

Board Updates

April 2026

Reminder: Upcoming Changes to CDCA Preliminary & CDCA Education Requirements

The Board is reminding applicants, educators, and employers about the upcoming shift from single CEUs to Board-approved CDCA Bundles for the CDCA Preliminary and CDCA requirements.

The Board has updated the implementation date for the new education requirements - originally scheduled for March 1, 2026, the effective date has now been moved to July 1, 2026. Applicants who **begin CEUs before July 1, 2026**, and apply **before December 31, 2026** may still use single CEUs or older packages. Anyone earning a CDCA Preliminary **after July 1, 2026**, must use a CDCA Bundle for the CDCA.

Applicants with a CDCA Preliminary issued **before July 1, 2026** may use single CEUs for the 30-hour CDCA requirement if at least some CEUs are dated before July 1.

College coursework rules remain unchanged, coursework older than five years requires applicants to utilize a newly Board approved educational CDCA Bundle.

Currently approved CDCA Bundle providers:

1. The Learning Center
2. Heisel & Associates
3. Talbert House
4. WISE Communication
5. Serene Wellness & Counseling

Providers are currently working on completely these Bundles for the public, including links to their Bundles - once sent to the Board, a full list and access information will be posted on the OCDP website as additional providers are approved.

Mandatory CDCA Ethics Course moved to Ohio Learn platform

The CDCA Ethics course required for all CDCA Preliminary applicants can now be found on the Ohio Learn platform. EBased Academy is no longer in service, however those who have already completed a course can still download their certificate of completion until May 31st, 2026. Instructions for accessing the CDCA Ethics course through Ohio Learn can be found on OCDP's website.

Access the Course Here



Reduced hours SUD Education Grid for those with ACTIVE CDCA

[illegible]

The Board created a new SUD Education Grid for those who currently hold an active CDCA and will be applying for the LCDC II, LCDC III or LICDC. Applicants using this new Education Grid will only need to enter 110 hours of education instead of the standard 180 hours. **Only those who hold an ACTIVE CDCA issued within the last 5 years can use this education grid,** as they would have completed a total of 70 hours to be issued their CDCA Preliminary and CDCA. The remaining 110 hours must be completed after their CDCA was issued.

110 Hour SUD Education Grid

Reminders for Accurate Criminal Justice History Reporting

A reminder to all applicants that it is an ethical violation not to report criminal justice history or board action, even when providing a BCI background check. Please ensure all questions are read carefully and answered honestly. Do not allow anyone else to complete the application, including an employer, continuing education providers or educational institutions. Anyone who is currently on probation, parole, community control, or in lieu of a conviction are not eligible to apply until documentation of completion is provided.

[Read about Potentially Disqualifying Offenses](#)

Clinical Supervisors Completing Reports for Applicants

Clinical Supervisors are a key link to the Board to confirm that applicants have met the requirements of work experience for licensure. Please make sure only actual compensated work experience is reported (or internship/practicum experience that is noted on a college transcript), especially hours worked in the Core Functions. These are actual practical experience hours performing the services of the Core Functions with clients; not training on the Core Functions or talking about these functions in supervision. It has come to the Boards' attention that some supervisors are reporting individual case management sessions as hours of work in the core function of Individual Counseling; case management services would be considered as hours

under Treatment Planning, Collaboration and Referral core functions, not as individual clinical counseling hours. Applicants who are working solely as Case Managers may need to get permission and supervision to perform other duties outside of their job descriptions (and must be compensated work) in order to get all the work experience needed to move up in licensure with the Board.

Remember clinical supervisors can complete supervision reports directly in elicense on someone's CDCA if they will no longer be providing the CDCA clinical supervision and the CDCA has not yet submitted a license application. This allows the board to view a past supervisors' report of hours and recommendation once the CDCA applies for higher licensure.

No Duplicate Hours in CE Broker

When taking a course towards your renewal through a course linked in CE Broker, please note that while you can enter CE hours and certificates from completed trainings on your own into your CE Broker account, CEU Providers MAY enter the CE hours as well. Please review your CE course history prior to renewing to ensure there are no duplicates as this may result in a failed audit, even if CE Broker has noted you are complaint.

The Board has noticed during renewal cycle audits, certificate holders / licensee's may have take the same exact course title from the same provider more than once during a renewal cycle. The Board will only count the hours for the identical coursework ONCE during a renewal cycle, even if taken multiple times.

If randomly selected for a renewal audit, the Board will look at a certificate holder / licensee's CE Broker account - in the case that the required renewal hours are not fulfilled, this will be considered as a failed audit. Failed audits result in discipline on the certificate/ license AND a failed audit fee.



