If neither household receives cash assistance, verify according to section (c) below.

Verification: The parent receiving PRC services may present one of two documents to agency staff to verify shared parenting. They may bring verification that the child is claimed as a dependent on the most recent federal tax filing, or a signed letter from the other parent stating that parenting is shared, acknowledging the other parent is applying for PRC services, and understanding that any approval of services may affect the signer's future eligibility for PRC services.

PRC services and benefits may be provided to more than one AG even when both AGs contain the same child. However, no AGs containing the same children can combined exceed the plan cap or an individual program cap. The combined value of benefits received by shared parent AGs cannot exceed the PRC plan cap in a 12-month rolling period. Duplication of direct services/benefits in program areas with caps that are excluded from the PRC plan cap is prohibited.

b. Non-Custodial Parent

An assistance group (AG) of a non-custodial parent must live in Ohio and must not reside with their minor children. The minor children must reside in Ashland County. For further details, see the Non-Custodial Parent Support program in this plan.

c. Individuals without Children

Assistance groups (AGs) of individuals without children are eligible for PRC services/benefits in limited circumstances. Individual youths (ages 12 to 19) can receive services through the Family Strength and Stability Program (Teen Pregnancy Prevention – TANF Purpose 3) to help prevent out-of-wedlock pregnancies. Specialized youth-oriented programs under the TANF-funded WIOA Services may also be available to youths between the ages of 14 and 24. Elderly or disabled individuals over the age of 55 who are residents of Ashland County may be eligible for disaster

relief services. These are the only services available to single individuals without children. For further details, see the specific programs referenced.

d. Ineligible Individuals

- Fugitive felons, probation violators, and parole violators.
- Individuals with any outstanding OWF or PRC fraud overpayment balance, unless a repayment plan is in place and the individual is actively making payments toward the debt. If payments are not maintained, any subsequent PRC requests may be denied. These provisions do not apply to PRC services provided under the Family Strength and Stability Program or Pest Eradication service.
- Assistance groups (AGs) under sanction in the OWF program (with the exception for services provided under the Pest Eradication service and Family Strength and Stability Program) are not eligible for PRC until the sanction is lifted.
- An unmarried, unemancipated, non-graduate parent under 18 who is not attending high school or the equivalent.
- An unmarried, unemancipated parent under 18 who is not living in an adult-supervised setting.
- A person found to have fraudulently misrepresented residency to obtain assistance in two or more states is ineligible for ten years.
- An illegal alien is excluded from the eligible AG, but the income and resources of the ineligible member could be counted to meet the needs of the eligible members.

e. Economic Need

Income Level. The applicant must demonstrate and verify the economic need of the assistance group (AG) to be eligible for services or benefits under the PRC program. The AG's income must be at or below 200% of the Federal Poverty Guidelines (FPG) for all PRC program areas intended to meet TANF purposes 1 and 2. For the Teen Pregnancy Prevention component of the Family Strength and Stability Program, services may be provided without regard to income or economic need.

Budget Period. All income received by any member of the AG during the 30-day budget period is considered when determining economic need. The income received during this period is used to compute financial eligibility. The budget period is the 30 days prior to the date of application. The same employment period documented will be used to verify both the work requirement and economic need. If economic need is not demonstrated in the 30 days prior to the application date, a monthly average of 60 days prior to the application date may be considered.

Countable Income. The total gross income, both earned and unearned, of all AG members must be counted. This includes all income normally exempt or disregarded when determining eligibility for Ohio Works First (OWF) in accordance with OAC 5101:1-23-20. The members of the AG whose income is counted may vary based on the service provided, as indicated elsewhere in this plan. Deductions or exclusions allowed from any type of countable income for eligibility determination include child support paid, child support reimbursements received, and medical expenses for non-custodial biological children paid in the last 30 days. See OAC 5101:1-24-20 for further explanation of federally mandated excluded income from PRC eligibility determinations.

Self-Employment. Self-employment income is defined as the gross income minus business expenses directly related to the production of goods or services, or the prescribed standard deduction subtracted from the gross income.

Economic Need Calculation. The gross amount of the AG's countable income is totaled and compared to the amount which is 200% of the Federal Poverty Level for the AG size. If the total AG income is equal to or less than the applicable 200% of the Federal Poverty Level amount for the AG size, the AG meets the income requirement.

f. Application Process

Application Type. Members of the assistance group (AG) must complete the appropriate Ashland County Prevention, Retention, and Contingency Program (PRC) Application form for the PRC program they are applying for. Any individual who requests PRC assistance will be given an application, even if the described circumstances would most likely result in a denial.

Submission. Applications must be submitted to ACDJFS at 15 W. 4th St., Ashland, Ohio 44805, or to the third-party contracting agency providing services, as appropriate.

Verification. Applicants are responsible for completing all necessary forms, providing all available documents and information, and cooperating with the eligibility determination process. The applicant must provide verifying documentation within 10 calendar days of the request. ACDJFS will provide (in person or by mail) a checklist (JFS Form 7105 or a similar form) indicating any missing verification information at the time of application submission. This checklist serves as the request from ACDJFS. Receipt of all necessary information by ACDJFS is considered the completion of the application process. Failure to provide all necessary information within 10 calendar days of the request will result in denial of the PRC application.

Signature Authorization. The applicant's signature on the PRC application authorizes the exchange of information within ACDJFS or between ACDJFS and the designated provider.

Fraud Warning. Any applicant who provides false or misleading information to obtain PRC services may have their application denied and will be subject to all applicable overpayment and recovery procedures, including referral for prosecution by the Benefit Recovery Unit of ACDJFS.

