

Application for Pesticide Company License(s)

License Period: October 1, 2025 - September 30, 2026

PART A - PESTICIDE BUSINESS LICENSE TYPES AND FEES (check all license types you are applying for)

- PESTICIDE BUSINESS LICENSE (\$35.00)
(must employ at least one licensed Commercial Applicator)
- PESTICIDE SOLICITATION LICENSE (\$35.00)
- Applicator License ID# _____ RESTRICTED-USE PESTICIDE DEALER LICENSE (\$35.00)
- Applicator's Name: _____

PART B - BUSINESS INFORMATION

ODA Company ID _____ Federal Tax ID / EIN: _____

Company Name _____

DBA, if applicable _____

Business Type

- Sole Proprietorship Limited Liability Company Partnership Corporation Other

PART C - CONTACT PERSON

First Name _____ Last Name _____

Email Address _____ Phone _____

PART D - ADDRESS AND SIGNATURE

Business Location Address (PO Boxes not accepted)

Business Mailing Address, if different

City _____ State _____

City _____ State _____

Zip _____ County (use Out of State if outside Ohio) _____

Zip _____

Signature _____

Date _____

PART E - PAYMENT METHOD

- Payment by check or money order **payable to the Ohio Department of Agriculture** must be mailed, **no purchase orders**. American Express cards are not accepted.
- State Agencies paying by ISTV must submit a letter including your agency origin code and a valid e-mail address.
- This application and fee are only valid for the licensing period listed above.** The application is **void if requirements are not met within this period.** License payments **are non-refundable.**
- Multiple applications can be submitted with a single payment; this application can be duplicated.

Amount Enclosed: \$ _____ Check or Money Order # _____ Discover Visa MasterCard

Cardholder Name: _____

Credit Card Number: _____ CVV _____

Expiration Date: _____ (MM) _____ (YYYY) Cardholder Signature _____

APPLICATION INSTRUCTIONS

APPLICATION PART B - BUSINESS INFORMATION

ODA Company ID: The Company ID assigned by ODA to existing licensees and can be found on previous licenses. Leave the Ohio Company ID blank for "New" companies that do not already exist in our system; we will assign ID numbers for new companies once the products are registered with us.

Pesticide Businesses

A pesticide business is a person who performs any of the following:

- The application of pesticides to the property of another for hire;
- The conducting of authorized diagnostic inspections (i.e., wood-destroying insect (WDI) inspection);
- The solicitation to apply pesticides.

Businesses which conduct these pesticide business activities must have one of these two license types:

- **Pesticide Business License** – the most common business license type. These businesses are licensed to conduct any of the three pesticide business activities listed above.
 - One business license is issued for each business location; additional locations of the same business each require their own business license.
 - Businesses located outside of Ohio but operating in Ohio also need to be licensed.
 - Each licensed location must have at least one commercial applicator employed by the owner or operator. If you plan to become a commercial applicator yourself, **it is recommended to test and apply for the applicator license before submitting this business license application.**
- **Pesticide Solicitation License** – a business that **only** solicits to obtain business. This licensee is **prohibited** from making pesticide applications. A solicitation business contracts with a licensed pesticide business in Ohio to perform the applications.
 - Businesses located outside of Ohio but operating in Ohio also need to be licensed.

Note for WDI Inspection businesses:

- A WDI inspection is considered a pesticide business activity so the company performing it must have this license, even if pesticides aren't applied.
- **Soliciting** to do a WDI inspection is not a pesticide business activity and does not need a Pesticide Business License or a Solicitation License. However, the company that is actually **performing** the WDI inspection must have a Pesticide Business License.

Insurance: Pesticide Businesses must have commercial general liability insurance, and additional insurance is required for WDI businesses and aerial applicators. See page 3 for insurance details. **It is recommended that you investigate your insurance options prior to submitting this application and non-refundable license fee.**

Pesticide Dealers

A pesticide dealer is any person who distributes restricted-use pesticides or pesticides whose uses or distribution are further restricted by the Ohio Department of Agriculture to the ultimate user or to a commercial applicator who is employed by that pesticide dealer.