[OCDP Renewal](#)

Changes for LICDC- CS's and applicants

The Board has been working with eLicense to convert all LICDC licenses with a Clinical Supervisor (CS) endorsement into a standalone LICDC-CS license within their system. Currently LICDC's obtain the LICDC-CS by applying for a CS endorsement on their LICDC, and it is displayed in eLicense lookup as a CS endorsement on the LICDC license.

We anticipate this change will happen in elicense around July 1st. Those holding a LICDC license with the CS endorsement will be shown as **closed/advanced** and re-issued under a LICDC-CS license. The status of your LICDC license will be aligned with the LICDC-CS; if your LICDC is "active", your LICDC-CS is "active" and if your LICDC is "inactive, lapsed" , so is your LICDC-CS.

When the LICDC license type is moved to a LICDC-CS in elicense , the LICDC license number will remain the same , the issue date and expiration date will remain the same, and the renewal requirements remain the same for the LICDC-CS.

Please note that starting May 15th, the application for the CS endorsement will be disabled in elicense. Those active LICDC holder wishing to obtain a LICDC-CS will have to wait until LICDC-CS applications are opened in elicense sometime after June 22nd. Please monitor the website for updates.

Renewal Audit Reminder



The Board conducts continuing education (CE) audits on renewed certifications and licenses every quarter. If randomly selected, the Board will look to ensure that you have all required hours in order to remain compliant with the requirements to continue to hold an active certification/license with our Board. Failure to have proper documentation of required continuing education hours in your CE Broker account may result in a fee and disciplinary action. Please review the link on our website regarding Renewals prior to your expiration date

[Read More About Audits Here](#)

ATTENTION: OCPS/OCPC Renewals

Those holding the prevention OCPS/OCPC certification are automatically granted the IC&RC PS reciprocal endorsement which allows any OCPS/OCPC to move their prevention certification to another IC&RC state that also has prevention certification through IC&RC reciprocity, and to carry the ICPS (International Certified Prevention Specialist) credential as well. To remain compliant with the IC&RC standards, 40 CEs are required to renew an OCPS/OCPC since they hold the ICPS.

After HB 509 changed the Board license renewal requirements to 30 CE hours , the CDP Board began discussions with both the Prevention Committee and the IC&RC to review the 40 hour requirement for the OCPS/OCPC. Though IC&RC remains at the 40 hour requirement, the Board will allow active OCPS/OCPC to voluntarily surrender their IC&RC PS reciprocal endorsement thus allowing them to renew with only 30 required CE for their next renewal. Those who are 65 or older at the time of their renewal, who also surrender their prevention reciprocal endorsement, will only be required to renewal with 20 CE hours. Once the ICPS is surrendered, you will no longer be eligible for reciprocity through IC&RC should you want to move your prevention certification to another IC&RC Board.

To obtain the Surrender Form for the IC&RC PS reciprocal endorsement certificate, please email the following address info@ocdp.ohio.gov.



Please join us in welcoming our new Board members!

Rachel Huffman

Serving as the Chief Executive Officer of Emerge Recovery & Trade Initiative , Rachel is appointed to one of the LICDC seats on the Board. She serves as the

Duane Adkins

Working as the Corporate Trainer for Signature Health, Duane is appointed to the LCDC II seat. He serves as a member of the CDP

Andrea Hoff

The Owner and President of You Thrive Training & Consulting, Andrea is appointed to one of our OCPS/OCPC prevention seats. She serves as a

Chair of the CDP Treatment committee, as well as, a member of the Ethics committee.

Education and Training Committee.

member of the CDP Prevention committee.

[Read More About Our Board Members Here!](#)

Thank you to departing Board members

We want to thank our Board members who have ended their terms with our Board as we appreciate all their time, dedication and passion to serve the field and professionals working in SUD treatment, gambling disorder treatment , and prevention in Ohio.

Lesley Linn

Served as the Ethics Chair, the Treasurer of the Executive Committee, as well as a member of the Treatment committee. Lesley reviewed investigation reports and guided discipline violations as well as trained new Board members serving on the Ethics committee.

John Lisy

Served as the Treatment Committee Chair, John has led the Board through Rule revisions, and positively affected the LCDCH with the Fast Track options. John has also removed barriers to the LICDC as well as evaluated CDCA SUD education.

Georden Burton

Served as the Prevention Committee Chair, Geordan has guided rule revisions of requirements and scope for those holding prevention certifications, as well as improved and clarified prevention education.

THE OHIO STATE UNIVERSITY WEXNER MEDICAL CENTER



As of April 1st you can begin to register for the 2026 ASI Conference sponsored by OSU. Each year this conference brings you the latest trends and topics in substance use disorders, where you can hear from knowledgeable and dynamic speakers - you can also earn CEU credits! For more information about the conference, visit the ASI website.

[ASI Website](#)

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