Voter Registration. ACDJFS provides all customers with the opportunity to register to vote. The voter registration application, as prescribed by the Secretary of State under 3503.10 of the Ohio Revised Code, will be made available to persons who are applying for, receiving assistance from, or participating in the PRC Program (reference ORC 329.051).

Nondiscrimination Notice. The Ashland County Department of Job and Family Services complies with applicable Federal Civil Rights laws and does not discriminate on the basis of race, color, national origin, age, disability, religion, sex or political belief.

g. Eligibility

Eligible Applicants. Applicants must be United States citizens, non-citizen nationals, or qualified aliens as defined in Section 5101:1-2-30(A) of the Ohio Administrative Code. Applications must be completed and signed by an authorized adult at least 18 years old. Applicants under 18 who have children and are emancipated (by marriage, serving in the armed forces, or by court order) are eligible to apply without the signature of a parent or guardian. PRC applicants must provide their social security number to ACDJFS or the third-party contracting agency providing the service, as appropriate.

Services and Benefits Eligibility. An eligibility determination qualifies or disqualifies an assistance group (AG) for consideration of services and/or benefits. The requested service/benefit must be appropriate and allowable as a solution to the obstacle to self-sufficiency and personal responsibility. The decision on funding for allowable services/benefits is solely at the discretion of the Ashland County Department of Job and Family Services (ACDJFS). Services and benefits from this program are not an entitlement.

Residence Status. PRC assistance is only available to AG members who have not received PRC assistance (those services which count toward the $2,000 cap) from this or any other county above the monetary cap during the previous 12 consecutive months. The AG must reside in Ashland County at the time of application. Residence status is established by living in the county voluntarily with the intent to remain permanently or for an indefinite period. ACDJFS may contact other agencies to ensure there is no duplication of services or benefits.

Immediate Need. The ACDJFS or the service provider will determine whether the AG has an immediate need and whether PRC assistance can ameliorate that need. For example, ACDJFS does not consider current month expenses an immediate need. Only a past due amount can be considered for payment. A past due notice of at least 30 days or an eviction notice is required to demonstrate immediate need for housing. For utilities, a disconnect notice is required. No disconnect notice is required for Project Comfort.

Work Requirement. The Ashland County PRC plan requires that an adult in the applicant's assistance group (AG) must be currently employed and working at least 20 hours per week for four weeks in the 60 days prior to the application date. This requirement is in addition to the economic need requirement.

The work requirement may be waived in certain situations, including but not limited to, when an AG:

- Has only one adult member and that adult receives documented disability payments or provides full-time care for a disabled child.

- Has only two adults, and one adult provides primary care for a disabled adult member of the AG;
- Has only two adults and they each receive documented disability payments;
- All adults in the home are retired and regularly receive pension or social security retirement benefits.

h. Decision-Making Process

Verification of income. Written verification from the source of income must be obtained whenever possible. If written verification is unavailable, verbal verification of income is acceptable under reasonable and prudent practices used by the agency. For any verification by phone, there must be clear documentation in the assistance group (AG) record concerning the name and position of the supplier of the information, the date the verification was obtained, the amount of the verified income, and the name of the individual(s) who obtained the verification. A signed, written self-declaration of income may be an allowable option for verification of self-employment. Service providers may verify whether the applicant is a recipient of a means-tested public assistance program provided through the agency. ***Stringent verification of income is required when PRC benefits or services involve direct monetary benefit to the applicant.***

Re-Application of Soft Services. The PRC recipient of indirect ongoing services/benefits extending to one year must reapply by the tenth month of those services and/or benefits to continue that service/benefit. The applicant must demonstrate eligibility for redetermination at that time.

Eligibility Evaluation. Ashland County and/or the service provider is responsible for using objective criteria when determining eligibility and approving or denying the application within 10 calendar days after submission of the complete application. Eligibility shall be determined in a fair and equitable manner, which includes verification of information. Eligibility will be carefully evaluated on a case-by-case basis.

Other Assistance Consideration. This program is designed to help people overcome immediate barriers to achieving or maintaining self-sufficiency and personal responsibility, thereby preventing the need for ongoing public assistance. However, the fact that an ongoing Medicaid, OWF, or SNAP assistance group is active is not a determining factor in this consideration. In addition, ACDJFS will inform individuals about other programs (e.g., Medicaid & SNAP) that are available.

Exploring Community Resources. Available local community resources should be explored before authorizing PRC. As part of the PRC eligibility requirements, a PRC assistance group (AG)

must apply for and use any program, benefit, or support system that may reduce or eliminate the obstacle to the presenting need or to employment. County personnel determining PRC eligibility should be aware of community resources that can be contacted or used to help meet the need. County personnel shall assist the AG in locating community resources. The PRC application includes a section for documenting collaborative attempts to locate and utilize community resources.

Notice of Approval or Denial. If an application for PRC is approved, the Ashland County Department of Job and Family Services (ACDJFS) or the appropriate service provider will mail or deliver the ODJFS 4074, "Notice of Approval of Your Application for Assistance," or a similar form to the applicant. If an application for PRC is denied, ACDJFS or the service provider will mail or deliver the ODJFS 7334, "Notice of Denial of Your Application for Assistance," or a similar form with hearing rights attached, to the applicant.