A **Restricted-Use Dealer License** is required for each location or outlet in Ohio from which the person distributes pesticides.

INSURANCE REQUIREMENTS

Applicants for a Pesticide Business License **must provide proof of financial responsibility** before a license can be issued. Provisions of Ohio's Administrative code 901:5-11-07 specifying the insurance requirements are detailed below and include **ONE** of the statements verifying coverage for Section (E)(6) below:

(B) Every pesticide business shall have in force a commercial general liability insurance policy and, either a separate professional liability insurance policy or an endorsement covering the properties under the care, custody, and control of the pesticide application business as it relates to the application of pesticides, including but not limited to the damage to the actual properties the pesticide business is treating or working on in each of the pesticide use categories in which the commercial applicators employed by the business are licensed. The policies and endorsements shall:

- (1) Provide coverage for each registered location associated with the pesticide business;
- (2) Provide coverage for bodily injury, property damage, products, and completed operations due to the application of pesticides at the location applied and for third party claims; and
- (3) Contain the following minimum limits of insurance:
 - (a) Three hundred thousand dollars policy general aggregate;
 - (b) Three hundred thousand dollars per occurrence limit; and
 - (c) Three hundred thousand dollars products and completed operations aggregate.

Example of acceptable statement for Section (E)(6):

For most Pesticide Businesses: *"This policy provides the coverage required in Ohio Administrative Code 901:5-11-07 (B)"*

(C) Every pesticide business which is also licensed in the pesticide use category of wood-destroying insect diagnostic inspection shall obtain either a specific liability policy or an endorsement on an existing commercial general liability policy covering claims which arise from errors or omissions in the performance of wood-destroying insect diagnostic inspections. The policy and endorsements shall contain the following minimum limits of insurance:

- (1) One hundred thousand dollars policy general aggregate; and (2) Fifty thousand dollars per occurrence limit.

Example of acceptable statements for Section (E)(6):

WDI inspections only: *"This policy provides the coverage required in Ohio Administrative Code 901:5-11-07 (C)"*

WDI & Pesticide applications: *"This policy provides the coverage required in Ohio Administrative Code 901:5-11-07(B) & (C)"*

(D) Every pesticide business that conducts aerial pest control applications shall have in force a comprehensive chemical liability insurance policy for the properties under the care, custody, and control of the pesticide application business as it relates to the application of pesticides from, including but not limited to the damage to the actual properties the pesticide business is treating or working on. The policy and endorsements shall

- (1) Provide coverage for bodily injury, property damage, products, and completed operations due to the application of pesticides at the location applied and for third party claims; and
- (2) Contain the following minimum limits of insurance:
 - (a) One hundred thousand dollars property damage coverage per occurrence; and
 - (b) One hundred thousand dollars bodily injury (excluding passengers) coverage for each person; and
 - (c) Three hundred thousand dollars bodily injury (excluding passengers) coverage per occurrence.

Example of acceptable statement for Section (E)(6):

Aerial Pesticide Businesses: *"This policy provides the coverage required in Ohio Administrative Code 901:5-11-07 (D) "*

(E) Every person applying for a pesticide business license shall submit with their license application either a certificate of insurance or a binder verifying that they meet the requirements of this rule. The certificate of insurance or binder shall contain:

- (1) The name and address of the issuing company;
- (2) The name and address of the insured pesticide business;
- (3) The name and address of each registered location associated with the insured pesticide business;
- (4) The effective date and expiration date of the insurance policy;
- (5) The policy number;
- (6) A statement verifying that the policy provides the coverage required in paragraphs (B), (C), and/or (D) of this rule;
- (7) The limits of insurance; and
- (8) A clause which states in the same or similar language:

"In the event of cancellation for non-payment, the insurer agrees to advise the Ohio Department of Agriculture, Pesticide Regulation Section, 8995 East Main Street, Reynoldsburg, Ohio 43068, by written notice ten days prior to the effective date of cancellation. If the policy is, for any other reason, canceled, not renewed, or there is a material change the insurer agrees to give the Ohio Department of Agriculture thirty days written notice."