Appeal Process. All applicants for PRC services shall be advised of their right to request a county conference and/or a state hearing regarding the eligibility decision made on their application. All applicants will be provided a copy of the ODJFS 4059, Explanation of State Hearing Procedures.

i. PRC Assistance

PRC Payment Limits. PRC payments are limited to the amount needed to address the presenting obstacle, up to $2,000 per 12-month period or an amount identified in the specific program. Multiple payments can be made during this period if they are distinct, non-recurring, and do not exceed the $2,000 plan cap for the assistance group (AG) or the specific program cap. For relocation to another county, the limit is $2,000 per 12-month period. For TANF-funded WIOA services, the limit is $15,000 over a maximum 24-month period. These limits do not apply in the same manner to soft services. The PRC program can provide assistance and case management to families involved with child protective services at limits stated in this plan.

Payments. Once PRC eligibility and service appropriateness are established, the ACDJFS Director or a public assistance supervisor will authorize payment for the assistance, goods, and/or services. Authorization can occur at any time from the date the application is approved. ACDJFS will make all PRC payments to the vendor or reimburse the service provider for actual allowable costs, unless otherwise stated in this plan. Ashland County must ensure its policies and processes meet auditing requirements.

Unallowable Costs. Federal TANF funds cannot be used for medical services, except for pre-pregnancy family planning services. Medical services include inpatient and outpatient care, as well as mental health and substance abuse treatment.

Outreach. PRC funds may also be used for outreach related to this plan. They may also be used for other available resources including information and referral services, websites, social media, billboards, and public service announcements. These benefits and services do not require an application or certification.

Procurement. Purchases under the PRC must follow Ashland County Department of Job and Family Services procurement policies and procedures, including documentation of three comparable cost estimates when required. The AG must comply with these policies and procedures.

Ashland County PRC Programs

A. Project Comfort

This program assists needy families with home heating costs. This program is available from the first business day in November through the last business day in February each year, contingent upon available funding. A Project Comfort application (Appendix F) is required. Families with a household gross income at or below 200% of the Federal Poverty Level may be eligible for assistance. This benefit is excluded from the annual $2,000 limit for PRC assistance. This program is limited to available funds. This program promotes TANF Purpose 1.

To be eligible, the family must provide proof of heating costs of their own home or rental unit for which that AG is responsible. The following are ineligible: residents of licensed medical facilities, publicly operated community residences, boarding/rooming houses, group homes, or emergency shelters. Eligible families will receive a one-time assistance voucher of $500 payable to their heating provider, to be applied to their current heating bill. Families on a budget plan with their primary heating company may also qualify. Qualifying heat sources include wood, heating oil, propane, coal, fuel pellets, gas, or electric. The utility provider will be paid by a check or voucher issued by ACDJFS. Participation or eligibility in HEAP is not required to receive Project Comfort benefits.

Project Comfort AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$500.00 voucher payable to the heating provider	Parents or specified relative with a minor child living in the home	All household members	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days prior to application date Work Requirement Utility/heating bill	Appendix F

B. Ready, Set…Learn!

This program supports the educational needs of children in our community and promotes future employment and family stability. To do that, this program provides a $250 voucher per child for purchasing clothing items and supplies. Acceptable purchases include shoes, boots, socks, underwear, coats, gloves, hats, and required school supplies. Applications for this program will be accepted during the last two full weeks in June. This program is limited to available funds. This program promotes TANF purposes 1 and 2.

A Ready Set Learn program application (Appendix G) is required. This benefit is excluded from PRC assistance plan cap.

This program is available for families at or below 200% of the Federal Poverty Level. To be eligible, at least one adult member of the assistance group (AG) must be employed and meeting the work requirement.

Ready Set Learn AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$250.00 voucher for each school age child (K-12)	Families with school-age children in the home	Household members requesting services	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days prior to application date Work requirement	Appendix G

C. Shelter and Utility Assistance

The lack of affordable and functional housing is a barrier to families maintaining stable employment and reducing the need for government assistance. To address this issue and help families move out of poverty, ACDJFS helps increase and maintain access to functional housing for low-income families. Services under this program include, but are not limited to:

- Past due rent
- Delinquent mortgage payments
- Delinquent utility payments
- Bulk fuel purchases
- Emergent home repairs (which the landlord is not responsible to repair under the lease/rental agreement)

Under this program, the assistance group (AG) is responsible to pay for the current month's rent and utilities at the time of application, while ACDJFS pays only the delinquent amount due at the time of application, minus any amounts due from prior applications which were the applicant's obligation to pay during the 12-month rolling period. For rent and utilities, the applicant must provide proof that a member of the AG is the responsible party to pay for the bill(s). For mortgage payments and home repairs, the applicant must provide proof that a member of the AG owns the residence in question. For bulk fuel, the assistance group's fuel tank must be at or below 25% of capacity, and the AG must be on a cash-on-delivery status with the fuel provider. Bulk fuel purchases can only be made once in a twelve-month period and for no more than $750, which is included in the plan cap.

Eligibility is based on income at or below 200% of the Federal Poverty Level for the last 30 days. A PRC Application (Appendix A) must be completed to apply this assistance. Depending on the assistance requested, a disconnect notice, eviction notice, delinquent mortgage notice, or a 30-day or more past due notice must be provided.

This program furthers TANF purposes 1 and 2.

Shelter and Utility Assistance AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$2,000.00 per 12-month period One-time payment up to $750 for Bulk Fuel Included in the Plan Cap	Families with minor child(ren) in the home	All household members	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days prior to application date Utility disconnect notice Past Due Notice of at least 30 days Delinquent mortgage Notice Eviction Notice 3 quotes if for home repairs Work requirement COD account status & fuel level at or below 25%	Appendix A

D. Transportation Services

A reliable means of transportation is an essential part of families' economic and social stability. This program helps families meet that need by providing transportation assistance which includes:

- Local transportation system fees
- Reimbursements to individuals providing transportation for eligible program participants
- Vehicle repair costs (up to $3,500 towards the cost)
- Vehicle loan payments; vehicle insurance payments; license plate and vehicle registration fees
- Driver's Education Course costs for child (ages 15-18) of eligible applicant
- A one-time vehicle purchase (up to $3,500 towards the cost)

Benefits/services under this program are subject to a limit per 12-month rolling period (see chart below for limits). Eligibility for Transportation Services for TANF-eligible participants shall be established using the application. Funds disbursed under this program exhaust the PRC plan cap of $2,000 and will be reduced by any portion of the PRC plan cap used in the current rolling 12-month period of the application. This program is limited to available funds. This program furthers TANF purpose 2.

For employed individuals, transportation services may be provided for up to one year for TANF-funded WIOA services. For unemployed individuals, transportation services may be provided for up to four months for education, training, or other work activities.

Depending on the type of assistance needed, the applicant-adult must provide:

- Proof of a valid driver's license
- Proof of insurance
- Proof by title that a member of the AG owns the vehicle in need of services.
- Demonstration that no other vehicle is available to the AG to remedy the need.

Vehicle repair. The AG must pay the difference for any services or benefits exceeding $3,500 the program cap (see chart below) before ACDJFS issues payment to a provider. Failure to make timely payment of this difference may result in denial of payment. If the applicant is seeking repairs for an inoperable vehicle that requires towing for further repair estimates, only two quotes for the cost of repairs are required.

Vehicle Purchase. An employed adult member of the AG may be eligible for assistance with a one-time vehicle purchase if the AG owns no other operable vehicle or repair to an inoperable vehicle is not cost-effective. Procurement of at least three comparable vehicles or vehicle repair

costs must be completed at the time of application. Procurement procedures must be followed for all direct benefits. The applicant-adult must provide:

- proof of a valid driver's license
- proof of insurance
- Proof of the ability to obtain financing or means to pay any remaining difference on the purchase price
- Proof of payment of applicant-responsible portion of purchase cost

Transportation Services AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$3,500.00 per 12-month period for vehicle repair; $3,500 for one-time vehicle purchase $2,000 for all other transportation services per 12-month rolling period Included in the Plan Cap	Families with minor child(ren) in the home and non-custodial parent with seek work order. (see Non-Custodial Parent Support Program)	All household members requesting services	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days prior to application date 3 quotes Proof of insurance Title to vehicle Current driver license Work requirement Payment of amount exceeding $3,500 for repair or purchase	Appendix A

E. Inflation Relief – Gas Program

This program addresses the adverse effect of high inflation on the cost of living for low-income families. Due to inflationary pressures, transportation fuel costs can fluctuate sharply, causing significant financial strain on lower-income households. This program aims to ease these pressures so families can remain in the local workforce.

This program supports ending the dependence of needy families on government benefits by promoting job preparation, work, and marriage (See TANF purpose 2, pg. 2).

This program must address a specific crisis-situation or episode of need, not be intended to meet ongoing needs, not extend beyond four months, and only include expenditures for the cost of fuel for the assistance group's vehicle.

To be eligible for this program, the Assistance Group (AG) includes a minor child and must:

- Be employed, participating in skills-based employment training, or satisfies work-requirement as defined in this plan.
- Have income at or below 200% of the Federal Poverty Level (FPL).
- Have a valid Ohio Driver's License.

Once determined eligible, the AG will receive one payment of a $50.00 gas card for a local gas station vendor. Purchases with the gas card must be for vehicle fuel only and must be made within Ashland County. Only one payment to an AG can be made per month. Up to four payments ($200 total) can be made per 12-month rolling period, starting with the initial payment. To remain eligible for each successive payment, the AG must provide receipt(s) showing the purchase of only gas or diesel fuel for the full amount of each gas card denomination provided under this program. The agency will record the gas card numbers and confirm that the card was used to purchase fuel. Once verified, the next gas card can be given to the AG. Failure to provide receipt(s) to verify the purchase of vehicle fuel will result in ineligibility for this program for one successive 12-month rolling period.

Funding for this program cannot be used to supplant other federal funds. This program is limited to available funds.

Inflation Relief – Gas Card Program AT A GLANCE

Cap	Target Group	Assistance Group	Economic Need Standard	Verification	Application
$200.00 per 12 month rolling period Excluded from the Plan Cap	Families with minor child(ren) in the home Non-Custodial Parent with Child Support Order	All household Members	At or below 200% of the Federal Poverty Level (FPL)	Proof of Income for the last 30 days prior to application date. Driver's license Work Requirement	Appendix L

F. Pest Eradication

Regular work and school attendance are essential for achieving family stability and self-sufficiency. Head lice and pest infestations can cause extended periods of unemployment and school absences. Pests such as head lice and bed bugs spread quickly and easily, making it imperative to address the problem as soon as possible. This program addresses emergent need concerning certain pests which can—if unaddressed—spread disease, contaminate food, and, in extreme cases, make the family's home uninhabitable. This program covers extermination of bedbugs, cockroaches, and rodents, and over the counter (OTC) treatment products for lice. This program is limited to available funds. This program furthers TANF purposes 1 and 2.

Families with a minor child in the home and who are at or below 200% of the Federal Poverty Level are eligible to apply for assistance with the following services:

- Professional extermination services and/or cleaning/treatment agents and necessary follow-up home evaluations and treatments.
- OTC lice treatment products/solutions

For professional extermination services, a completed PRC application (Appendix A) must satisfy procurement policy (i.e. obtain at least three quotes for comparable services). Payment is made to the service provider if application is approved. This program does not apply to an assistance group's (AG) commercial property or other dwelling which is not the primary residence of the AG. This program's purpose is to maintain the assistance group in their primary dwelling.

Pest Eradication AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$3,000 per 12-month period Excluded from plan cap	Families with minor child(ren) in the home	All household members	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days prior to application date Work requirement 3 Service provider quotes	Appendix A

G. Early Childhood Education

The Supports Partnership to Assure Ready Kids (S.P.A.R.K.) program is a home-based early education initiative for children ages four to five years old. This program helps children prepare for kindergarten by addressing their educational, developmental, and social-emotional needs while empowering parents and guardians to become their child's first teacher. Services provided under S.P.A.R.K. include intensive home visitation sessions, resources, referrals, small group sessions, and customized parent-child programs. Eligible families will receive a one-time assistance voucher for services in the amount of $1,200 per child, payable to the service provider. This program furthers TANF purposes 1 and 2.

Eligibility for TANF-funded services under the PRC Plan is established using the application and worksheet attached as Appendix A. Assistance group eligibility is based on income at or below 200% of the Federal Poverty Level. The funds authorized under this program are excluded from the PRC Plan cap ($2,000 over a 12-month rolling period).

Early Childhood Programs and Services AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$1,200 voucher payable to the provider for services Excluded from the plan cap	Families with children ages 4 or 5 years old	Household members requesting services	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days No work requirement	Appendix A

H. Youth Enrichment Services

Youth enrichment activities and services help communities prevent dependency on government assistance among future generations. Providing appropriate supervision, education, and social activities while parents or caregivers are at work or in work-related activities are important for child development and safety. This program helps eligible families and children to attend licensed or professional summer camps (such as educational camps, outdoor camps and day camps), summer educational programs, and after-school programs. This program only applies to parents or caregivers who work at least 20 hours per week or attend school or work-related training with a household gross income at or below 200% of the Federal Poverty Level. Proof of employment or training activities, along with documentation of enrollment or application in a licensed or professional summer camp or educational program, must be submitted with the application. Payment is made to the provider upon approval. Eligible caregivers are listed under Section 5180.50 of the Ohio Revised Code. This program is limited to available funds. This program furthers TANF purposes 1 and 2.

This benefit does not count against the $2,000 PRC Plan cap per 12-month rolling period. Children enrolled in licensed or professional summer camps, summer educational programs, or after-school programs who are 12 years of age or under are eligible for this program if all other eligibility criteria are met. The maximum allowable cost shall not exceed $1,500 per eligible child. This program is limited to available funds.

Youth Enrichment Services AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$1500.00 per eligible child Excluded from the plan cap	Parents or Caregivers that work or in a work/school related activity at least 20 hours per week	Household members requesting services	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days Work or school attendance or job-training Work requirement	Appendix A

I. Services to Survivors of Domestic Violence

The Ashland County Department of Job and Family Services (ACDJFS) strongly supports providing services to victims of domestic violence and their families to help them achieve self-sufficiency and safe, stable family environments. Services will be provided to victims of domestic violence whose income is at or below 200% of the Federal Poverty Level. This program is limited to available funds. This program further TANF purposes 1 and 2.

This program provides non-recurrent short-term benefits (four months or less) to address the immediate needs of domestic violence survivors and their dependents. These benefits include locksmith services, relocation expenses, moving expenses, utility deposits or reconnection payments, rent deposits and rent payments, and short-term housing/hotel costs. For employed victims, other supportive services such as transportation costs and parenting classes may be provided. Services may be provided to victims of family domestic violence regardless of their employment status. ACDJFS will also inform the applicant on other available community assistance and services.

Services to Victims of Family Violence AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$2,000 per 12-month period Included in the plan cap No cap for soft services	Victims of domestic violence and their families	All household members in need of assistance	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days No work requirement Law enforcement report or Protection Order	Appendix A, D, or E

J. Family Strength and Stability Program

These services are offered through a third-party vendor.

Youth Intervention Program - Services and/or activities under this program are for multi-system youth and their families. Services are also provided to youth with behavioral issues at high-risk of removal from their homes and to divert them from involvement or re-involvement in the juvenile court system. The activities must be community based, and include care coordination, case management, assessment, mediation, short-term respite services, mentoring programs, parent education programs, intervention activities and wrap around services for high-risk youth and their families. The following are not allowable expenditures: placement costs; any medical expenditures, including mental health or substance abuse treatment services as defined by Ohio Medicaid (except screening activities are permissible); and funds used as a match for other federally funded programs. Eligibility for services requires that the family (AG) income must be at or below 200% of the Federal Poverty Level. Eligibility is established by using the application attached as Appendix B. This program furthers TANF purpose 1.

Teen Pregnancy Prevention Program. Services under this program are provided to families with children, as well as to childless individuals, without regard to income or economic need. Eligibility for this program may be established by using the registration form attached as Appendix C, or another approved form developed by the third-party service provider.

The purpose of the Teen Pregnancy Prevention Program is to reduce the incidence of teen pregnancy in Ohio, which furthers TANF purpose 3 "to prevent and reduce the incidence of out-of-wedlock pregnancies and establish numerical goals for preventing and reducing the incidences of these pregnancies". Teen Pregnancy Prevention services are focused on single individuals in the youth population, ages 12 to 19. The secondary target population includes parents/caregivers and youth under age 12. Allowable expenditures are for those services that directly lead (or can be reasonably expected to lead) to the prevention and reduction in the incidence of teenage pregnancy.

Family Preservation and Reunification in Child Welfare. The third-party provider or ACDJFS may provide services to a child(ren) and their parent, guardian, or custodian as the agency determines necessary to prevent removal of children from their home. Services are designed to promote the formation of two parent families and to aid needy families so that children may be cared for in their own homes or in the homes of relatives. Services include but are not limited to: case management, safety and family assessments for children who are at risk of child abuse and neglect, day treatment (excluding medical expenses), home-based services, parent

education, necessary clothing and household items, respite care, emergency caretakers, homemaker services, information and referral, life skills training, transportation, child safety seats and other items that help to ensure child safety, unmarried parent services, post-adoption support services, emergency housing (non-recurrent, short term, not to exceed four months duration), non-Medicaid eligible home health aide services, family stability services, family case conferencing services, mediation services, mentoring services and employment and training. This program further TANF purposes 1 and 4.

Application for Family Preservation and Reunification Services may be made by an adult family member, their designee, or a Public Children Service Agency representative applying on the behalf of the child in or being placed in an alternative setting (Appendix D). A child removed from the home of his parents may constitute a PRC Assistance Group (AG) of one for the purposes of this service. The AG income must be at or below 200% of the Federal Poverty Level.

Households where children are residing with their parents, relatives or legal guardian will be considered one AG. The PRC AG shall contain at least one minor child. The child must also be eighteen years of age or younger and the child must be in the home of one or both of his parents, or relative caretaker, legal guardian or placed by the Ashland County Department of Job and Family Services with the child's relatives. Pregnant women are eligible for PRC assistance and will be considered a household of two.

There must be an open case plan for the child with Children Services Division of the Ashland County Dept of Job and Family Services. Children temporarily absent from their home for up to six months in accordance with the time periods in ORC 5107.10 are eligible for this PRC service. A temporary absence from the home is an absence that is expected to be no longer than six months in duration and the children services' case plan must specify that the intent is for the child to be returned to the home of his or her parents, relative, legal guardian or legal custodian. If an absent parent is included in child's case plan, services directed to the absent parent may be included.

An AG who currently participates in an OWF Self-Sufficiency Plan may have the Family Preservation and Reunification services added as part of their self-sufficiency plan. There should be no conflicts between the self-sufficiency plan and the case plan requirements. The AG must be informed when they have failed to comply with the case plan. If the family fail to participate without good cause in case plan services when it has been incorporated into the self-sufficiency plan, the OWF participant will be sanctioned. The family will not be eligible for OWF for one month for the first failure to participate in an OWF self-sufficiency plan, three months for the second failure, and six months for the third failure.

Child Welfare Prevention Services. This program is provided to families at-risk of abuse or neglect but do not have an ongoing case plan open with the ACDJFS Social Service Unit. Families must have a minor child below 18 years of age and have a household income at or below the 200% of the annual Federal Poverty Level. A PRC application (Appendix E) must be completed to be considered eligible for services. Services aid in achieving family stability and child well-being and may include intake and assessment, team-meeting facilitation, home-based services, homemaker services, mentoring, post adoption finalization, case management, parent education and support, respite care, transportation, and legal services for establishing guardianship. This program furthers TANF purposes 1 and 4.

Family Strength and Stability Programs AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
No cap for soft services	Families with children, unruly or youth with behavioral issues	All household members	At or below 200% of the Federal Poverty Level Teen Pregnancy Prevention Program has no income level requirement	Proof of income for last 30 days No work requirement 3 quotes for tangible items	Appendix B, D, or E

K. Kinship Support Services

Kinship caregivers provide safe and stable homes for children who cannot live with their parents. This program supports kinship caregivers in caring for these needy children in their homes. It addresses specific crisis situations or episodes of need, is not intended for ongoing needs, and must not extend beyond four months. This program furthers TANF purpose 1. This program covers costs of:

- Parenting classes
- Children's clothing and school supplies
- Infant carrier/stroller/car seat, and items for safe sleeping, feeding, and hygiene
- Beds and bedding
- Shared household items, including appliances
- Childcare at an ODJFS licensed childcare provider
- Transportation to necessary services
- Training to care for special needs children (when non-Medicaid eligible services).
- Childcare can be provided by an ACDJFS Children Services Unit screened and approved relative or non-relative in the home of the child or at another location.

Approval for the program must be obtained before purchasing the item or service. This program is limited to available funds and cannot supplant other federal funds.

Eligible kinship caregivers must verify their exclusive care of the child(ren) for at least fourteen (14) consecutive days immediately before the application date. Further, eligibility requires that there is no open child welfare case with the ACDJFS Children Services Division regarding the kinship caregiver or the child(ren) at the time of application.

Kinship caregivers can request reimbursement for childcare expenses for an eligible child in their care. Kinship caregiver must provide a W9 and submit a request for reimbursement with verification of expense to ACDJFS.

This program is not available in the following situations: child-caring arrangements with the parents, respite care for the parents, or when parents reside in the caregiver's home. Eligible kinship caregivers are defined under Section 5180.50 of the Ohio Revised Code.

Kinship Support Services AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$2,000 per 12-month period Included in the plan cap No cap for soft services	Kinship Caregiver	All household members	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days Work requirement 3 quotes for shared household items above $250.00	Appendix A

L. Kinship Legal Services

Kinship caregivers provide a safe and stable home for children who cannot live with their parents. They may require legal custodial authority to meet the children's needs. This program supports kinship caregivers in maintaining these children in their homes. It addresses specific crisis situations or episodes of need, is not intended for ongoing needs, and must not extend beyond four months. Eligible kinship caregivers are defined under Section 5180.50 of the Ohio Revised Code. This program further TANF purpose 1.

This program provides up to $2,000 for attorney fees for a kinship caregiver to pursue legal custody, and up to $2,000 for court-appointed guardian ad litem (GAL) fees in the same legal action. If the cost of legal services exceeds this cap, the assistance group (AG) must provide proof of payment for the difference. Failure to do so will result in denial of the application. Any remaining funds provided by the agency following conclusion of legal representation should be returned to the Ashland County Department of Job and Family Services (ACDJFS).

Eligible kinship caregivers must verify their exclusive care of the child with little to no contact between the parents and the child for at least 90 consecutive days immediately before the application date. This program does not apply to child-caring arrangements with the parents, respite care for the parents, or when parents reside in the caregiver's home.

The ACDJFS Child Welfare unit must approve the legal transfer of custody to the kinship caregiver and determine if the placement is in the child's best interest. This decision must be in writing and provided to the Income Maintenance Unit of ACDJFS to determine eligibility. A kinship caregiver is ineligible if the child is in the custody of ACDJFS or if there is an open child welfare case regarding the child.

This program is limited to available funds (up to $80,000 per Federal Fiscal Year) and cannot supplant other federal funds. Eligibility is limited to one time per AG.

Kinship Legal Services AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
One-time $2,000 for legal services (Attorney for Kinship Caregiver pursuing legal custody) One-time $2,000 fee for court appointed GAL for child(ren) Excluded from plan cap	ACDJFS Children Services Unit approved Kinship Caregiver No open child welfare case ACDJFS does not have custody of child(ren)	All household members	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days Work requirement	Appendix A

M. Prevention and Reunification Program

This program helps families in an emergency that could lead, or has led, to removal of a child or children from the family's home, with benefits and services under Ashland County's prevention, retention, and contingency plan. This program is available under the authority of Ohio Revised Code Section 5153.165. Any application for these benefits and services must aid the child or children to remain safely with or be safely returned to their family as determined by the Ashland County Department of Job & Family Services Children Services Division during an open case. This program furthers TANF purpose 1.

This program can provide the following:

- Cleaning services
- Extermination services
- Minor home repairs; rent and security deposit; mortgage payment; utilities deposit and payment
- Vehicle repairs and vehicle purchase; driver's license fees, license plate fees, vehicle registration; auto insurance premium; vehicle lease payment
- Safety items (including but not limited to gates, fences, alarms, cameras, smoke alarms
- Furniture, beds and bedding, and household appliances and items
- Car seats and training on proper usage, strollers
- Diapers and wipes, baby supplies
- Food and Clothing
- Childcare at a state licensed provider (to facilitate case plan compliance)

This program is limited to $5,000 per family (AG) per 12 month rolling period and is excluded from the Ashland County PRC Plan Cap. This program is limited to available funds and shall not suppliant federal funding.

Prevention and Reunification Program AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$5,000 per 12 month rolling period Excluded from the plan cap	Parents or specified relative with a minor child	All household members	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days prior to application date No work requirement Open child welfare case with ACDJFS and working toward reunification or prevention	Appendix A

N. TANF Funded WIOA Services

The purpose of the Workforce Innovation and Opportunity Act (WIOA) of 2014 was essentially to enhance workforce outcomes by aligning systems, improving service delivery, and equipping individuals—especially those facing employment barriers—with the skills, credentials, and support needed to secure, retain, and advance in meaningful employment. WIOA provides employment and training services to a wide range of individuals. It supports adults over 18 who are eligible to work in the U.S. and, if required, registered for Selective Service. Dislocated workers who have lost their jobs through no fault of their own are also eligible for assistance. Additionally, WIOA serves young adults aged 14–24 facing barriers such as low income, lack of a high school diploma, homelessness, parenting or pregnant, English language learner, or physical or mental impairment. (See CCMEP program.) This program also serves individuals who were formerly in foster care and current foster youth who are residing with a parent, specified relative, legal guardian and legal custodian. This program is intended to further TANF purpose 2.

Eligibility for TANF funded WIOA Services under the PRC Plan is established using the application and worksheet attached as Appendix A. Eligibility will be based on 200% of the Federal Poverty Level and on the last 30 days income. A combined TANF/WIOA application and other TANF verifications must be provided. TANF funded WIOA Services shall include otherwise allowable WIOA training activities provided to adult residents of Ashland County, and those otherwise allowable supportive services in accordance with local WIOA policy, and not prohibited as ongoing cash assistance by TANF regulations. Individual Training Accounts (ITA) shall only be provided by approved eligible training providers from the state's Workforce Inventory of Education and Training (WIET) system list. WIOA services provided with TANF funding are available to assistance groups which do not contain an employed AG member, as the purpose of the WIOA program is to assist individuals in obtaining or retaining employment which will lead them toward self-sufficiency.

Contact your Ashland County Ohio Means Job Center at 419-282-5000 to learn more or visit at 15 W. 4th Street, Ashland, Ohio 44805, Monday through Friday, 8:00 a.m. to 4:00 p.m.

TANF Funded WIOA Services AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$15,000 over a 24-	Persons needing assistance in obtaining or	All Household members	At or below 200% of the Federal	Proof of income	Appendix A

month period	retaining employment with a minor child in the home		Poverty Level	No work requirement	

O. Employment, Training and Work Skills Program

This program assists eligible individuals with physical, emotional, or environmental barriers to seeking, obtaining and maintaining employment. It further assists in preventing the need for cash assistance or to reduce the time receiving cash assistance. Services are be offered through individual and group intervention services. Those services include: pre-employment assessment; work experience; classroom instruction; job placement; individual mentoring; follow-along support; transportation to classes or work site; work supplies; individual case management services; skill assessment/ development and employment preparation instruction (interviewing, communication, time management, etc.) This program furthers TANF purpose 2.

Eligibility for these services will be determined by Ashland County Department of Job and Family Services. Ohio Works First (OWF) participants will have priority of placement in program, followed by adult members of the AG, and those individuals identified as having known barriers to self-sufficiency. Any services provided through this program are excluded from the PRC program cap.

Employment, Training and Work Skills Development AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
Contract with Transformation Network	Individuals identified as having known physical, emotional, or environmental barriers to self-sufficiency	OWF household members	At or below 200% of the Federal Poverty Level	ACDJFS OWF approval/ referral	Form 7200

P. Non-Custodial Parent Support

Non-custodial parents ordered to seek work through the Ashland County courts or through the Ashland County CSEA are eligible for PRC assistance if the assistance group (AG) is at or below 200% of the Federal Poverty Level, and the child or children in the non-custodial parent's AG may be a part of another AG that does not include the non-custodial parent. The non-custodial parent does not need to be a resident of Ashland County to be eligible so long as they are ordered to seek-work by the Ashland County CSEA or any division of the Ashland County courts. The child must reside in Ashland County and the non-custodial parent must reside in Ohio. This program furthers TANF purpose 2.

Available services may include pre-employment assessment, individual mentoring, job search or job readiness assistance, vehicle repair or assistance toward a one-time vehicle purchase, vehicle license plates and registration fee, auto insurance, work and safety supplies, gasoline vouchers, and mediation services. These services are meant to assist a non-custodial parent to obtain, maintain and/or improve their employment opportunities and promote the payment of child support, thus enhancing the self-sufficiency of the family. Also see Mediation Services programs for further details. A completed PRC Application (Appendix A) and a copy of the seek-work order are required to submit the application.

Non-Custodial Parent Support AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$2,000.00 per 12-month period Included in the plan cap	Non-custodial parents who are ordered to seek work by Ashland county courts or Ashland county CSEA	Non-custodial parent Minor child resides in Ashland county	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days prior to application date Seek work order 3 quotes Proof of insurance Vehicle title Current driver license No work requirement	Appendix A

Q. Mediation Services

By promoting conflict resolution and effective communication, mediation can be an effective means to assist families in removing barriers to compliance with court-ordered child support and establishment of parenting-time. Eligibility will be based on the non-custodial parent's income, which must be at or below 200% of the Federal Poverty Level based on the last 30 days of income. A completed application (Appendix A) and an invoice from the mediation service are required. This program further TANF purposes 1 and 2.

Mediation Services AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$2,000.00 per 12-month period Included in the plan cap	Families with minor child(ren) in the home and Non-custodial parent who is subject to Seek Work Order.	All household members	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days Reasonable procurement No work requirement	Appendix A

R. Disaster Relief

Disaster Relief Services for TANF-eligible participants can only be provided in the event of a disaster or state of emergency declared for Ashland County by the Governor of Ohio. This program must also include a special allocation of disaster funds to Ashland County. The assistance group (AG) will not receive disaster assistance for items already covered by another agency, program, or insurance benefit. Eligibility for Disaster Relief Services for TANF-eligible participants shall be established using the application attached as Appendix A. The AG's income must be at or below 200% of the Federal Poverty Level.

To qualify for Disaster Relief Services, the following conditions must be met:

The AG must be residents of Ashland County.

The AG must have been adversely affected by the disaster or emergency condition.

The AG must show evidence of economic need at or below 200% of the Federal Poverty Level.

The AG must include at least a pregnant woman or a minor child living with a parent, specified relative, legal guardian, or legal custodian.

Assistance and services may be provided up to a $2,000 limit per family dwelling, per declared disaster, contingent upon available disaster funding. Families' ineligible for PRC due to a sanction in the OWF program, nevertheless, may be eligible for Disaster Relief Services.

Services provided may include, but are not limited to:

- Emergency shelter
- Rent/security deposits
- Transportation assistance
- Homeowners' insurance deductible
- Tree/debris removal
- Alternative energy sources
- Food replacement

Eligibility for TANF-funded services under the PRC plan shall be established using the application and worksheet attached as Appendix A. Eligibility will be based on 200% of the Federal Poverty Level and the last 30 days of income prior to the application date. The funds authorized under this program shall be excluded from $2,000 plan cap for the PRC Assistance Group (AG) over the 12-month period.

This program may also be available to eligible elderly and/or disabled residents of Ashland County without a minor child in the home of the AG. Applicants must be age 55 or over and have income at or below 200% of the Federal Poverty Level or are recipients of disability benefits (SSI, SS Disability, etc.). **There must be a special state allocation for these individuals to receive assistance under the PRC plan.**

Family Related Disaster Relief Services AT A GLANCE:

Cap	Target Group	Assistance Group	Economic Need Standard	Verifications	Application Number
$2,000.00 per 12-month period Excluded from the plan cap	AG's who have sustained disaster related damage or loss and are residents of an affected area of Ashland County	Families with minor children or pregnant women and all individuals living in the household Elderly and disabled individuals under special circumstances	At or below 200% of the Federal Poverty Level	Proof of income for last 30 days Proof of Loss No Work requirement Ashland County is declared a disaster area by the Governor of Ohio	Appendix A

This version of the Ashland County Prevention, Retention, and Contingency (PRC) Plan is certified in compliance with Section 5108 of the Ohio Revised Code and is hereby adopted on the date indicated on the cover page of this Plan.

J. Pe

Ashland County Department of Job & Family Services

9-25-2025

Date

Jim Justice, President
Board of Ashland County Commissioners

Date

Michael Welch, Vice President
Board of Ashland County Commissioners

Date

Denny Bittle, Commissioner
Board of Ashland County Commissioners

Date